

STONE TOWN COUNCIL

Town Clerk

Les Trigg

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ST15 8JR

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25th July, 2016

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in the **Council Chamber, 15 Station Road, Stone**, on **TUESDAY 2ND AUGUST, 2016** at **7.00pm** when the following business will be transacted.

Les Trigg
Town Clerk

Agenda

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **To confirm as a correct record the Minutes of the Town Council Meeting held on the 5th July, 2016, Minute No's. C17/022 – C17/029** (attached)
5. **To receive the Minutes and decisions of the under mentioned Committees:**
 - a) General Purposes Committee Meeting held on the 5th July, 2016, Minute Numbers GP17/023 – GP17/034 (attached)
 - b) Planning Committee Meeting held on the 5th July, 2016, Minute Numbers P17/022 – P17/027 (attached)
 - c) Planning Committee Meeting held on the 19th July, 2016, Minute Numbers P17/028 – P17/032 (attached)
6. **Casual Vacancy – Stonefield and Christchurch Ward**

Letter from Stafford Borough attached confirming details of the election. The election is estimated to cost between £3,000 and £4,000 based on previous experience. The Council is asked to approve a supplementary estimate of £4,000 from reserves to meet this cost.
7. **To receive the forthcoming Civic Announcements** (attached)
8. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached)

Members of the public are welcome to attend the Council Meeting as observers. Persons attending should enter the Borough Area Office through the rear entrance door (adjacent to the car park). The Council Chamber is at the top of the stairs.

Stone Town Council

Minutes of the meeting held in the Council Chamber on Tuesday 5 July, 2016

PRESENT: Councillor J Davies in the Chair, and
Councillors Mrs J Farnham, Mrs K Green, M Green, Mrs J Hood, R Kenney, P Leason,
Mrs E Mowatt, G Neagus, A Osgathorpe, Mrs J Piggott, M Shaw

ABSENT: Councillors Mrs C Collier, G Collier, Mrs M Goodall, T Jackson and M Williamson

Before commencement of the meeting, the Mayor reported on the resignation of L Bakker-Collier as a Town Councillor.

C17/022 Apologies

Apologies were received from Councillors Mrs C Collier, G Collier, Mrs M Goodall, T Jackson and M Williamson

C17/023 Declarations of Interest

None received.

C17/024 Representations from Members of the Public

None received.

C17/025 Minutes

RESOLVED

- a) That the minutes of the Town Council Meeting held on the 7th June, 2016, copies having been circulated to the members, be signed by the Chairman as a correct record

C17/026 Committee Minutes

RESOLVED

- a) That the minutes of the General Purposes Committee Meeting held on the 7th June, 2016, copies having been circulated to members, be signed by the Chairman as a correct record

- b) That the minutes of the Planning Committee Meeting held on the 7th June, 2016, copies having been circulated to members, be signed by the Chairman as a correct record
- c) That the minutes of the Planning Committee Meeting held on the 14th June, 2016, copies having been circulated to members, be signed by the Chairman as a correct record
- d) That the minutes of the Planning Committee Meeting held on the 21st June, 2016, copies having been circulated to members, be signed by the Chairman as a correct record

C17/027 Appointment of Vice Chairman to the Planning Committee

Councillor Mrs J Hood proposed Councillor Mrs E Mowatt as Vice Chairman to the Planning Committee. This was seconded by Councillor Mrs K Green and agreed by all members.

C17/028 Civic Announcements

The Civic Announcements, which were previously circulated, were noted.

C17/029 Town Mayor's and Deputy Town Mayor's Announcements

The Town Mayor's and Deputy Town Mayor's Announcements were circulated and noted.

TOWN MAYOR

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber on Tuesday 5 July, 2016

PRESENT: Councillor R Kenney in the Chair and
Councillors J Davies, Mrs J Farnham, Mrs K Green, M Green, Mrs J Hood, P Leason,
Mrs E Mowatt, G Neagus, A Osgathorpe, Mrs J Piggott and M Shaw

Absent: Councillors Mrs C Collier, G Collier, Mrs M Goodall, T Jackson and M Williamson

GP17/023 **Apologies**

Apologies were received from Councillors Mrs C Collier, G Collier, Mrs M Goodall,
T Jackson and M Williamson

GP17/024 **Declarations of Interest and Requests for Dispensations**

Councillors Mrs K Green M Green declared an interest in GP17/030 Stone Lions
Councillors Mrs J Farnham and Mrs K Green declared in interest in GP17/030 Burma
Star Association
Councillors R Kenney, Mrs J Hood and P Leason declared an interest in GP17/030 St
Michael's Community Hall

GP17/025 **To receive the reports of the County Councillors**

The County Councillors were absent.

GP17/026 **Representations from Members of the Public**

None

GP17/027 **Minutes**

RESOLVED

- a) that the minutes of the Estates Sub-Committee held on the 21st June, 2016,
copies having been circulated to Members, be signed by the Chairman as a
correct record and that the recommendations of the Sub-Committee at
Minutes EST17/004, EST17/005, EST17/006 and EST17/009 be adopted.

With reference to Minute Number EST17/004, it was agreed that Councillor M
Green and the Town Clerk deal with the locating of the pump.

With reference to Minute Number EST17/006, it was agreed that the Clerk
investigates the legalities of a no parking sign in the Market Square and report back
to the General Purposes Committee.

With reference to Minute Number EST17/007, it was agreed that the Frank Jordan
Centre refurbishments would be discussed at an additional Estates Meeting on
Tuesday 19th July.

- b) that the minutes of the Management Sub-Committee held on the 21st June,

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

2016, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee at Minute MAN17/004 be adopted.

- c) that the minutes of the Mayor's Charity Sub-Committee held on the 21st June, 2016, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the sub-committee at Minutes MC17/003 and MC17/004 be adopted.

GP17/028 Neighbourhood Plan

Councillor Mrs J Hood referred to the draft Plan which had been circulated to Members with the agenda. She reported advice had been sought regarding the map in the Infrastructure Section which has been created using a number of different maps. The maps used to create this must be clearly identified.

Urban Vision and Members of the Neighbourhood Plan Working Group were congratulated on the document.

Councillor Mrs J Hood reported that Urban Vision have suggested that they will be sharing the Plan with other councils as a best practice document.

RESOLVED: to approve the draft plan, and to allow the Clerk in consultation with the Chairman of the Neighbourhood Plan Working Group to make any necessary minor amendments to the draft plan.

GP17/029 Plan for Stafford Borough Part 2 – Examination

Councillor A Osgathorpe proposed Councillors R Kenney and Mrs J Hood as the Council's representatives at the hearing. This was seconded by Councillor J Davies and agreed by all Members.

GP17/030 To consider the following request for grant from local organisations

Army Cadet Force - £500

The Committee considered the grant application received from Army Cadet Force who requested £500 for First Aid equipment.

RESOLVED: to award £500

Citizens Advice Bureau - £500

The Committee considered the grant application received from Citizens Advice Bureau. Members commented that it was not clear if they would be refurbishing their current accommodation or moving elsewhere.

RESOLVED: to defer to a future meeting when clarification had been sought on what the money would be spent on.

STING - £500

The Committee considered the grant application received from STING for the purchase of ten chairs to be used for Tai-Chi, exercise and physio sessions.

RESOLVED: to award £500

Stone Lions Club - £500

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The Committee considered the grant application received from Stone Lions Club to enable them to offer PSA Blood Tests for Prostate Cancer Screening.

RESOLVED: to award £500

Stone Town Football Club – maximum available

The Committee considered the grant application received from Stone Town Football Club for the replacement of stolen equipment and lawn mowers.

RESOLVED: to award £500 on the proviso that it is to fund the lawn mower

St Michael's Community Hall - £500

The Committee considered the grant application received from St Michael's Community Hall to convert the existing gentleman's toilets to give access to disabled users of the hall.

RESOLVED: to award £500

The Burma Star Association - £300

The Committee considered the grant application received from The Burma Star Association for marquees to be erected in Stonefield Park for the commemoration service.

RESOLVED: to award £300

The Committee considered that, rather than applying for a grant each year, this should be allocated when the Council's budget is agreed. This will be considered further as part of the budget setting process.

GP17/031 Update from Working Groups

a) Neighbourhood Plan Steering Group

Councillor Mrs J Hood reported that everything was on track and that all deadlines had been met.

GP17/032 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Councillor Mrs C Collier had tendered her apologies for the meeting but filed the following report:

Stafford district Access Group meeting on 13th June.

I attended the above meeting and would like to report the following.

A boards are still a problem in Stone and Stafford but the county nor district have the resources to police a licensing scheme.

Some of the disabled toilets have faulty locks which has been reported.

Disabled Hospital car parking is inadequate at the County Hospital, there are few

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reduced price disabled spaces and the other car parks are difficult for disabled patients to access the hospital from, the hospital is to be contacted regarding this problem.

Empty bins are being left on pavements after being emptied which makes it dangerous for wheel chair users, mobility scooter and parents with push chairs as they are having to go on the road to avoid them. Biffa are going to be made aware of the problem.

The Chairman adjourned the remaining items on the agenda until after the Planning Committee Meeting.

GP17/033 **To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

GP17/034 **Confidential Minutes**

RESOLVED

- b) that the confidential minutes of the Estates Sub-Committee held on the 21st June, 2016, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendation of the Sub-Committee at Minutes EST17/019 be agreed

Town Mayor

Stone Town Council – Planning Committee

Minutes of the meeting held in the Council Chamber on Tuesday 5 July, 2016

PRESENT: Councillor G Neagus in the Chair and
Councillors J Davies, Mrs J Farnham, Mrs K Green, M Green, Mrs J Hood,
R Kenney, P Leason, Mrs E Mowatt, A Osgathorpe, Mrs J Piggott and M Shaw

ABSENT: Councillors Mrs C Collier, G Collier, Mrs M Goodall, T Jackson and M Williamson

P17/022 **Apologies**

Apologies were received from Councillors Mrs C Collier, G Collier,
Mrs M Goodall, T Jackson and M Williamson

P17/023 **Declarations of Interest and Requests for Dispensations**

Councillors M Green, Mrs K Green and Mrs J Hood declared an interest in Minute
Number P17/025 application number 16/24391/HOU

P17/024 **Representations from Members of the Public**

None received

P17/025 **Planning Applications**

RESOLVED that the following observations be made on the Applications as listed:

Application Number – 16/24357/HOU

Location – 15 Northesk Street, Stone

Development – Alterations and extensions to the rear of a dwelling house

Observation – No objections but this was without the benefit of neighbours’
consultation

Application Number – 16/23941/HOU

Location – 1 Highlands, Stone

Development – Proposed detached double garage

Observation – No objections

Application Number – 16/24375/HOU

Location – 16 Berkeley Street, Stone

Development – Single storey rear extension

Observation – No objections

P17/026 **Planning Application**

RESOLVED that the following observations be made on the application as listed:

Application Number – S.16/02/4119 W

Location – Delice de France PLC, Stone Business Park, Opal Way, Stone
Development – Changing B2 and B8 to metal waste recycling facility for the recycling of catalytic converters, car batteries and copper wire
Observations – Members object to the inappropriate industrialisation of the business park and have concerns for the environment and the proximity to residential development.

P17/027

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

Town Mayor

Stone Town Council – Planning Committee

Minutes of the meeting held in the Council Chamber on Tuesday 19 July, 2016

PRESENT: Councillor G Neagus in the Chair and
Councillors Mrs C Collier, G Collier, Mrs J Farnham, Mrs M Goodall, Mrs K Green,
M Green, Mrs J Hood, R Kenney, P Leason, Mrs E Mowatt, A Osgathorpe, M Shaw
and M Williamson

ABSENT: Councillors J Davies, T Jackson and Mrs J Piggott

P17/028 **Apologies**

Apologies were received from Councillors J Davies and Mrs J Piggott

P17/029 **Declarations of Interest and Requests for Dispensations**

Councillor P Leason declared an interest in Minute Number P17/031, Planning
Application 16/24442/HOU

P17/030 **Representations from Members of the Public**

None received

P17/031 **Planning Applications**

RESOLVED that the following observations be made on the Applications as listed:

Application Number – 16/24365/HOU

Location – Pasta Di Piazza, 12 High Street, Stone

Development – Variation of conditions 1,2,3 and 4 on application 16/23513/FUL

Observation – Members object to all retrospective planning applications

Application Number – 16/24442/HOU

Location – 10 Rolt Close, Stone

Development – Single storey rear extension with internal alterations

Observation – No objections but this was without the benefit of neighbours’
consultation

Application Number – 16/24183/FUL

Location – Land rear of 9-11 Abbey Street, Stone

Development – Temporary change of use for 12 months of former coal yard to
car park with new access, wall and fencing

Observation – Members object due to safety issues and lack of information

P17/032

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

Application Number – 15/23178/FUL

Location – Crown Wharf, Off Crown Street, Stone

Development – Retirement Living Housing for the elderly (category 11 type accommodation), including communal facilities, landscaping and car parking

Observation – Members thank McCarthy & Stone Retirement Lifestyles Ltd for the images which reinforce the previous opinions of inappropriate development. Members welcome the Conservation Officer's comments.

Town Mayor



Clerk to Stone Town Council
Borough Area Office
15 Station Road
Stone
Staffs
ST15 8JR

CONTACT	Elections Team
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OUR REF	JP/TA
YOUR REF	
DATE	19 July 2016

Dear Clerk

Vacancy - Stonefield and Christchurch Ward - Stone Town Council

As you may be aware I have received letters from electors requesting that an election be held for the above vacancy.

Therefore it is my intention to hold the election on Thursday, 15 September 2016. In accordance with the timetable the Notice of Election will be displayed on Wednesday, 10 August 2016 and the close of nominations will be 4 pm on Thursday, 18 August 2016.

If you require any further information or assistance in this matter then please do not hesitate to contact Jane Peat, Democratic and Corporate Services Manager.

Yours sincerely

Ian Thompson
Returning Officer

Cc Councillor P M M Farrington
Councillor W J Kemp

STONE TOWN COUNCIL MEETING
2ND AUGUST 2016

CIVIC ANNOUNCEMENTS

Mayor

Tuesday 2 nd August	Trinity Skills for Life Presentation Evening
Wednesday 3 rd August	Customer Garden Awards, Stafford & Rural Homes
Thursday 4 th August	Chernobyl Children's Visit to Chamber
Saturday 13 th August	Start of Classic Cars event
Sunday 14 th August	Burma Star
Friday 19 th August	Tour of Hollybush Garden Centre
Sunday 21 st August	Stafford Borough Mayor's "At Home" event
Sunday 28 th August	Ashbourne Civic Service

TOWN MAYOR

Mayor's Announcements

02.08.16

Thursday 30 Jun 16

On the occasion of the 75th anniversary of the Air Training Corps It was a pleasure for the Mayor and Mayoress to join 2352 (Stone) Squadron for the hand-over of the Staffordshire Wing 75th Anniversary Torch to 395 (Stafford) Squadron at MoD Stafford. The arrangements made by the Stone Sqn were very appropriate and were conducted efficiently.

Saturday 2 Jul 16

The Mayor attended a highly successful and extremely enjoyable Gilbert & Sullivan concert performed by the Stone Choral Society, joined by the Stone Revellers who contributed excerpts from their recent production of The Mikado.

Sunday 3 Jul 16

The weather was kind and St Michael's and St Wulfad's church was full for Civic Sunday. The Mayor was supported by the Borough Mayor and Mayoress plus many other local civic heads and representatives of many local organisations and personal friends. The church service was focused on service to the community and an excellent reception was provided afterwards at the Crown Hotel. The Mayoress could not be present because of an overriding academic commitment but Councillor Jill Hood kindly deputised.

Wednesday 6 Jul 16

The Mayor and Mayoress were delighted to support the Borough Mayor and Mayoress at the afternoon tea held at the Upper House, Barlaston. A magnificent location for such an event.

Thursday 7 Jul 16

Fourteen students from Bagnacavallo in Italy had been spending an educational visit to the Stone area and were welcomed by the Mayor and Mayoress into the Council Chamber. The Mayor reaffirmed the international outlook of the Town, explained some of the historical artefacts in the chamber and drew their attention to the Stone- Bagnacavallo friendship twinning documents. The students, their accompanying teacher, and Mr and Mrs Termine (representing the host families), were invited to sign the visitors' book.

Tuesday 12 Jul 16

The Mayor and Mayoress attended the Stone and District Scouts Annual General Meeting at the Scout headquarters at the Old Pumphouse, Westbridge Park. The district had enjoyed a very successful year with a significant increase in numbers. The Mayor congratulated them on their success, emphasised the importance of youth groups to the town, and thanked all for their very hard work.

Friday 15 Jul 16

For many years Stone has achieved excellent results in the Heart of England in Bloom part of the Britain in Bloom competition. The efforts of the Stone In Bloom volunteers led by Jill Hood, alongside the work of the professionals from Stafford Borough Council, had ensured that the Town was in excellent shape for the formal judging. The Mayor and Mayoress were delighted to welcome the two official judges, Roger Bache and Mark Wiltshire, at Stonefield Park, which looked magnificent.

One of the attractions of the Town is the number of excellent public houses, and the Mayor, supported by the Mayoress, was delighted to open formally the new extension to the Royal Exchange in Radford Street

Saturday 16 Jul 16

Stone and its surrounding area abounds with musical talent and the Mayor and Mayoress were pleased to support the day-long music festival held in the Market Square and to launch it formally in the morning.

Sunday 17 Jul 16

It is always a pleasure to visit our neighbouring towns and to reciprocate their support of civic events in Stone. Cheadle provided a very warm welcome (matched by the weather!) to the Mayor and Mayoress at the Cheadle Civic Sunday held that afternoon.

Tuesday 19 Jul 16

The Mayor and Mayoress were delighted to attend Lichfield Cathedral by the invitation of the Dean for the launch of the splendid new book, "Lichfield Cathedral: A Journey of Discovery", by the renowned architectural historian and broadcaster, Dr Jonathan Foyle.

Wednesday 20 Jul 16

Joules is a famous name in the history of Stone. Therefore, it was appropriate for the Mayor and Mayoress to support the launch of "No 1 Stone Ale" by Joules Brewery at Langtry's.

Friday 22 Jul 16

It was a privilege and a pleasure for the Mayor and Mayoress to visit HMS Collingwood for a second time in as many months, this time for the Ceremonial Divisions that celebrate the completion of the annual training cycle. A magnificent parade was enhanced by the splendour of the Royal Marines Band and the excellence of the honour guard and their drill display. Generous hospitality was enjoyed at the subsequent buffet lunch in the Wardroom Mess.

In the evening the Mayor and Mayoress attended the drinks reception hosted by the High Sheriff at Blithfield Hall (a splendid, historic building). This was a most enjoyable and significant event attended by civic heads and other community representatives from throughout the county including HM Lords Lieutenants present and past. It was a privilege to be able to represent the Town at this important annual occasion.

Sunday 24 Jul 16

The Mayor and Mayoress were delighted to join many other civic heads from North Staffordshire and East Cheshire at Leek Civic Sunday for a parade, church service, and buffet reception.

Deputy Mayor's Announcements

02.08.16

Shakespeare's 'OTHELLO' at Stafford Castle – Tuesday 05th July 2016.

An evening of quality entertainment which also contained modern day twists of music and humour - both Jane and I thoroughly enjoyed the experience, and it wasn't too cold either.