

**STONE TOWN COUNCIL**

**Town Clerk**

Les Trigg

15 Station Road  
STONE  
ST15 8JP

**Tel: 01785 619740**

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**25 August, 2017**

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in the **Christchurch Suite at the Frank Jordan Centre, Lichfield Street, Stone** on **TUESDAY 5 SEPTEMBER, 2017** at **7.00pm** when the following business will be transacted.

Les Trigg  
Town Clerk

**Agenda**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **Allotments Awards**
5. To confirm as a correct record the minutes of the Meeting of the Town Council held on the 4 July, 2017, Minute No's. C18/023 – C18/029 (attached)
6. **To receive the minutes and decisions of the under mentioned Committees:**
  - a) Planning Committee Meeting held on 4 July, 2017, Minute Number P18/031 – P18/035 (attached)
  - b) General Purposes Committee Meeting held on 4 July, 2017, Minute Numbers GP18/024 – GP18/037 (attached)
  - c) Planning Committee Meeting held on 18 July, 2017, Minute Number P18/036 – P18/040 (attached)
  - d) Planning Committee Meeting held on 15 August, 2017, Minute Number P18/041 – P18/045 (attached)
7. **Local Government Transparency Code 2015**  
**Openness of Public Bodies Regulations 2014**  
  
Information for Quarter Ending 30 June 2017 (attached)

8. **To receive the forthcoming Civic Announcements** (attached)
9. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached)

Members of the public are welcome to attend the Council Meeting as observers.

# Stone Town Council

## Minutes of the meeting held in Stone Station Community Centre, Station Approach, Stone on Tuesday 04 July, 2017

**PRESENT:** Councillor J Davies in the Chair, and  
Councillors Mrs J. Farnham, Mrs K. Green, M. Green, Mrs J. Hood, R. Kenney, P. Leason, Mrs E. Mowatt, A. Osgathorpe, M. Shaw, M. Williamson, T. Jackson, G. Neagus, Mrs Piggott, I. Fordham and Mrs M. Goodall

**ABSENT:** Councillors Mrs C. Collier and G. Collier

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Before the meeting began Revd. I. Cardinal gave prayers

The Mayor reported on a successful Civic Sunday event on 2 July 2017 and gave thanks to Rev I. Cardinal and staff at St Michael's Church, Councillor Mrs J. Farnham, Ivan Prescott, Stone Scout & Guide Band, St John Ambulance, Staff at Stone Town Council and the Stone Mayoress for their support.

Councillor Mrs Hood thanked Councillor Mrs Farnham for carrying a Silver Mace, without which the pair could not have been used in the parade.

**C18/023 Apologies**

Apologies were received from Councillor Mrs C. Collier and G. Collier.

**C18/024 Declarations of Interest and Requests for Dispensations**

None received.

**C18/025 Representations from Members of the Public**

None

**C18/026 Minutes**

**RESOLVED:**

That the minutes of the Town Council Meeting held on the 6 June, 2017, copies having been circulated to the members, be signed by the Chairman as a correct record

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**C18/027**    **Committee Minutes**

**RESOLVED:**

- a) That the minutes of the Planning Committee Meeting held on the 30 May, 2017, copies having been circulated to members, be signed by the Chairman as a correct record
- b) That the minutes of the General Purposes Committee Meeting held on the 6 June, 2017, copies having been circulated to members, be signed by the Chairman as a correct record
- c) That the minutes of the Planning Committee Meeting held on the 6 June, 2017, copies having been circulated to members, be signed by the Chairman as a correct record
- d) That the minutes of the Planning Committee Meeting held on the 20 June, 2017, copies having been circulated to members, be signed by the Chairman as a correct record

**C18/028**    **Civic Announcements**

The Civic Announcements, which were previously circulated, were noted.

**C18/029**    **Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's Announcements were circulated and noted.

**TOWN MAYOR**

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# Stone Town Council – Planning Committee

## Minutes of the meeting held in the Stone Station Community Centre, Station Approach, Stone on Tuesday 4 July 2017

**PRESENT:** Councillor A. Osgathorpe in the Chair, and  
Councillors Mrs K. Green, M. Green, R. Kenney, Mrs E. Mowatt, J. Davies,  
M. Shaw, M. Williamson, I. Fordham, T. Jackson, Mrs J. Farnham, G. Neagus,  
Mrs J. Hood, Mrs J. Piggott, P. Leason and Mrs M. Goodall

**ABSENT:** Councillors: Mrs C. Collier and G. Collier

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**P18/031**      **Apologies**

Apologies were received from Councillors: Mrs C. Collier and G. Collier

**P18/032**      **Declarations of Interest and Requests for Dispensations**

None received

**P18/033**      **Representations from Members of the Public**

None received

**P18/034**      **Planning Applications**

**RESOLVED:** That the following observations be made on the applications listed:

**Application Number** – 17/26313/HOU

**Applicant** – Mr & Mrs Fox

**Location** – 225 Newcastle Road

**Development** – Single storey timber garden room to rear, to replace existing conservatory.

**Observations:** No objections

**Application Number** – 17/26257/COU

**Applicant** – Mr A. Roe (A J Roe Properties Ltd)

**Location** – 10 Stafford Street

**Development** – Change of use from A2 to Sui Generis (to allow occupation by health based beauty salon)

**Observations:** No objections

**Application Number** – 17/26507/LBC

**Applicant** – Mr A. Roe (A J Roe Properties Ltd)

**Location** – 10 Stafford Street

**Development** – External and internal alterations/improvements

**Observations:** No objections, other than to support the concerns of Stafford Borough Conservation Officer

**Application Number** – 17/26490/HOU

**Applicant** – Mrs K. Hawley

**Location** – 5 Coombe Park Road

**Development** – Construction of first floor side extension and single storey front extension

**Observations:** No objections

**Application Number** – 17/26359/HOU

**Applicant** – Mr and Mrs Kinson

**Location** – 2 Heath Gardens

**Development** – Amended Plans: Garage moved across plot to footpath edge. Roof revised to flat roof (to avoid mains drain)

**Observations:** No objections

**Application Number** – 17/26439/FUL

**Applicant** – The Winning Group Trust

**Location** – St Dominic's Priory Boarding School, Hallahan House, Mount Road

**Development** – Convert Field House to form 3no two bedroom flats and 4no one bedroom flats

**Observations:** No objections

**Application Number** – 17/26207/FUL

**Applicant** – Mr N. Jones

**Location** – Westbridge Park, Stafford Street

**Development** – Erection of Leisure Centre and associated car parking facilities. Demolition of an existing Fitness Centre Building (amended plan: details of elevations)

**Observations:** The Council is supportive of the need to build a new Leisure Centre in Stone, but the benefits of the current proposal do not outweigh the harm to the heritage assets of the town.

It is the Council's view that the town would be better served by the inclusion of community facilities such as the proposed play area, skate park and multi-use games area on Westbridge Park in the area currently proposed for the leisure centre, with a leisure facility which meets Stone's needs on an alternative site.

Stone Town Council also supports the comments made by both Stafford Borough Council's Conservation Officer on 4 July 2017 and Sport England on 27 and 29 June 2017.

A copy of a note considered by the Committee on 30 May 2017 should also be considered as part of the Town Council's response.

**P18/035**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

None

**Town Mayor**

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in Stone Station Community Centre, Station Approach, Stone on Tuesday 4 July, 2017

**PRESENT:** Councillor R. Kenney in the Chair, and  
Councillors Mrs J. Farnham, Mrs K. Green, M. Green, Mrs J. Hood, J. Davies,  
P. Leason, Mrs E. Mowatt, A. Osgathorpe, M. Shaw, M. Williamson, T. Jackson,  
G. Neagus, Mrs J. Piggott, I. Fordham and Mrs M. Goodall

**ABSENT:** Councillors Mrs C. Collier and G. Collier

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**GP18/024**    **Apologies**

Apologies were received from Councillors: Mrs C. Collier and G. Collier

**GP18/025**    **Declarations of Interest and Requests for Dispensations**

Councillor Mrs K. Green and M. Green declared personal interests in item 12: Stone Lions Club

**GP18/026**    **To receive the Report of the County Councillors**

**County Councillor Mrs J. Hood**

Councillor Mrs Hood advised that there is a good program of Highway repairs in progress currently. The A34 has been resurfaced this week and Staffordshire County Council is also taking remedial action on large numbers of jobbing repairs.

**County Councillor I. Parry**

Councillor Parry was not present at the meeting.

Councillor M. Green pointed out that Councillor Parry had not attended the meeting again. The Town Clerk advised that a letter had been sent to both Councillor Parry and the Leader of Staffordshire County Council. No response had as yet been received.

Councillor Green asked that yet another letter be issued if Councillor Parry fails to respond or attend future meetings.

**GP18/027**    **Representations from Members of the Public**

None



**GP18/028**     **Minutes**

**RESOLVED:**

Estates Sub-Committee held on 20 June, 2017, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Numbers: EST18/004, EST18/005 and EST/18/006 be adopted.

Management Sub-Committee held on 20 June, 2017, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Number MAN/18/004 be adopted.

**GP18/029**     **Stone Town Council Representative on Walton Community Association (Stone) Ltd**

The Committee considered a letter received from the Association stating that there is no further requirement for a representative from Stone Town Council to attend its meetings.

No further explanation was provided and Town Council Members were unable to offer any information on the reasons for this decision. Attendance at meetings by representatives of both Stafford Borough Council and Stone Town Council was thought to be included in the Associations constitution.

**RESOLVED:** That the Town Council write to Walton Community Association to ask the date when its constitution was changed.

**GP18/030**     **Fly the Red Ensign for Merchant Navy Day**

The Committee considered a letter from Seafarers UK inviting the Town Council to support its nationwide campaign to raise public awareness of our nations ongoing reliance on seafarers and shipping, and suggests this be done through the flying of a Red Ensign flag on Merchant Navy Day – 3 September 2017.

**RESOLVED:** That a Red Ensign flag be purchased for commemoration of the British Merchant Navy on 3 September 2017.

**GP18/031**     **Police and Fire Consultation**

The Committee considered a letter from Matthew Ellis, Staffordshire Police and Crime Commissioner (PCC), who has been asked by Government (along with all other PCC's) to investigate amalgamating the governance of Staffordshire fire and rescue services with that of policing. He advised that combining the support and administration functions of the fire service and police service would free up at least £3 million every year to support frontline services and provide consistency in working better together.

The Town Clerk advised that the full report (referred to in the letter) had been requested, but had as yet, not been supplied.

After a discussion on the implications of the merging of services, Members decided that the full report should be obtained before consideration is given to making a formal consultation response.

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**RESOLVED:** To ask the Staffordshire Police and Crime Commissioner for a copy of the full report, and that the item be carried forward to a future meeting.

**GP18/032**    **Staffordshire County Council Consultation: Updated Planning Application Validation Requirements**

The Committee considered an email message from the County Planning Department advising that (in accordance with the Governments' Planning Practice Guidance), a valid planning application must comply with national and local information requirements and that the County must review and consult on any changes every two years.

The Town Council is invited to comment on the updates to the County planning application validation requirements contained in an A to Z Guide and accompanying validation checklists. A link had been provided to an electronic copy of the full report.

**RESOLVED:** To note the updates in the A to Z Guide, with no comments determined for forwarding to Staffordshire County Council.

**GP18/033**    **Stafford Borough Council Consultation: Public Space Protection Order**

The Committee considered a request for its views on changes to rules that can help stop people causing problems in areas of Stafford Borough. The changes have been developed following legislation changes which come into force in October 2017.

A draft Public Spaces Protection Order 2017 (supplied) imposes prohibitions and/or requirements in Restricted Areas in relation to alcohol consumption, dog fouling, dogs on leads, dogs on leads by direction, dog exclusion areas and dog walking.

The Restricted Areas shown on a series of maps (also supplied) were discussed and consideration was given to any areas that had been omitted.

**RESOLVED:** To ask Stafford Borough Council to add two additional sites to the designated Restricted Areas list. These are: Adies Alley and Workhouse Lane, off Crown Street, Stone.

**GP18/034**    **Trade Union Pay Claim for 2018 – 19**

The Committee considered a paper on the Local Government Trade Union pay claim for 2018-19. The pay claim includes a 5% increase on all NJC pay points (including the deletion of NJC pay points 6, 7, 8 & 9 and GLPC pay spine).

**RESOLVED:** To note the content of the paper and confirm the view that a 5% public sector pay increase is excessive.

**GP18/035**    **To consider the following requests for grants from local organisations**

**Stafford Samaritans - £100**

The Committee considered the grant application received from Stafford Samaritans who request £100 to assist in increasing publicity on the work of the group for the benefit of people living in the rural community.

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**RESOLVED:** to award £100

**STING - £500**

The Committee considered the grant application for £500 from Staffordshire Therapeutic Independent Neurological Group (STING) which has lost its major sponsor resulting in the year's expenditure exceeding levels of income.

**RESOLVED:** to award £500

**Stone Air Training Corps 2352 Squadron - £484.98**

The Committee considered a grant application received from Stone Air Training Corps which is requested for the purpose of supporting the wide range of activities undertaken by the Squadron, and in particular the replacement of its event shelter.

**RESOLVED:** to award a grant, and to round up the value requested to £500

**Stone Lions - £500**

The Committee considered a grant application received from Stone Lions to support the purchase of prostate cancer screening services and PSA blood tests.

**RESOLVED:** to award £500

**The Burma Star Association - £300**

The Committee considered a grant application received from the Burma Star Association to support the annual gathering of relatives of servicemen (who fought in Burma during WWII) to commemorate the ending of the War in the Far East and Victory over Japan.

**RESOLVED:** to award £300 and to make the event part of the Town Council's budget during 2018-19 and onwards.

**Revitalise Respite Holidays - £354.00**

The Committee considered a grant application received from Revitalise holidays which is seeking a donation of £354 to help a disabled person from Stone access a respite break, helping to alleviate the challenge caused by their disability.

The Town Clerk advised that providing financial support to individuals would be beyond the powers of the Town Council.

**RESOLVED:** to refuse the grant application on the grounds that the award does not fall within the legal framework of a local council.

**GP18/036 Update from Working Groups**

**Neighbourhood Plan Steering Group**

Councillor Mrs Hood provided an update on the work of the Steering Group. She advised that the group had depleted and was struggling with live planning applications (Westbridge Park and Blackies Lane). Neighbourhood plans are not treated as seriously as would be expected, by the Borough Council.

A meeting of the Neighbourhood Plan steering Group is to be held tomorrow evening (5 July 2017) and advice will be available from the Neighbourhood Planning Consultant.

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**RESOLVED:** To note the update on the work of the Neighbourhood Plan Steering Group.

**Protocol for Marking the Death of the Sovereign or other member of the Royal Family Group**

No meeting has taken place

**GP18/037 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

**Stone ATC**

The Mayor advised that he had attended a welfare meeting on 26 June 2017. The organisation is short of money and the biggest challenge is transport and in particular the minibus.

**Age Concern Stone & District**

Councillor Mrs Green reported that she had attended the AGM and that everything is going well. A scheme is being operated where volunteers take people to hospital. The luncheon club is going well as is the running of the office.

**Stone Town Band**

The Mayor advised that he had attended rehearsals on 16 June. The band had not been invited to take part in the music festival and urged that the community make use of the band as much as possible.

**Walton Community Centre**

Councillor M. Green reported that no meeting dates had been forwarded to him.

**Stafford & Stone Access Group**

No report

**Stone Common Plot Trustees**

No report

**Stone Community Hub Liaison Group**

Councillor M. Green advised that there had been a meeting where an update on the work of the Group had been given. He reported that a good job is being done and that the environment in which the Group work will be more pleasant when the Frank Jordan refurbishments are finished.

**SPCA Executive Meeting**

Councillor Williamson advised that he would be attending a meeting next Monday (10 July 2017). The item should feature on the next agenda.

**Town Mayor**

# Stone Town Council – Planning Committee

## Minutes of the meeting held in the Stone Station Community Centre, Station Approach, Stone on Tuesday 18 July 2017

**PRESENT:** Councillor A. Osgathorpe in the Chair, and  
Councillors Mrs K. Green, M. Green, R. Kenney, Mrs E. Mowatt, J. Davies,  
I. Fordham, Mrs J. Farnham, G. Neagus, Mrs J. Hood, Mrs J. Piggott, P. Leason,  
Mrs C. Collier and G. Collier

**ABSENT:** Councillors: Mrs M. Goodall, T. Jackson, M. Shaw and M. Williamson

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**P18/036**      **Apologies**

Apologies were received from Councillors: Mrs M. Goodall, T. Jackson, M. Shaw and M. Williamson

**P18/037**      **Declarations of Interest and Requests for Dispensations**

None received

**P18/038**      **Representations from Members of the Public**

None received

**P18/039**      **Planning Applications**

**RESOLVED:** That the following observations be made on the applications listed:

**Application Number** – 17/26569/FUL

**Applicant** – Royal Bank of Scotland Group PLC

**Location** – 75 High Street, Stone

**Development** – Remove existing NatWest brand signage and ATM. Infill existing ATM aperture with new stainless steel blanking plate

**Observations:** Objection to installation of a stainless-steel blanking plate which would be harmful and not in keeping with the character and appearance of the Stone Conservation Area. Upon removal of the ATM, the aperture should be infilled and made good with brickwork to match the existing. Any damage exposed following removal of signage should also be restored to match the existing fabric of the building.

**Application Number** – 17/26585/HOU

**Applicant** – Mr C. Grayer

**Location** – 12 Telford Close, Stone

**Development** – Proposed first floor side extension to bedrooms forming covered area to existing patio deck

**Observations:** No objections

**Application Number** – 17/26571/FUL

**Applicant** – Mr C. Naylor

**Location** – 207 Newcastle Road, Stone

**Development** – To vary condition 2 of planning permission 16/24090/FUL

**Observations:** No objections

**Application Number** – S.17/03 (County Planning Application)

**Applicant** – Staffordshire County Council

**Location** – Walton Priory Middle School, Beacon Rise, Walton

**Development** – Single storey extension to provide an additional 4 no. classrooms, storage, toilets, car parking and associated works

**Observations:** the application is welcomed but there are concerns with the impact the additional capacity of the school will have on the highway at start and finish times. Consideration should be given to traffic management measures.

**Application Number** – 17/26635/COU

**Applicant** – Mr O. Hadley

**Location** – Stoneygate House, 14 Eccleshall Road, Stone

**Development** – Change of use from Doctors Surgery (D1) to Holiday Let (C3) and rear extension

**Observations:** No objections

**P18/040**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

None

**Town Mayor**

# Stone Town Council – Planning Committee

## Minutes of the meeting held in the Stone Station Community Centre, Station Approach, Stone on Tuesday 15 August 2017

**PRESENT:** Councillor A. Osgathorpe in the Chair, and  
Councillors Mrs K. Green, M. Green, R. Kenney, Mrs E. Mowatt, J. Davies,  
Mrs J. Farnham, G. Neagus, Mrs J. Hood, Mrs J. Piggott, Mrs C. Collier,  
Mrs M. Goodall, T. Jackson, M. Shaw, M. Williamson and G. Collier

**ABSENT:** Councillors: I. Fordham and P. Leason

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**P18/041**      **Apologies**

Apologies were received from Councillor I. Fordham

**P18/042**      **Declarations of Interest and Requests for Dispensations**

None received

**P18/043**      **Representations from Members of the Public**

None received

**P18/044**      **Planning Applications**

**RESOLVED:** That the following observations be made on the applications listed:

**Application Number** – 17/26462/HOU

**Applicant** – Mr J. Machin

**Location** – Wellington House, Longton Road, Stone

**Development** – Proposed second floor and ground floor extensions

**Observations:** No objections

**Application Number** – 17/26667/HOU

**Applicant** – Mr K. Raine

**Location** – 2 Shardlow Close, Stone

**Development** – Two storey side extension to dwelling

**Observations:** No objections

**Application Number** – 17/26660/HOU

**Applicant** – Mr & Mrs Brough

**Location** – 39 Airdale Road, Stone

**Development** – Demolition of porch, existing garage and rear single storey extension. Replacement with a new porch, garage and two storey rear extension and associated works

**Observations:** That skylight windows are fitted with opaque glass to ensure privacy to neighbouring homes

**Application Number** – 17/26783/COU

**Applicant** – Mrs A. Booth (Back 2 Back Gymnastics Ltd)

**Location** – Unit 4 Walton Industrial Estate, Beacon Road, Walton

**Development** – Proposed change of use of warehouse (Use Classes B2/B8) to Gymnastics training centre (Use Class D2) and creation of a viewing platform on the first floor

**Observations:** The Town Council share the County Highway Department's concerns that the proposed development fails to make adequate provision for the parking of vehicles within the site curtilage. There is already significant traffic and on street parking in this vicinity due to nearby schools and nurseries

**Application Number** – 17/26799/ADV

**Applicant** – Ms K. Darler (TUI UK)

**Location** – 41A High Street, Stone

**Development** – Fascia signage and projector

**Observations:** Objection to the installation of an illuminated sign on Mill Street as it will cause harm to the character and appearance of the conservation area and heritage setting

**Application Number** – 17/26795/COU

**Applicant** – Mr E. Bassett

**Location** – Unit C, Arundel House, Whitebridge Industrial Estate

**Development** – Change of Use from B2 Use Class to D2 Use Class for use as a Health and Wellbeing Centre

**Observations:** No objections

**P18/045**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

**Application Number** – 17/26501/HOU

**Applicant** – Mr and Mrs P. Cliffe

**Location** – 9 Northesk Street, Stone

**Development** – Demolition of wall to rear, low wall and steps to front and construction of parking area to rear. Reconstruction of low wall and steps to front and installation of velux roof light to rear slope of roof

**Observations:** No objections

**Town Mayor**



# Stone Town Council

## Local Government Transparency Code 2015

Information for Quarter Ended 30<sup>th</sup> June 2017

### Expenditure Exceeding £250

Date	Reference	Supplier	Description	Amount
03/04/2017	D/Dbt	SBC	Rates - Frank Jordan Centre	£409.20
11/04/2017	17/013	M. J. Plant	Grounds Maintenance	£878.00
11/04/2017	17/013	M. J. Plant	Bus Shelters	£819.00
11/04/2017	17/013	M. J. Plant	Stone Station - powerwash yard etc	£267.00
11/04/2017	17/017	Stafford Borough Council	Election Recharge - 3rd Instalment due 30/04/17	£5,000.00
11/04/2017	17/018	Christmas Plus Ltd	Anchor Point testing x 56	£1,316.00
11/04/2017	17/010	ADT Fire & Security PLC	Annual maintenance intruder alarm - 26/04/17-25/04/18	£481.36
12/04/2017	D/Dbt	British Gas	Electricity charges - Frank Jordan Centre	£434.06
24/04/2017	17/027	Stafford Borough Council	Service Charge - 2016 - 2017	£3,146.79
24/04/2017	17/028	Atlas Contractors Ltd	Cleaning costs - April 2017	£552.28
02/05/2017	17/034	City B Group Ltd	Erecting & dismantling of marquees - April 17	£887.00
02/05/2017	17/035	BEA Fire Safety Ltd	Annual Fire Risk Assess-FJC	£250.00
02/05/2017	17/035	BEA Fire Safety Ltd	Annual Fire Risk Assess- STN	£250.00
02/05/2017	17/035	BEA Fire Safety Ltd	Annual Fire Risk Assess-15 Station Road	£250.00
02/05/2017	D/Dbt	British Gas	Gas supply Stone Station	£349.75
03/05/2017	17/039	M J Plant	Grounds maintenance - April 2017	£1,178.00
03/05/2017	D/Dbt	SBC	Rates - Frank Jordan Centre	£405.00
12/05/2017	17/054	Mr I Fordham	Deputy Mayoral Allowance 2017 2018	£637.57
12/05/2017	17/053	Mr J Davies	Mayoral Allowance 2017 2018	£2,319.15
16/05/2017	D/Dbt	Sage software Ltd	Sage package	£1,012.00
22/05/2017	17/068	The Stone Gazette Ltd	Advertisement - half page - in Festival program	£315.00
26/05/2017	17/073	Stone Community Hub	March & April instalment - grant Min No. GP17 008 refers	£1,000.00
26/05/2017	17/075	Severn Trent Water Ltd	Water charges STN 18 11 16 - 30 04 17	£540.45
26/05/2017	17/072	Getmapping Plc	Subscription for on line mapping	£468.00
01/06/2017	17/076	Atlas Contractors Ltd	Cleaning of Frank Jordan Centre - May, 2017	£552.28
01/06/2017	17/077	Hampshire Flag Company	Additional bunting for Town Events	£382.50
01/06/2017	17/079	Mr. B. Hull	Replace faulty distribution board	£768.00
01/06/2017	17/080	Zurich Municipal Insurance	Insurance renewal - 01.06.17 - 31.05.18	£8,278.03
05/06/2017	17/081	M. J. Plant	Grounds maintenance - May, 2017	£1,178.00
05/06/2017	D/Dbt	SBC	Rates - Frank Jordan Centre	£405.00
06/06/2017	17/083	City B Group Ltd	Erecting & dismantling of marquees - May, 2017	£903.00
06/06/2017	17/085	Urban Vision Enterprise	Professional Services - Neighbourhood Plan	£500.00
13/06/2017	17/095	M. J. Plant	Sand down & repaint 5 benches - Amphitheatre	£475.00
13/06/2017	17/090	Florence Brass Band	Entertainment late night shopping - July&Aug,2017	£300.00
22/06/2017	17/102	Tucano	Entertainment - Music Festival 8 July 17	£400.00
22/06/2017	17/103	Hazzard Promotions	Provision of sound & lighting - Music Festival 8 July	£500.00
22/06/2017	17/104	David Cotterill	Entertainment - Music Festival 8 July 17	£500.00
22/06/2017	17/106	Atlas Contractors Ltd	Cleaning of Frank Jordan - June 2017	£552.28
22/06/2017	17/100	K Sauntry	Entertainment - Music Festival 8 July 17	£400.00
23/06/2017	D/Dbt	British Gas	Gas supply - Frank Jordan Centre	£1,087.88
26/06/2017	D/Dbt	Network Rail	Rent of Stone Station 24 06 17 - 28 09 17	£987.50
30/06/2017	17/112	City B Group Ltd	Erecting & dismantling the marquees June 2017	£706.00

### Procurement Information

#### 1. Invitations to Tender for Contracts Exceeding £5,000

None

## **2. Contracted Agreements Exceeding £5,000**

### Frank Jordan Centre Refurbishments

Contract with Planned Office Interiors Ltd. of Aston-by-Stone, ST15 0BH, let following an invitation to quote.

Contract Value: £74,740

Start Date: July 2017

End Date: September 2017

### Health and Safety Support

Contract with Ellis Whitham of Aldford, CH3 6JD, let following an invitation to quote.

Contract Value: £7,575 (3 years at £2,525 per annum)

Start Date: 25 May 2017

End Date: 24 May 2020.

## **Stone Town Council**

### **Openness of Public Bodies Regulations 2014**

**Information for Quarter Ended 30<sup>th</sup> June 2017**

**Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:**

- 1. Under a specific express authorisation; or**
- 2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:**
  - a. grant a permission or licence;**
  - b. affect the rights of an individual; or**
  - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.**

None

**STONE TOWN COUNCIL MEETING**  
**5 September 2017**

**CIVIC ANNOUNCEMENTS**

**Mayor**

Thursday 7 September	Limestone Brewery Tour 2017
Thursday 14 September	RAF Tactical Supply Wing Annual Battle of Britain Dinner
Saturday 16 September	Presentation of prizes for Stone Chrysanthemum & Dahlia Annual Show
Monday 25 September	Uttoxeter Town Council Birthday Celebrations for Dr Johnson

**Deputy Mayor**

Thursday 14 September	Stafford & Rural Homes AGM
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**TOWN MAYOR**

## **TOWN MAYOR'S REPORT – 5 Sep 17**

### **Sunday 25 Jun 17**

The Mayor started the St Michael's 10k road race which began in Priory Road; he then encouraged the runners through to the finish at St Michael's First School which was collocated with their summer fete. The Mayor then assisted at the awards ceremony. This event is famous in the running world throughout the region and attracted several hundred participants. Special thanks go to Chris Barlow and his team for arranging this excellent occasion.

In the afternoon the Mayor and Mayoress attended the 40<sup>th</sup> Anniversary Concert by the Inn Ringers hand bell team. A most enjoyable concert showed off their considerable skill and wide repertoire.

### **Thursday 29 Jun 17**

The Town Mayor and Mayoress attended the Kibblestone District Scout AGM at Kibblestone Camp. It was good to see the new developments and improvements that had been made and to learn of the wide variety of scouting and other organisations that made use of the camp's facilities.

### **Saturday 1 Jul 17**

The Mayor attended a highly successful and extremely enjoyable summer concert performed by the Stone Choral Society, joined by the Christchurch Academy choir. A programme of modern and not-so-modern pop classics was hugely enjoyed by a packed audience.

### **Sunday 2 Jul 17**

Once again the weather was kind for the parade to St Michael's and St Wulfad's church for the Civic Sunday service. Unfortunately a clash of dates prevented both the Army Cadets and the Air Cadets participating. Nevertheless, the service was well-attended and the Mayor was supported by the Borough Mayor and Mayoress, the High Sheriff, and many other local civic heads, representatives of local organisations, and personal friends. The church service was focused on service to the Stone community. After the service the Mayor and Mayoress hosted a reception in St Michael's Hall where an excellent buffet provided by the Secret Kitchen was enjoyed.

### **Thursday 6 Jul 17**

Alongside numerous civic heads from throughout the county, the Mayor and Mayoress were delighted to support the Borough Mayor and Mayoress at the afternoon tea held at the Upper House, Barlaston, a splendid location for such an event.

### **Friday 7 Jul 17**

The Mayor and Mayoress welcomed the Britain in Bloom judges to Stonefield Park, at the start of the annual assessment of Stone in Bloom's achievements. The park looked magnificent as did much of the rest of the town. The Mayor and Mayoress were then delighted to join the judges and the hard-working Stone in Bloom team for lunch. Stone owes much to the Stone in Bloom volunteers and the work of the professionals from Stafford Borough Council in ensuring that the Town was in such excellent shape.

### **Saturday 8 Jul 17**

For many years the Stone Lions had held a charity Duck Race (with plastic ducks) on the River Trent. Unfortunately a recent fire had destroyed most of the ducks. Instead the Lions asked the Mayor to conduct a draw at a 'Duckless' Duck Race. The additional publicity so generated had the happy result of a higher sum being raised than in the past.

Before the Lion's Duck Race the Mayor launched the day-long music festival held in the Market Square and later the Mayor and Mayoress supported for the rest of the day a well-attended and very successful event. Many congratulations must go to the organisers, particularly to Tony Hollinshead.

### **Sunday 9 Jul 17**

The year 2017 saw the centenary of Girl Guiding in Staffordshire which was marked by a Celebration Day held at the Showground. The Mayor and Mayoress were delighted to meet the many thousands of Rainbows, Brownies and Guides gathered for the event and to join with many civic heads, from the Lord Lieutenant downwards, in supporting this significant occasion.

### **Sunday 16 Jul 17**

The Town is blessed with very good relations with the towns throughout Staffordshire and the Mayor was pleased to represent Stone at the Leek Town Council Civic Service.

### **Friday 21 Jul 17**

It was again a privilege and a pleasure for the Mayor and Mayoress to join the Borough Mayor and the Mayor and Mayoress of Fareham in a visit HMS Collingwood, this time for the Ceremonial Divisions that celebrate the completion of the annual training cycle. A first-class parade was enhanced by the excellence of the guard of honour and their drill display. Hospitality was enjoyed at the subsequent buffet lunch in the Wardroom Mess and a number of friendships were renewed.

Subsequently the Mayor and Mayoress, along with the Borough Mayor, were received by the Mayor and Mayoress of Fareham at the Fareham Council Offices after having enjoyed a visit to Portchester Castle.

### **Sunday 23 Jul 17**

Stone Radio launched its service formally at the Railway Station Community Centre and the Mayor was pleased to cut the ribbon. Good communications were crucial to keeping the community informed and the Mayor wished the new service every success.

### **Thursday 27 Jul 16**

The Mayor and Mayoress were delighted to welcome two Lions' Youth Exchange students to the Council Chamber. They were invited to sign the visitors' book and the Mayor presented them each with a Stone commemorative mug. One student was from Denmark and the other from Lithuania which, once again, underlines Stone's international outlook.

### **Sunday 30 Jul 17**

Continuing with the important task of fostering good relations with civic organisations throughout Staffordshire, the Mayor was pleased to represent Stone at the Staffordshire Moorlands District Council Annual Civic Service and Lunch in Leek. The Mayor joined the Lord Lieutenant, the High Sheriff and many other civic heads in supporting this event.

### **Monday 31 Jul 17**

The slaughter at the Battle of Passchendaele one hundred years ago brought grief to many families throughout the land including Stone. To mark this centenary Linda Blackburn of Burchill & Watson's chemists had dressed the shop window in a beautiful and moving style, and asked the Town Mayor if the 'Lest We Forget' flag could be flown from the Council flag pole. The Mayor was very happy to agree and arranged a short ceremony attended by Linda, members of the public and the standard bearers from the Royal British Legion and the Royal Air Forces Association.

### **Tuesday 1 Aug 17**

Following the success in 2016 of their inaugural, combined, Night of Celebration, Trinity Skills repeated the event in St Dominic's Priory School Hall. The Mayor and Mayoress were delighted to be invited to share in a most enjoyable evening where the infectious enthusiasm and happy smiles of the students were uplifting. The Mayor helped present some of the awards, congratulated the organisers of the evening, and wished Trinity Skills continuing success in the future.

### **Saturday 5 Aug 17**

The members of the Stone Classic Car Group own a variety of splendid cars and hold annually a rally starting from the George and Dragon at Meaford. Fortified by an excellent breakfast, the Mayor flagged off some 40 participants for a day-long drive around the Welsh Marches in mostly kind summer weather.

### **Sunday 6 Aug 17**

The Town Mayor and Mayoress of Cheadle welcomed the Mayor to a most enjoyable Party in the Park in Cheadle. It was an excellent opportunity to cement further the close relations between our two towns.

### **Sunday 13 Aug 17**

Once again the Annual Burma Star and VJ Day commemoration in Stonefield Park continued to grow and this year was enhanced by the participation of four Gurkhas from 22 Signal Regiment, MoD Stafford. The Mayor joined the Borough Mayor and the visiting Mayor of Fareham, alongside other organisations, in laying wreaths. The Mayor and Mayoress then enjoyed some light refreshments organised by members of the Stone Branch of the Royal British Legion.

### **Monday 14 Aug 17**

Having enjoyed the hospitality Fareham on 21 July the Mayor and Mayoress were delighted to welcome the Mayor and Mayoress of Fareham to the Council Chamber before conducting them on a short tour of the town including St Michael's and St Wulfad's Church and the St Vincent Mausoleum (courtesy of Mr Dennis Abbott). The party then took lunch at the Borehole, Mount Road before proceeding to Stafford where they were received by the Borough Mayor in his parlour having enjoyed a visit with him to the County Council Chamber.

### **Thursday 17 Aug 17**

Every year Stafford and Rural Homes hold an awards event to recognise the gardening achievements of their residents. The Mayor was pleased to join the Borough Mayor in presenting awards, particularly to a Stone recipient.

### **Sunday 20 Aug 17**

Continuing with the important work of fostering the best possible relations with the towns throughout Staffordshire, the Mayor was pleased to represent Stone at the Uttoxeter Town Council Civic Service and reception.

## **DEPUTY TOWN MAYOR'S REPORT – 5 September 17**

The Deputy Mayor and Deputy Mayoress were pleased to attend the Civic Sunday on 2nd July and took part in the procession through the Town, attended the church service at St Michael's and enjoyed the excellent reception that followed.

The Deputy Mayor and Deputy Mayoress were delighted to attend the AGM of the Scouting Movement in the Pump House at Westbridge Park on the 20th July. The event was very well supported with an attendance of well over 100. The achievements of the movement outlined at the AGM were most impressive. The Deputy Mayor was pleased to deliver the Vote of Thanks.

The Deputy Mayor and Deputy Mayoress were pleased to attend the Alzheimer Drop-In Club for the presentation of the Queen's Awards for Voluntary Service at Christchurch Centre on 3rd August. The event was well attended and civic dignitaries include the Lord Lieutenant, Chairman of SCC and the Borough Mayor. The work done by the many volunteers was inspirational.