Town Clerk Les Trigg 15 Station Road STONE ST15 8JR

Tel: 01785 619740 Fax: 01785 619741

28th June, 2016

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in the **Council Chamber, 15 Station Road, Stone,** on **TUESDAY 5TH JULY, 2016** at **7.00pm** when the following business will be transacted.

Les Trigg Town Clerk

Agenda

- 1. To receive apologies for absence
- 2. Declarations of Interest and Requests for Dispensations
- 3. **Representations from Members of the Public**
- 4. To confirm as a correct record the Minutes of the Town Council Meeting held on the 7th June, 2016, Minute No's. C17/011 C17/021 (attached)
- 5. To receive the Minutes and decisions of the under mentioned Committees:
 - a) General Purposes Committee Meeting held on the 7th June, 2016, Minute Numbers GP17/014 GP17/022 (attached)
 - b) Planning Committee Meeting held on the 7th June, 2016, Minute Numbers P17/006 – P17/012 (attached)
 - c) Planning Committee Meeting held on the 14th June, 2016, Minute Numbers P17/013 – P17/016 (attached)
 - d) Planning Committee Meeting held on the 21st June, 2016, Minute Numbers P17/017 P17/021 (attached)
- 6. **To nominate a Vice Chairman to the Planning Committee**
- 7. **To receive the forthcoming Civic Announcements** (attached)
- 8. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached)

Members of the public are welcome to attend the Council Meeting as observers. Persons attending should enter the Borough Area Office through the rear entrance door (adjacent to the car park). The Council Chamber is at the top of the stairs.

Stone Town Council

Minutes of the meeting held in the Council Chamber on Tuesday 7 June, 2016

- PRESENT: Councillor J Davies in the Chair, and Councillors L Bakker-Collier, Mrs J Farnham, Mrs M Goodall, Mrs K Green, M Green, Mrs J Hood, T Jackson, G Neagus, A Osgathorpe, Mrs J Piggott, M Shaw and M Williamson
- ABSENT: Councillors Mrs C Collier, G Collier, R Kenney, P Leason, Mrs E Mowatt

C17/011 <u>Apologies</u>

Apologies were received from Councillors Mrs C Collier, G Collier, R Kenney and P Leason

C17/012 Declarations of Interest

None received.

C17/013 <u>Representations from Members of the Public</u>

None received.

C17/014 Minutes

RESOLVED

- a) That the minutes of the Annual Public Meeting held on the 28th April, 2016, copies having been circulated to the members, be signed by the Chairman as a correct record
- b) That the minutes of the Town Council Meeting held on the 10th May, 2016, copies having been circulated to the members, be signed by the Chairman as a correct record

C17/015 Committee Minutes

RESOLVED

 a) That the minutes of the General Purposes Committee Meeting held on the 17th May, 2016, copies having been circulated to members, be signed by the Chairman as a correct record b) That the minutes of the Planning Committee Meeting held on the 17th May, 2016, copies having been circulated to members, be signed by the Chairman as a correct record

C17/016 Appointment of Chairman and Vice Chairman

Councillor Mrs J Farnham withdrew the request to consider the appointment of the Chairman of the General Purposes Committee under Standing Order 8.

Councillor Mrs J Farnham proposed Mike Williamson as Vice Chairman of the General Purposes Committee until May 2017. This was seconded by Councillor Mrs J Hood and agreed by the Council.

Councillor Mrs J Hood proposed Councillor G Neagus as Chairman of the Planning Committee until May 2017. This was seconded by Councillor M Green and agreed by the Council.

C17/017 Annual Governance Statement

The Clerk reported that the Annual Governance Statement has to be approved before the Council Accounts can be submitted to the external auditor.

RESOLVED: to approve the Annual Governance Statement

C17/018 Council Accounts 2015-16

The Clerk referred to the detailed report which had been circulated with the agenda, and highlighted variations from budget. He also referred to a proposed rollover of £46k, which included carrying forward funds for the proposed works at the Frank Jordan Centre.

RESOLVED: to accept the accounts as set out by the Clerk.

The Clerk was thanked for his detailed work with the budget.

C17/019 Local Government Transparency Code 2014 Openness of Public Bodies Regulations 2014

The reports of the Local Government Transparency Code 2014 and Openness of Public Bodies Regulations 2014 were noted.

C17/020 Civic Announcements

The Civic Announcements, which were previously circulated, were noted.

C17/021 Town Mayor's and Deputy Town Mayor's Announcements

The Town Mayor's and Deputy Town Mayor's Announcements were circulated and noted.

TOWN MAYOR

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber on Tuesday 7 June, 2016

PRESENT: Councillor M Williamson in the Chair and Councillors Ms L Bakker-Collier, J Davies, Mrs J Farnham, Mrs M Goodall, Mrs K Green, M Green, Mrs J Hood, T Jackson, G Neagus, A Osgathorpe, Mrs J Piggott and M Shaw

Absent: Councillors Mrs C Collier, G Collier, R Kenney, P Leason and Mrs E Mowatt

GP17/014 Apologies

Apologies were received from Councillors Mrs C Collier, G Collier, R Kenney and P Leason

GP17/015 Declarations of Interest and Requests for Dispensations

Councillors G Neagus, Mrs J Piggott, M Shaw and M Williamson declared an interest in Minute Number GP17/020, the Stone Festival.

GP17/016 To receive the reports of the County Councillors

County Councillor I Parry was absent.

County Councillor P Jones reported that the Highways Department will recommend that Stafford Borough Council refuse the planning application for warehouses next to Brooms Park.

He also reported that a planning application for a change of use from warehouse to recycling centre has been received by the County Council. He welcomed comments from Members regarding this application, to go with his concerns about noise. Councillor M Williamson stated that toxic waste would need to be considered. Councillor G Neagus asked for traffic flow to be looked at.

County Councillor P Jones reported on an investment programme at an innovation centre in Keele. This will give opportunities for well paid jobs for young people in the area.

Councillor G Neagus reported that a road accident had happened at the new roundabout at Meaford which he had alerted the County Councillor to at the last meeting. He asked for Highways to look at the design of the roundabout further.

Concerns were raised regarding the closure of the motorway bridge on the Stone to Eccleshall Road. This will result in a large diversion for the local farmers and residents, travelling through Yarnfield and Swynnerton. It was suggested that a traffic light system and one-way traffic would be a better alternative to stop heavy goods vehicles from travelling through the villages.

Councillor M Green asked for a "no u-turn" or "no right-turn" sign to be put up by the central reservation outside the fire station at The Fillybrooks.

Councillor M Green asked County Councillor P Jones to notify County Councillor I Parry that Manor Rise in Walton is requiring resurfacing.

Councillor J Farnham stated that there is a dangerous, rotting metal fence on Coppice Road. County Councillor Jones will inform the Neighbourhood Highways team.

Councillor Mrs J Hood reported that the new roundabout at Meaford has visibility problems if drivers are travelling northbound and trying to turn right to Barlaston.

GP17/017 Representations from Members of the Public

None

GP17/018 Member's Motions under Standing Order 4

Councillor Mrs J Hood

"The Town is to host a number of events and currently borrows bunting to decorate the High Street. I ask that Councillors agree to purchase enough of our own bunting to festoon the Town and propose that the bunting is put out each year from May to the beginning of September when the Stone Food & Drink Festival will put up their own bunting."

RESOLVED: to purchase bunting which the Town Council will pay a contractor to put up and take down

GP17/019 Member's Motions under Standing Order 4

Councillor Mrs J Hood

"We have recently seen in the media including regional TV stating that Stafford Borough Council has announced the decision to make new businesses exempt from paying rates to Stafford Borough Council with the aim to encourage new trade to the town.

Under the initiative one hundred percent discount on business rates for up to a period of twelve months or a £10,000 contribution towards business rates (whichever is the lower) will be offered on a first come first served basis. Stone would benefit hugely from the same scheme which would encourage new business into the town therefore creating a knock on effect to other established shops and businesses in Stone with a more vibrant town.

I ask my fellow Councillors to request that Stafford Borough Council extends the same scheme to Stone."

RESOLVED: to write to Councillor Beatty at Stafford Borough Council to ask for Stone to be considered within the current initiative.

GP17/020 Councillor J Davies took the Chair for this item as Councillor M Williamson had declared an interest in it.

Member's Motions under Standing Order 4

Councillor Mrs J Hood

"Stone Summer Festival volunteers work tirelessly all year to provide a week long programme of family fun and activities enjoyed by all ages and abilities. I ask that Stone Town Council agree to pay the total hire charge of Westbridge Park which they have to pay to Stafford Borough Council."

RESOLVED: to pay the hire charge of £417.60 as a one-off payment to be reviewed for future years

GP17/021 Update from Working Groups

a) Neighbourhood Plan Steering Group

Councillor Mrs J Hood reported that the draft Plan will be submitted to Urban Vision on 10^{th} June.

GP17/022 <u>To receive reports from Town Councillors on attendance at meetings of local</u> organisations and outside bodies as a representative of the Town Council

Councillor M Williamson attended a meeting of the North Staffs Railway Group and he will continue to share information from the meetings in the future.

Stone Town Council – Planning Committee

Minutes of the meeting held in the Council Chamber on Tuesday 7 June, 2016

PRESENT:	Councillor G Neagus in the Chair and Councillors Ms L Bakker-Collier, J Davies, Mrs J Farnham, Mrs M Goodall, Mrs K Green, M Green, Mrs J Hood, T Jackson, A Osgathorpe, Mrs J Piggott, M Shaw and M Williamson	
ABSENT:	Councillors Mrs C Collier, G Collier, R Kenney, P Leason and Mrs E Mowatt	
P17/006	Apologies	
	Apologies were received from Councillors Mrs C Collier, G Collier, R Kenney and P Leason	
P17/007	17/007 <u>Declarations of Interest and Requests for Dispensations</u>	
	None received	
P17/008	Representations from Members of the Public	
	None received	
P17/009	Planning Applications	
	RESOLVED that the following observations be made on the Applications as listed:	
	Application Number – 16/24180/HOU Location – 4 Kings Avenue, Stone Development – Proposed replacement detached garage Observation – No objections	
	Application Number – 16/24026/HOU Location – Aston House, Granville Court, Granville Terrace, Stone Development – Extension to the rear of the existing garage to create additional storage Observation – No objections	
	Application Number – 16/24074/HOU Location – Porth House, Uttoxeter Road, Stone Development – Construction of new detached garage Observation – No objections	

Application Number – 16/24098/FUL

Location – Land to rear 150 – 156 Oulton Road, Stone

Development – Residential development for 4 x new dwellings and associated garages

Observation – Members object due to congestion, highways issues and overintensification

Application Number – 16/24221/LBC and 16/24220/FUL Location – 15 High Street, Stone

Development – Change of use of first and second floors to provide one one-bed residential flat, one two-bed residential flat and one three-bed residential flat **Observation** – No objections but Members raised concerns about the provision of parking for the flats which should be to the rear of the properties, not on the High Street

Application Number – 16/24176/FUL

Location – St Dominic's Priory School, 21 Station Road, Stone
Development – Proposals to change the currently unused tennis court into a multi-use sports area with muga fencing
Observation – No objections

Application Number – 16/24039/FUL

Location – Mansion House Surgery, Abbey Street, Stone **Development** – Extension to existing surgery facilities. Providing a pharmacy to an already approved extension (Planning ref 15/22652/FUL) – additional information

Observation – Members object as the pharmacy was not mentioned in the original plan and there are enough pharmacies in the area

P17/010 To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

P17/011 Planning Application

RESOLVED that the following observation be made on the Application as listed:

Location – CTIL 132180, VF 75556, TEF 042549, Christchurch Way, Stone **Development** – Upgrade of existing site

Observation – members object to the proposal due to concerns regarding health as there is no evidence available to say that masts are safe. This mast is situated close to schools and nurseries. Members also object to the amount of service users using the same mast

P17/012 To note the following Appeal

Application Number – 15/23386/ADV Location – Attwood Solicitors, 1 High Street, Stone Development – Fascia sign between two first floor windows

Stone Town Council – Planning Committee

Minutes of the meeting held in the Council Chamber on Tuesday 14 June, 2016

- PRESENT:Councillor G Neagus in the Chair and
Councillors J Davies, Mrs J Farnham, Mrs K Green, M Green, Mrs M Goodall,
Mrs J Hood, T Jackson, R Kenney, Mrs J Piggott, M Shaw and M Williamson
- ABSENT: Councillors Ms L Bakker-Collier, Mrs C Collier, G Collier, P Leason, Mrs E Mowatt and A Osgathorpe

P17/013 Apologies

Apologies were received from Councillors Ms L Bakker-Collier, Mrs C Collier, G Collier, P Leason, Mrs E Mowatt and A Osgathorpe

P17/014 Declarations of Interest and Requests for Dispensations

None received

P17/015 <u>Representations from Members of the Public</u>

None received

P17/016 Planning Applications

RESOLVED that the following observations be made on the Applications as listed:

Application Number – 16/24242/FUL

Location – Westbridge Park Sports Centre, Stafford Street, Stone **Development** – Demolition of existing buildings and construction of a foodstore (use Class A1) with ancillary café, car parking and associated access works, landscaping and other works

Observation – The proposed development is inappropriate in design, size and layout. It bears no resemblance to any building in the surrounding area or indeed Stone. This results in over-development of the area. It is detrimental to the Park, the character of the conservation area and includes design features that are not in keeping with its surroundings. The proposal does not conform to development policies NPPF 56.57, 61 and 64 and Local Plan policies N1 and N9. The proposed site lies adjacent to numerous listed buildings, and again, with its inappropriate design, size and layout will be to the detriment of the character and setting of the local vicinity. The proposal therefore does not conform to Development policies NPPF 129, 132, 133 and policy N9 of the Local Plan.

In addition to the above concerns, issues were also raised in respect of

- 1. safety of pedestrians and vehicle users,
- 2. the loading and unloading areas to the side of the proposed building and the potential safety and noise implications coupled with the manoeuvrability of HGV's
- 3. the overall proximity of the building to the children's play area.

- 4. the proposed design of access and egress onto Stafford Road especially with HGV traffic coming in and out has visibility problems and is already congested at peak times.
- 5. Stafford Road is a single carriageway and will not be able to accommodate delivery vehicles and shoppers especially when there are traffic lights either side of the proposed entrance / exit which all affect traffic flows in and out of the town

Members considered the impact on residents of The Moorings.

Councillor R Kenney proposed that Members object to the application on the grounds listed above. This was seconded by Councillor Mrs J Hood.

Councillor M Green requested a named vote.

Councillor	J Davies	for
	Mrs J Farnham	against
	Mrs M Goodall	abstain
	Mrs K Green	for
	M Green	for
	Mrs J Hood	for
	T Jackson	abstain
	R Kenney	for
	G Neagus	for
	Mrs J Piggott	abstain
	M Shaw	abstain
	M Williamson	abstain

The proposal was carried.

Stone Town Council – Planning Committee

Minutes of the meeting held in the Council Chamber on Tuesday 21 June, 2016

- PRESENT:Councillor G Neagus in the Chair and
Councillors J Davies, Mrs M Goodall, Mrs K Green, M Green, Mrs J Hood,
R Kenney, Mrs E Mowatt, G Neagus, A Osgathorpe, Mrs J Piggott and
M Williamson
- ABSENT: Councillors Ms L Bakker-Collier, Mrs C Collier, G Collier, Mrs J Farnham, T Jackson and M Shaw

P17/017 Apologies

Apologies were received from Councillors Ms L Bakker-Collier, Mrs C Collier, G Collier, Mrs J Farnham, T Jackson and M Shaw

P17/018 Declarations of Interest and Requests for Dispensations

None received

P17/019 <u>Representations from Members of the Public</u>

None received

P17/020 Planning Applications

RESOLVED that the following observations be made on the Applications as listed:

Application Number – 16/24195/FUL Location – 29 and 30 Longton Road, Stone Development – Division of 29 and 30 Longton Road to create 2 separate dwellings Observation – No objections

Application Number – 16/24285/FUL

Location – CTIL 132180 Base Station off Christchurch Way, Stone Development – Proposed telecommunications upgrade and associated works Observation – Members wish to reiterate their previous comments: Members object to the proposal due to concerns regarding health as there is no evidence available to say that masts are safe. This mast is situated close to schools and nurseries. Members also object to the amount of service users using the same mast P17/021 To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

STONE TOWN COUNCIL MEETING <u>5TH JULY 2016</u>

CIVIC ANNOUNCEMENTS

Mayor

Wednesday 6 th July	Afternoon Tea, Upper House Barlaston
Tuesday 12 th July	Stone & District Scout Council AGM
Tuesday 19 th July	Lichfield Cathedral Book Launch
Friday 22 nd July	HMS Collingwood Open Day
	High Sheriff Drinks Reception
Sunday 24 th July	Leek Civic Service
Wednesday 27 th July	Visit to Caverswall Castle

TOWN MAYOR

Mayor's Announcements 5th July 2016

Thursday 2 June 2016

The Town Mayor and Mayoress attended the Kibblestone District Scout AGM at Kibblestone Camp. It was good to see that the newly-formed district was in good shape and that further improvements were ongoing regarding the facilities at Kibblestone Camp (a well-known name in the world of Scouting).

Sunday 5 June 2016

Sunday 5 June saw the start of the main events of Festival Week. In the morning the Town Mayor visited the car boot sale and the dog show on Westbridge Park, viewed the start and finish of the raft race (with many intrepid competitors and some who experienced severe problems with buoyancy and balance!), and demonstrated his skills with a starting gun at the Westbridge 5k road race. At the end of the morning the Mayor visited the Junior Cricket Competition at Little Stoke Cricket Club where over 90 children are involved in junior cricket with an expert and dedicated cricket coach.

In the late afternoon the Town Mayor and Mayoress attended a superb Proms in the Hall concert at St Dominic's Priory Middle School comprising an enchanting selection by the School Choir, an excellent classical session with Sarka and friends (including an amazingly talented pianist) and a fantastic finale with the soprano Denise Leigh and Stefan, her husband, who is a virtuoso of the piano and the concert accordion. Denise and Stefan are local talent, living in Audlem.

Monday 6 Jun 16

On Monday evening the Town Mayor and Mayoress attended the Steeplechase and Dog Derby at Westbridge Park. The Mayor's hat was put to good use waving the competitors off at the start of each of the races and the Mayor presented the medallions at the conclusion of the evening.

Wednesday 8 Jun 16

In the late afternoon the Town Mayor and Mayoress made a short visit to the Golfer/Non-Golfer competition at Stone Golf Club before moving on to one of the highlights of the Festival Week, the Soapbox Derby down the High Street. The last such race had been in the late 1960s and the 2016 version drew huge crowds into the town to see the fun. The Mayor acted as one of the judges of the pre-race presentations performed by the competitors and awarded the prizes and medallions at the conclusion. This was a hugely enjoyable event with, happily, no significant injuries!

Thursday 9 Jun 16

The Mayor and Mayoress visited the Stone Lions Club Walking Treasure Hunt at its starting point at The Star and were able to meet a number of participants and officials.

Friday 10 Jun 16

Friday evening saw the Party at the Brewery, at the Lymestone Brewery, Mount Road featuring the local rock band, C.I.D. This was a great mix of rock music and fine ale where the Mayor was in demand by partygoers for a number of 'selfies'!

Saturday 11 Jun 16

On Saturday morning the Mayor and Mayoress attended the 2nd Barlaston Boys Brigade Fun Day at Barlaston where a number of notable guests were met, including the Bishop of Stafford, Geoff Anas, and Matthew Ellis, the Police and Crime Commissioner for Staffordshire.

In the early afternoon the Mayor and Mayoress arrived at the ABB car park in Old Road where the carnival procession was forming. The Borough Mayor, Councillor Geoff Collier, and the Mayoress, Cathy Collier, were welcomed. The Town Mayor and Mayoress then judged the walking groups before taking their places in two vintage cars to drive in procession to Westbridge Park. The weather was kind and the public turned out in large numbers to support the parade; moreover, the vehicles carrying the Town Mayor and Mayoress made it to Westbridge Park without mishap. The Town Mayor then presented the prizes to the winning carnival floats and walking groups before enjoying the afternoon further.

Sunday 12 Jun 16

In the morning the Town Mayor and Mayoress attended the special service held in Lichfield Cathedral to celebrate HM The Queen's 90th birthday. This was a magnificent occasion attended by many Staffordshire civic heads and HM's Lord Lieutenant Mr Ian Dudson. The journey to Lichfield was unexpectedly prolonged because all roads in a swathe from Uttoxeter to Cannock were closed that morning for the Iron Man Triathlon but at least the Town Mayor and Mayoress arrived before the Lord Lieutenant!

After lunch the Town Mayor and Mayoress made a short visit to the Bowls Final in Stonefield Park before attending the Festival Church Service which comprised a 'Songs of Praise' programme in St Michaels' and St Wulfad's church. They then went on to the Festival Quiz in Granville's where the Mayor presented the prizes to the winning teams

Thus ended the Stone Festival for 2016, consisting of a galaxy of events which were very well supported. Many thanks and congratulations go to Neil Gater and his committee for their very hard work and splendid achievement.

Thursday 16 Jun 16

The Town Mayor and Mayoress attended the dinner held in the Wardroom Mess at HMS Collingwood to commemorate the centenary of the Battle of Jutland. This was a truly outstanding occasion which included poignant contributions from various young officers reading extracts from contemporary accounts, plus an impressive and noisy firework display, and a thoughtful address by the First Sea Lord, Admiral Sir Philip Jones (no relation to our county councillor!).

Saturday 18 Jun 16

The Town Mayor and Mayoress visited the Stone Tennis & Squash Club Open Day where they were met by Mr Bryan Fletcher who showed them around and introduced them to the various committee members and coaches. The enthusiasm and dedication of all those who were met, participants and coaches, was impressive as were the facilities available at the club. The visit concluded with a most enjoyable afternoon tea prepared and served by a team of younger members

Sunday 19 Jun 16

The Mayor started the St Michaels's 10k road race which began in Priory Road; he then encouraged the runners through to the finish. The Mayor then assisted at the awards ceremony. This event is famous in the running world throughout the region and attracted well over 400 participants. Special thanks go to Chris Barlow and his team for arranging this excellent occasion

Saturday 25 Jun 16

The Mayor and Mayoress attended a most enjoyable and relaxed evening at the Oak Tree Farm Rural Project. As always, it was a pleasure to meet David Moreton, the trustees and the team members of the project. The hog roast was excellent and the music foot-tapping.

Deputy Mayor's Announcements 5th July 2016

HMS Collingwood Open Day (Fareham Hampshire) – Saturday 04th June 2016.

Jane and I both attended HMS Collingwood, the main event of the day being the Royal Navy & Royal Marines charity field gun competition. Teams also included those from the Army, Royal Air Force and even teams from as far away as Naples and Gibraltar.

The day included a variety of other attractions ranging from a funfair, Kidszone, and emergency services displays.

This was a wonderful day and an invitation that hopefully continues the special link that Stone has with HMS Collingwood.

A letter of thanks has been sent to the Commanding Officer of HMS Collingwood - Captain Andy Jordan R.N.

Invitation to the opening of 'Let's See' Bistro – Thursday 16th June 2016.

I was made very welcome by the owner Sue and what I saw, and 'tasted' impressed me very much. Clearly a lot of work has gone into the refurbishment of the previous named restaurant Dolce Vita and I'm sure that Stone itself will welcome this new restaurant, and wishes her well for the future.