

STONE TOWN COUNCIL

Town Clerk

Les Trigg

Tel: 01785 619740

Fax: 01785 619741

15 Station Road
STONE
ST15 8JP

8th May, 2017

A meeting of the **GENERAL PURPOSES COMMITTEE** will be held in the **Stone Station Community Centre, Station Approach, Stone** on **TUESDAY 16TH MAY, 2017** at 7pm.

I trust you will be able to attend.

Les Trigg
Town Clerk

AGENDA

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received**
3. **To receive the report of the County Councillors**
 - County Councillor Mrs J Hood
 - County Councillor I Parry
4. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation
5. **To elect the Members, Chairmen and Vice Chairmen of the following Sub-Committees:**
 - Tourism & Town Promotion
 - Environment
 - Estates
 - Management
 - Neighbourhood Plan Steering Group

6. **Appointment to Outside Bodies**

To make appointments of Council representatives to the following bodies:

- Stone ATC (Mayor plus 1 member)
- Age Concern Stone & District (2 members)
- Stone Town Band (Mayor)
- Walton Community Centre (1 member)
- Stafford & Stone Access Group (1 member)
- Trustees of the Town Hall Charity (all members)

NOTE: Current membership of the following bodies will continue until the stated dates, or until retirement by an individual member, even if the members cease to be members of the Council

- Stone Common Plot (No appointments required)
- Richard Vernon Trust (1 member until 2021)

7. **Community Paths Initiative – Bids for 2017-2018**

Document attached

8. **Protocol for Marking the Death of the Sovereign or other members of the Royal Family**

Letter attached

9. **Town Centre Issues**

Future of the Co-op building

10. **Members' Motions under Standing Order 4**

Councillor Mrs J Hood

"I have been contacted by a resident who has made me aware of the loss of a number of dog fouling bins in and around Stone.

I would like to ask the Council to consider replacing some of those bins."

11. **Update from Working Groups:**

- a) Neighbourhood Plan Steering Group

12. **To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

Stone ATC – Mayor

Age Concern Stone & District – Cllr's Mrs C Collier, Mrs K Green

Stone Town Band – Mayor

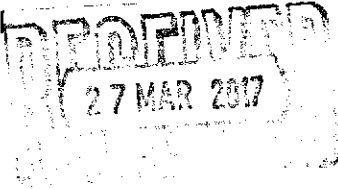
Walton Community Centre – Cllr M Shaw

Stafford & Stone Access Group – Cllr Mrs C Collier

Stone Common Plot Trustees – Cllrs Mrs C Collier, G Collier, Mrs J Hood, R Kenney and M Shaw

Stone Community Hub Liaison Group – Cllrs Mrs J Farnham, M Green, A Osgathorpe, Mrs J Hood and R Kenney

Mr L Trigg
Clerk to Stone Town Council
15 Station Road
Stone
ST15 8JR



Contact number: (01785) 277241
Email: paul.rochfort@staffordshire.gov.uk
Please ask for: Paul Rochfort

Our Ref: 3520/1 PR/SG

Date: 22 March 2017

Dear Sir

Community Paths Initiative – Bids for 2017/2018

We are inviting bids once again under the Community Paths Initiative (CPI) for projects to improve the local rights of way network in your parish. The deadline for bids is 1 June 2017 and an application form is attached should your Council wish to apply for funding.

We have been funding local path projects since 1992 and many parish councils have put in enormous effort to improve the path network in their areas. Some really worthwhile improvements have been made which have benefitted the local communities and wider path users.

Unfortunately, the County Council is challenged with maintaining the path network with reducing resources. If the County Council is to maintain the network in a way that delivers the most benefit for users, it needs to be working with local communities to maximise its limited resources. As in other years, we will be prioritising CPI bids in favour of those which deliver the greatest benefits to local communities.

Notwithstanding this, we are also encouraging parish councils to apply for funding for tools to maintain vegetation (e.g. strimmers, scythes, etc). Maintaining vegetation in the warmer months places a huge demand on our limited resources and every year we struggle to keep pace with it. If your Council successfully bids for tools to maintain vegetation we will, if requested and appropriate, provide training to volunteers in their safe use.

Please be aware that projects can be phased over consecutive years. For example, the replacement of stiles with kissing gates on a path in one year followed by a leaflet to promote the route in the following year. To give you some ideas, these projects were sponsored last year:-

- Provision of tools to Anslow Parish Council, Wall Parish Council, Norton Canes Parish Council and Patteringham and Patshull Parish Council to assist with maintaining their local path network, including vegetation clearance during summer months.

/...Continued



1...2

- Funding for Information Boards and leaflets, highlighting the local path network in Cheadle and Loggerheads.
- Funding for kissing gates to replace stiles in Branston.
- Provision of funding to improve path surfaces in Kingsley, Silverdale and Fulford.

If you have any projects in mind that you would like to discuss or if you need any advice on submitting your bid, please do not hesitate to contact the Rights of Way Officer below for your area:-

Dawn Plant (North) on (01785) 277246

Gordon Batey (South) on (01785) 895351

Remember, the scheme is parish and community group led and you must be prepared to undertake works such as leaflet design, getting agreement from local landowners for furniture replacement, engaging volunteers, etc.

If you were awarded funding during the last financial year, you will not be eligible for further funding if you have not returned any receipts, summary statement of expenditure and, where possible, photographs of the completed work. If you have any other questions, please do not hesitate to contact me.

This year we have extended the submission timescale to allow time for you to consider your bid with your parish council and any affected landowners.

Yours faithfully



Paul Rochfort
Principal Rights of Way Officer

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COMMUNITY PATHS INITIATIVE

Guidance Notes for Community Paths Initiative Grant Application Form

1. The name of the Group or Council applying.
2. The contact name, i.e. the Parish Clerk, Group Chairperson.
3. Address for correspondence.
4. Daytime contact number makes our job a lot easier if we have any queries.
5. In which Parish is the proposed project based?
6. If not a Parish Council, has your group contacted or liaised with the local Parish Council?
7. Brief Summary. For example:

We are planning the production of a walks leaflet promoting a circular walk around the Village of Pett, incorporating features of historical interest.

8. Each right of way has a designated number as shown on the Definitive Map. It helps us if we know the footpath/bridleway numbers which your proposal involves. Copies of the Definitive Map may be held by the Parish Councils, local libraries or the main Stafford Office. If you have difficulties identifying the number, please contact the Stafford office on (01785) 277244 or 277247.
9. We need a breakdown of the proposed expenditure, for example:

1 stile kit	£60	Kissing Gate (steel)	£250	Standard Tread Kit	£15
1 m ³ gravel	£25	Kissing Gate (wood)	£150	Extended Tread Kit	£18
1 fingerpost	£30	Bow Saw	£25	16ft Sleeper	£40
		Hedge Trimmer	£50		
		Bill Hook	£25		

10. Total cost of the project is the sum of the expenditure in 9. above.
11. List here all the voluntary contributions. These may range from a team of volunteers erecting stiles, local Scouts spreading gravel, to someone using their personal computer to create leaflets. The number of volunteer days that will be completed as part of the project should be detailed as well as any other voluntary contributions, such as materials or monetary contributions.
12. How much will the Parish Council contribute to this project?
13. Any sponsorship sought from local businesses or other bodies?
14. Any other grants applied for?
15. The important bit. How much grant are you actually applying for? Remember, grant applications must be realistic to avoid disappointment.

16. A site visit may be helpful before you complete this form. If you need any help, contact either:

Gordon Batey (Rights of Way Officer – Southern Area) 01785 895351 or
Dawn Plant (Rights of Way Officer – Northern Area) 01785 277246.

17. You also need to attain landowners' permission if you intend to carry out certain works on his/her land.

COMMUNITY PATHS INITIATIVE

Grant Application Form 2017 - 2018

1. Name: _____

2. Contact: _____

3. Address: _____

Postcode: _____

4. Daytime Contact Numbers: (_____) _____

E-mail Address: _____

Parish: _____

Have the Parish Council been notified: _____

7. Brief Summary of Proposed Project:

8. Which rights of way are involved in your proposal and why do you think the route(s) is (are) of particular importance to the path network in your parish?:

COSTS

9. Breakdown of Proposed Expenditure:

10. Total Cost of Project:

11. Voluntary Contributions: _____ **Days:** _____

12. Parish Council Contribution: _____

13. Sponsorship: _____

14. Any Other Grants Applied for: _____

15. Amount of Grant Applied for: _____

16. Would you like a Site Visit to be arranged? _____

17. Do you have written agreement from the landowners affected by this proposal?

YES/NO (Delete as appropriate)

Please return completed form to:

**Dawn Plant (Northern bids)
Gordon Batey (Southern bids)
Rights of Way Team
Rural County
Staffordshire County Council
2 Staffordshire Place
Tipping Street
Stafford
ST16 2DH**

Please return completed form by:

30 May 2017



To:- All Parish Council in Stafford Borough

CONTACT	Mayor's Office
DIRECT DIAL	01785 619 196/213
FAX	01785 619 119
EMAIL	mayoral@staffordbc.gov.uk
OUR REF	ARW/BP/JG
YOUR REF	
DATE	5 April 2017

Dear Parish Chairman

Protocol for Marking the Death of the Sovereign or other members of the Royal Family

For several months, the Council has been working on the formulation of a Protocol for Marking the Death of the Sovereign or other members of the Royal Family. The Protocol contains all of the arrangements that need to be put into place, one of which relates to those wishing to offer their condolences and/or laying of floral tributes. Arrangements will be made for a national on-line condolence page but there will also be the opportunity for members of the public to write their own personal message of condolence. In Stafford, the venue will be in The Collegiate Church of St Mary and any flowers may be laid in the grounds surrounding the Church. In Staffordshire it has been agreed that each authority will have a supply of loose leaf paper and following the funeral they will be taken to the William Salt Library to be included in a Staffordshire Public Book of Condolence.

It is appreciated, that only having one location for messages of personal condolence may is not convenient to all residents and I am writing to enquire whether your Parish Council would wish to arrange its own venue for both the pages of condolence and laying of floral tributes? A representative from the Parish Council would be responsible for both the collection and return of the condolence pages from and to the Civic Centre. Parish Councils may wish to liaise with neighbouring areas to arrange a joint venue.

If you require any additional information, please contact the Mayoral Office. If we do not receive a response from your Parish Council by 2 May we will assume that you are satisfied with the arrangements that have been put in place in our Protocol.

Yours sincerely

A R Welch LLB (Hons) Solicitor
Head of Law and Administration