

# Stone Town Council – Management Sub-Committee

## Minutes of the meeting held in the Council Chamber on Tuesday 13 December, 2016

**PRESENT:** Councillor A Osgathorpe in the Chair and  
Councillors Mrs J Farnham, M Green, Mrs E Mowatt, G Neagus and M Williamson

By Chairman's invitation: Mrs K Green, Mrs J Hood and P Leason

**ABSENT:** Councillors J Davies, I Fordham and T Jackson

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**MAN17/021** Apologies

Apologies were received from Councillors J Davies and T Jackson

**MAN17/022** Declarations of Interest and Requests for Dispensations

None received

**MAN17/023** Representations from Members of the Public

None received

**MAN17/024** Budget 2017-18 to 2019-20

The clerk presented his budget report to the Committee.

RECOMMENDED: to accept the proposed budget as set out in the report

**MAN17/025** Update on current issues

- Website

The Clerk has held a meeting with Lawrence Davis regarding the Members side of the site. The Clerk will report back when he has costs and ideas of what the site would look like.

The town promotion aspect of the website will be looked at when the working group has met to discuss it.

- Outstanding actions listed in the Council handbook
  - Data Protection policy
  - Asset register
  - Business Continuity Plan

The Clerk stated that the first item to be looked at will be the Asset Register, which will need to be in place by the end of March 2017. The insurance register is currently being used for this purpose.

**MAN17/026** To resolve, pursuant to the Public Bodies (admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate

RESOLVED: To exclude the Press and Public for the next item of business.

**MAN17/027** Town Council Staffing

The Clerk has looked at four other similar councils to compare staffing costs.

RECOMMENDED: To accept the conclusion reported by the Town Clerk.

Town Mayor