

**STONE TOWN COUNCIL**

**Town Clerk**

Les Trigg

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Stone  
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9<sup>th</sup> January, 2017

A meeting of the **ESTATES SUB COMMITTEE** will be held in the **Council Chamber, 15, Station Road, Stone** on **17<sup>th</sup> January, 2017** at 7:10pm or on the rising of the Tourism & Town Promotion Sub-Committee if later.

I trust you will be able to attend.

Les Trigg  
Town Clerk

Councillors: M Green (Chair), Mrs J Hood (Vice Chair), Mrs J Farnham, I Fordham,  
Mrs M Goodall, T Jackson, Mrs E Mowatt and A Osgathorpe

**AGENDA**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received**
3. **Representations from Members of the Public**  
  
To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation
4. **Budget 2017-18 to 2019-20 – to consider report of the Town Clerk (attached)**
5. **To resolve, pursuant to the Public Bodies (admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.**
6. **Frank Jordan Centre Refurbishments**

## Stone Town Council – Estates Sub-Committee

17<sup>th</sup> January 2017

### Estates Sub-Committee Budget 2017-18 to 2019-20

#### Report of Town Clerk

#### Introduction

1. The purpose of this report is to determine the level of budget for services under its control that the Sub-Committee wishes to recommend to the General Purposes Committee meeting on 24<sup>th</sup> January 2017.

#### Background

2. The General Purposes Committee on 9<sup>th</sup> December 2016 considered the standstill budget for 2017-18 and indicative figures for the next two years based on a number of assumptions contained within the report.
3. The figures for this Sub-Committee are:

<b>Actual 2015-16</b>		<b>Budget 2016-17</b>	<b>Forecast 2016-17</b>	<b>Budget 2017-18</b>	<b>Budget 2018-19</b>	<b>Budget 2019-20</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
6,574	Frank Jordan Centre	62,600	59,000	4,600	4,700	4,800
6,118	Stone Station	9,500	4,500	4,600	4,700	4,700
-18,967	Town Market	-12,000	-9,300	-6,600	-6,800	-7,000
4,704	Car Parking	8,500	8,500	5,900	4,400	4,500
3,103	Bus Shelters & Street Furniture	10,900	11,400	5,900	5,100	5,300
0	Public Conveniences	0	0	6,200	6,400	6,600
479	Street Lighting	500	500	500	500	500
698	Dog & Litter Bins	1,200	700	700	700	700
1,065	Joules Clock	0	0	0	0	0
4,786	Town Electricity Supply	200	200	200	200	200
0	Building Maintenance	0	0	10,000	10,000	10,000
<b>8,560</b>	<b>TOTAL</b>	<b>81,400</b>	<b>75,500</b>	<b>32,000</b>	<b>29,900</b>	<b>30,300</b>

4. In respect of the figures above, Members should note:
  - a. The current year's forecast for the Frank Jordan Centre includes the estimated cost of refurbishments at the Centre. This has not yet been spent, and will probably need to roll-over into next financial year. From 2017-18 onwards the budget includes £5,000 per annum for increased income from the Centre following the refurbishment and the Salaries budget within the Management Sub-Committee includes an additional £4,000 per annum to increase caretaking at the Centre.

- b. The Stone Station budget for the current year includes provision for repairs to the step at the main entrance.
  - c. The Markets budget is based on the current year's booking levels for stalls. A contingency of £3,000 per annum has been provided for refurbishments to the Council's marquees.
  - d. The Car Parking budgets assume that the Crown Wharf car park will continue to be available to the Council until at least March 2020, but that Northesk Street will cease to be available from 31<sup>st</sup> March 2018. The budget includes the cost of rent and rates, with an ongoing budget of £1,000 per annum provided for maintenance, reducing to £500 following the closure of Northesk Street.
  - e. The Bus Shelters and Street Furniture forecast for the current year includes the cost of the new bus shelter on Eccleshall Road and replacement of the Plane Tree floodlights. The 2016-17 budget includes provision for works to the High Street trees and the provision of a new notice board. The ongoing budget includes a provision of £2,400 for a rolling programme of bench and bus shelter maintenance together with an allowance for contingencies, to allow for unforeseen items which may arise during the year.
  - f. The Public Conveniences budget is new from 1<sup>st</sup> April 2017 to provide for the cost of maintaining the Station Road public conveniences, which this Council becomes responsible for in the new financial year.
  - g. The Street Lighting, Dog and Litter Bin, Joules Clock and Town Electricity Supply budgets assume that expenditure will continue at broadly the current levels.
  - h. No Building Maintenance provision was made in the current year due to the planned works at the Frank Jordan Centre. The usual annual provision of £10,000 has been reinstated for 2017-18 and subsequent years. Members will need to determine their priorities for the use of this sum.
5. As reported to the meeting of the General Purposes Committee on 6<sup>th</sup> December, the standstill budget is just the starting point for the budget process. Members will want to review this standstill budget and the amounts provisionally included. In addition, there are likely to be other areas where Members will want to undertake new developments or stop/change the things that the Council is doing now.
6. The Sub-Committee is asked to consider the standstill budget and any areas of growth or savings which they would want to be taken into account in setting the budget for 2017-18 and future years.

### **Recommendations**

- 7. Members are asked to recommend their proposed budget for consideration by the General Purposes Committee on 24<sup>th</sup> January 2017.