

## STONE TOWN COUNCIL

### Town Clerk

Les Trigg

15 Station Road  
STONE  
ST15 8JR

**Tel: 01785 619740**

**Fax: 01785 619741**

26<sup>th</sup> August, 2016

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in the **Council Chamber, 15 Station Road, Stone**, on **TUESDAY 6<sup>th</sup> SEPTEMBER, 2016** at **7.00pm** when the following business will be transacted.

Les Trigg  
Town Clerk

### Agenda

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **Allotment Awards**
5. **To confirm as a correct record the Minutes of the Town Council Meeting held on the 2<sup>nd</sup> August, 2016, Minute No's. C17/030 – C17/037 (attached)**
6. **To receive the Minutes and decisions of the under mentioned Committees:**
  - a) General Purposes Committee Meeting held on the 2<sup>nd</sup> August, 2016, Minute Numbers GP17/035 – GP17/037 (attached)
  - b) Planning Committee Meeting held on the 2<sup>nd</sup> August, 2016, Minute Numbers P17/033 – P17/037 (attached)
  - c) Planning Committee Meeting held on the 16<sup>th</sup> August, 2016, Minute Numbers P17/038 – P17/043 (attached)
  - d) General Purposes Committee Meeting held on the 23<sup>rd</sup> August, 2016, Minute Numbers GP17/052 - GP17/054 (attached)
7. **To receive the forthcoming Civic Announcements (attached)**
8. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements (attached)**

Members of the public are welcome to attend the Council Meeting as observers. Persons attending should enter the Borough Area Office through the rear entrance door (adjacent to the car park). The Council Chamber is at the top of the stairs.

# Stone Town Council

## Minutes of the meeting held in the Council Chamber on Tuesday 2 August, 2016

**PRESENT:** Councillor T Jackson in the Chair, and  
Councillors Mrs C Collier, G Collier, Mrs J Farnham, Mrs M Goodall, Mrs K Green,  
M Green, Mrs J Hood, R Kenney, P Leason, Mrs E Mowatt, G Neagus, A Osgathorpe,  
Mrs J Piggott, M Shaw and M Williamson

**ABSENT:** Councillor J Davies

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**C17/030** Apologies

Apologies were received from Councillor J Davies.

**C17/031** Declarations of Interest

None received.

**C17/032** Representations from Members of the Public

None received.

**C17/033** Minutes

**RESOLVED**

- a) That the minutes of the Town Council Meeting held on the 5<sup>th</sup> July, 2016, copies having been circulated to the members, be signed by the Chairman as a correct record

**C17/034** Committee Minutes

**RESOLVED**

- a) That the minutes of the General Purposes Committee Meeting held on the 5<sup>th</sup> July, 2016, copies having been circulated to members, be signed by the Chairman as a correct record
- b) That the minutes of the Planning Committee Meeting held on the 5<sup>th</sup> July, 2016, copies having been circulated to members, be signed by the Chairman as a correct record

- c) That the minutes of the Planning Committee Meeting held on the 19<sup>th</sup> July, 2016, copies having been circulated to members, be signed by the Chairman as a correct record

**C17/035 Casual Vacancy – Stonefield & Christchurch Ward**

Members noted that a by-election was to be held due to the Returning Officer having received ten requests from electors in the Ward. Members also noted the £3000 - £4000 estimated cost of the election and comments were made that this cost could have been avoided by co-option.

RESOLVED: to approve a supplementary estimate of £4000 from reserves to pay for the election.

**C17/036 Civic Announcements**

The Civic Announcements, which were previously circulated, were noted.

**C17/037 Town Mayor's and Deputy Town Mayor's Announcements**

The Town Mayor's and Deputy Town Mayor's Announcements were circulated and noted.

**TOWN MAYOR**

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in the Council Chamber on Tuesday 2 August, 2016

**PRESENT:** Councillor R Kenney in the Chair and  
Councillors Mrs C Collier, G Collier, Mrs J Farnham (until Minute Number  
GP17/050), Mrs M Goodall, Mrs K Green, M Green, Mrs J Hood, T Jackson, P Leason,  
Mrs E Mowatt, G Neagus, Mrs J Piggott, A Osgathorpe, M Shaw and M Williamson

**Absent:** Councillor J Davies

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**GP17/035** **Apologies**

Apologies were received from Councillor J Davies.

**GP17/036** **Declarations of Interest and Requests for Dispensations**

None received.

**GP17/037** **Presentation by Stone Radio**

Stone Radio gave a presentation to Stone Town Council and asked for support. They would like the free use of community rooms within internet access range, and a guaranteed length of time that the building could be used for. This would enable them to get the project moving.

RESOLVED: to take to a special Estates meeting on 16<sup>th</sup> August to discuss further.

**GP17/038** **To receive the reports of the County Councillors**

County Councillor I Parry was not in attendance.

County Councillor P Jones reported that the number of Looked After Children in the County has dropped below 1000 for the first time.

He also reported that there will need to be reductions in social care funding.

All schools in Stone are showing steady progress and Alleyne's Academy have just had a Good Ofsted judgement.

Councillor Jackson and County Councillor Jones attended a small event at Meaford to mark the end of the first phase of construction for the Meaford Power Station. The Power Station will provide 800 well paid science based jobs.

Councillor Jones was disappointed that Stafford Borough Council has given permission for an 11m high building to be built on land near to the power station which will be visible to residents on Whitebridge Manor. He asked that Stone Town Council writes to Stafford Borough Council for tree planting and landscaping to preserve the rural aspect of the area. It was suggested that the Barlaston Neighbourhood Plan includes special designation at Meaford.

Councillor Mrs M Goodall reported that the Pumphouse installation on Northesk

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Street has been removed.

Councillor P Leason reported that a road sign “Walton (Stone)” has disappeared from between the footbridge and Walton roundabout on the A34. Councillor R Kenney reported that signs have disappeared on Rookery Lane regarding a 7.5tonne weight limit, and give way signs were obscured by vegetation. These points will be referred to Highways by County Councillor Jones.

**GP17/039**     **Representations from Members of the Public**

None

**GP17/040**     **Minutes**

**RESOLVED**

- a) that the minutes of the Tourism & Town Promotion Sub-Committee held on the 19<sup>th</sup> July, 2016, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee at Minutes TTP17/004, TTP17/005 and TTP17/006 be adopted.
- b) that the minutes of the Estates Sub-Committee held on the 19<sup>th</sup> July, 2016, copies having been circulated to Members, be signed by the Chairman as a correct record.

**GP17/041**     **Terms of Reference**

The Committee considered draft terms of reference for the General Purposes and Planning Committees as presented by the Clerk.

RESOLVED: The Terms of Reference for the General Purposes and Planning Committees were approved.

**GP17/042**     **Station Road Toilets**

The Committee considered the Town Clerk’s report\* regarding the proposed closure of Station Road toilets by Stafford Borough Council.

Members were in agreement that the toilets should be kept open.

RESOLVED: to take on the running of the Station Road Toilets. The Clerk was asked to liaise with Stafford Borough Council to ask them to continue running the toilets beyond the current August 2016 deadline to allow the Town Council to make proper arrangements for taking them over.

**GP17/043**     **Budget Monitoring**

The Committee considered the report of the Town Clerk\*.

The Clerk stated that the budget is generally on target and he has no major concerns about it.

The Clerk and Assistant Town Clerk were thanked for the production of the report.

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RESOLVED: to accept the Budget Monitoring Report.

**GP17/044 National Pay Award 2016-17 and 2017-18**

The Clerk presented his report\* to the Committee on the implementation of the national pay award.

After this, officers of Stone Town Council left the meeting for the remainder of this item.

RESOLVED: to refer this item to the next Management Sub-Committee.

**GP17/045 Off-Street Parking Order**

The Committee considered proposals from Stafford Borough Council to Members regarding proposed new timings and pricing structure for car parks in the Town.

RESOLVED: to write to object to the new charges and to ask the Stafford Borough Council to reconsider.

**GP17/046 Member's Motions under Standing Order 4**

**Councillor Mrs J Hood**

"At the meeting on 17 May 2016 the committee resolved to appoint annually two Mayor's Cadets for the ensuing year and to approve an associated protocol. The protocol provided the Mayor's Cadets to support the Mayor on these specific occasions: at the annual Mayor Making, on Civic Sunday, and on Remembrance Sunday.

At the forthcoming Burma Star Commemoration to be held in Stonefield Park on Sunday 14 August 2016 the Town Mayor will participate and lay a wreath. Therefore, I ask the Town Council to agree that the Mayor's Cadets may support the Town Mayor both at this and future annual Burma Star Commemorations."

RESOLVED: to allow the Mayor's Cadets to be in attendance at the annual Burma Star Commemorations.

**GP17/047 Member's Motions under Standing Order 4**

**Councillor R Kenney**

"More and more Town and Parish Councils are being asked to take an increased role in delivery of services. The Government's vision for the 'Big Society' envisages increasingly local delivery of services and local engagement with citizens.

I would therefore like the support of the Council to ask the Town Clerk to produce a report on devolution of services from Stafford Borough Council. The report would contain such things as which we could take on and improve, also costs and how they could be funded and if monies would be available from the Stafford Borough Council part of residents Council Tax."

RESOLVED: to support Councillor Kenney's motion

**GP17/048 Update from Working Groups**

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a) Neighbourhood Plan Steering Group

Councillor Mrs J Hood reported that the graphic design hasn't yet been agreed. The draft Plan has been submitted to Stafford Borough Council, and should be discussed in a meeting on 9<sup>th</sup> August.

**GP17/049** **To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

**Stone ATC – Cllr M Williamson and Mayor**

No report

**Age Concern Stone & District – Cllr Mrs C Collier and Cllr Mrs K Green**

No meeting taken place

**Stone Town Band – Mayor**

No report

**Walton Community Centre – Cllr M Shaw**

Walton Community Association are in the process of getting a Public Access Defibrillator and will be asking the Town Council for a grant to support it.

**Stafford & Stone Access Group – Cllr Mrs C Collier**

No meeting taken place

**Stone Common Plott Trustees – Cllr Mrs C Collier, Cllr G Collier, Cllr M Shaw, Cllr R Kenney, Cllr Mrs J Hood**

A 60ft long crush is to be installed to help with the treatment of cattle on the Plott.

RESOLVED: to adjourn the following items until after the Planning Committee Meeting.

**GP17/050** **To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

This was RESOLVED

**GP17/051** **Confidential Minutes**

**RESOLVED**

- a) that the confidential minutes of the Estates Sub-Committee held on the 19<sup>th</sup> July, 2016, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendation of the Sub-Committee at Minutes EST17/010 and EST17/014 be agreed.

The Committee considered the proposed refurbishment works at the Frank Jordan Centre.

RESOLVED:

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- a) To suspend Standing Order 4.25 to allow the completion of this item.
- b) That the confidential minutes of the Estates Sub-Committee held on the 19<sup>th</sup> July, 2016, copies having been circulated to Members, be signed by the Chairman as a correct record.
- c) That further discussion take place at the Estates Committee meeting on 16 August 2016.

**Town Mayor**



# Stone Town Council – Planning Committee

## Minutes of the meeting held in the Council Chamber on Tuesday 02 August, 2016

**PRESENT:** Councillor G Neagus in the Chair and  
Councillors Mrs C Collier, G Collier, Mrs M Goodall, Mrs K Green, M Green,  
Mrs J Hood, R Kenney, P Leason, Mrs E Mowatt, G Neagus, A Osgathorpe,  
Mrs J Piggott, M Shaw and M Williamson

**ABSENT:** Councillors J Davies and Mrs J Farnham

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**P17/033**      **Apologies**

Apologies were received from Councillors J Davies and Mrs J Farnham

**P17/034**      **Declarations of Interest and Requests for Dispensations**

None received

**P17/035**      **Representations from Members of the Public**

None received

**P17/036**      **Planning Applications**

**RESOLVED** that the following observations be made on the Applications as listed:

**Application Number** – 16/24090/FUL

**Location** – Land rear of 207 Newcastle Road, Stone

**Development** – Proposed residential development for one and half storey dwelling and attached garage

**Observation** – Members object due to the dangerous access/egress onto the A34. Also, there is enough new housing being built in Stone already.

**Application Number** – 16/24436/OUT

**Location** – Land rear of 82 Manor Rise, Walton, Stone

**Development** – Proposed pair of semi-detached houses on land to the rear of 82 Manor Rise

**Observation** – Members object due to over-intensification of the area and the Tree Preservation Orders on the established trees on the walkway. There are also safety concerns due to the amount of children using the walkway on their way to school.

**Application Number** – 16/24456/HOU

**Location** – 14 Sunningdale, Stone

**Development** – Demolition of existing attached garage and proposed two-storey side extension

**Observation** – No objections but this was without the benefit of neighbours' consultation. If there are any objections from neighbours, especially number 16,

Members wish to support their comments.

**Application Number** – 16/24478/FUL

**Location** – Golden Stone, Flat above 3 Old Road, Stone

**Development** – Rear first floor extension to existing domestic flat to form lounge and bathroom (resubmission of 15/22359/FUL)

**Observation** – Members object as this will infringe on the neighbours to the rear of the property.

**Application Number** – 16/24468/HOU

**Location** – 82 Station Road, Stone

**Development** – Infill single storey side extension and raising of flat roof with lantern

**Observation** – No objections

**Application Number** – 16/24446/COU

**Location** – 17 Lichfield Street, Stone

**Development** – Change of use of residential flat dwelling and garage to form offices and ancillary accommodation

**Observation** – No objections

**Application Number** – 16/24492/FUL

**Location** – 11 Lichfield Street, Stone

**Development** – Proposed first and second floor rear extension to form two additional flats

**Observation** – Members object due to the property being in a Conservation Area, it is overbearing for the area and it is over-intensification of the local area.

**P17/037**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

None.

**Town Mayor**

# Stone Town Council – Planning Committee

## Minutes of the meeting held in the Council Chamber on Tuesday 16 August, 2016

**PRESENT:** Councillor G Neagus in the Chair and  
Councillors J Davies, Mrs J Farnham, Mrs K Green, M Green, Mrs J Hood,  
T Jackson, R Kenney, P Leason, Mrs E Mowatt, A Osgathorpe, Mrs J Piggott, M  
Shaw and M Williamson

**ABSENT:** Councillors Mrs C Collier, G Collier and Mrs M Goodall

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**P17/038**      **Apologies**

Apologies were received from Councillors Mrs C Collier, G Collier and  
Mrs M Goodall

**P17/039**      **Declarations of Interest and Requests for Dispensations**

None received

**P17/040**      **Representations from Members of the Public**

None received

**P17/041**      **Planning Applications**

**RESOLVED** that the following observations be made on the Applications as listed:

**Application Number** – 16/24532/HOU

**Location** – 1 Victor Street, Stone

**Development** – Proposed extension and alterations to rear to form open living  
area and extensions to form utility and shower

**Observation** – No objections but this was without the benefit of neighbours’  
consultation

**Application Number** – 16/24589/HOU

**Location** – 6 Coppice Gardens, Stone

**Development** – Single storey bedroom and bathroom extension

**Observation** – No objections

**Application Number** – 16/24436/OUT

**Location** – Land rear of 82 Manor Rise, Walton, Stone

**Development** – Amended Plan – Proposed pair of semi-detached houses on land  
to the rear of 82 and 84 Manor Rise

**Observation** – Members wish to reiterate their previous comments – Members  
object due to over-intensification of the area and the Tree Preservation Orders  
on the established trees on the walkway. There are also safety concerns due to  
the amount of children using the walkway on their way to school, and questions  
were raised about access for emergency vehicles

**P17/042** To note the following item considered under delegated powers.

**Application Number** – 16/24285/FUL

**Location** – CTIL 132180 Base Station off Christchurch Way, Stone

**Development** – Amended Plan (Provision of Certificate) – Proposed telecommunications upgrade and associated works

**Observation** – Members wish to reiterate

**P17/043** To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None.

Town Mayor

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in the Council Chamber on Tuesday 23<sup>rd</sup> August, 2016

**PRESENT:** Councillor R Kenney in the Chair and  
Councillors Mrs C Collier, G Collier, J Davies, Mrs M Goodall, Mrs K Green, M Green,  
Mrs J Hood, T Jackson, P Leason, Mrs E Mowatt, G Neagus, Mrs J Piggott,  
A Osgathorpe and M Williamson

**Absent:** Councillors Mrs J Farnham and M Shaw

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**GP17/052**    **Apologies**

Apologies were received from Councillors Mrs J Farnham and M Shaw.

**GP17/053**    **Declarations of Interest and Requests for Dispensations**

None received.

**GP17/054**    **Olympic Gold Celebrations**

The Committee discussed potential plans for the Homecoming Event for Joe Clarke, the Olympic Gold Medallist from Stafford and Stone Canoe Club.

A named vote was requested by Councillor Mrs J Hood and seconded by Councillor M Green.

Councillor	M Williamson	For
	Mrs J Piggott	For
	A Osgathorpe	For
	G Neagus	For
	Mrs E Mowatt	For
	P Leason	For
	R Kenney	For
	T Jackson	For
	Mrs J Hood	For
	M Green	For
	Mrs K Green	For
	Mrs M Goodall	For
	J Davies	For
	G Collier	For
	Mrs C Collier	For

RESOLVED: to support the Council undertaking a celebration event for Joe Clarke, in recognition of him winning an Olympic Gold Medal, to be funded from the existing Tourism & Town Promotion Budget.

In addition, Councillor J Davies asked the Town Council to give authority for the Mayor's Cadets to form part of the Parade and escort the Mayor.

RESOLVED: to allow the Mayor's Cadets to form part of the Parade and escort the Mayor.

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**Town Mayor**

**STONE TOWN COUNCIL MEETING**  
**6<sup>TH</sup> SEPTEMBER 2016**

**CIVIC ANNOUNCEMENTS**

**Mayor**

Wednesday 7 <sup>th</sup> September	Stone & District Stroke Club
Friday 9 <sup>th</sup> September	Musicals under the Stars, Sandon Hall
Thursday 15 <sup>th</sup> September	Battle of Britain Dinner, MOD Stafford
Saturday 17 <sup>th</sup> September	Opening of Toilets at St Michaels Community Hall Chrysanthemum and Dahlia Show, Walton Community Centre
Monday 19 <sup>th</sup> September	Dr Johnson's Birthday Celebrations, Uttoxeter
Thursday 22 <sup>nd</sup> September	Mayor's Charity Brewery Night
Sunday 25 <sup>th</sup> September	Uttoxeter Civic Service

**Deputy Mayor**

Thursday 15 <sup>th</sup> September	Stafford & Rural Homes AGM
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**TOWN MAYOR**

## TOWN MAYOR'S REPORT - 25 AUG 16

### **Wednesday 27 Jul 16**

The Mayor and Mayoress were delighted to accept an invitation from the owner to visit Caverswall Castle which is a little-known but fascinating ancient monument near Blythe Bridge.

### **Tuesday 2 Aug 16**

The Mayor and Mayoress attended the inaugural, combined, Night of Celebration held by Trinity Skills for Life in St Dominic's Priory School Hall. The infectious enthusiasm and happy smiles of the students were a splendid example to those of us who too often let the cares of life get us down! The Mayor congratulated the organisers of the evening and wished Trinity Skills continuing success in the future.

### **Wednesday 3 Aug 16**

Every year Stafford and Rural Homes hold an awards event to recognise the gardening achievements of their residents. The Mayor and Mayoress were delighted to support this year's event (alongside the Stafford Borough Mayor and Mayoress); the Mayor was particularly pleased to present the 'Young Gardener' award to two teenagers from Stone.

### **Thursday 4 Aug 16**

The Mayor and Mayoress were delighted to welcome into the Council Chamber a group of children from Belarus with their local hosts. The children were in Staffordshire as part of a project run by the Chernobyl Children's Trust to provide respite and treatment for children from the area contaminated as a result of the Chernobyl disaster. The Mayor and Mayoress then joined the children in the Crown Hotel for afternoon tea and a Punch and Judy show (much enjoyed by the adults too!).

### **Sunday 7 Aug 16**

The Deputy Town Mayor of Cheadle welcomed the Mayor and Mayoress to a most enjoyable Party in the Park in Cheadle. It was an excellent opportunity to cement further the close relations between our two towns.

### **Friday 12 Aug 16**

The Oak Tree Farm Project, near Hilderstone, is a wonderful facility for those with learning disabilities. It is always a pleasure to visit, see the excellent work being done, meet the project members and enjoy the friendly and happy atmosphere. The Mayor and Mayoress toured the farm and took morning tea in the farm café.

### **Saturday 13 Aug 16**

The Mayor, assisted by the Mayoress, got to exercise his flag-waving skills in starting the Stone Classic Car Group Summer Tour from the George and Dragon at Meaford. Fortified by an excellent breakfast the participants departed in 40 cars for a day-long drive around the Peak District in beautiful summer weather.



### **Sunday 14 Aug 16**

The Annual Burma Star and VJ Day commemoration in Stonefield Park continues to grow with many standard bearers and representatives from within the county and beyond. A Gurkha Piper from 22 Signal Regiment, MoD Stafford, led the parade. The Mayor, escorted by the two Stone Mayor's Cadets, laid a wreath. The Mayor and Mayoress then enjoyed some light refreshments with the organisers from the Royal British Legion (Women's Section) and the other participants. This event is unique in the area in commemorating VJ-Day and has much potential for the future.

### **Thursday 18 Aug 16**

At the Trinity Skills Night of Celebration held on Tuesday 2 August not all award winners were able to be present. The Mayor was, therefore, pleased to be able to visit their premises on the Whitebridge Lane Estate for their end-of-year buffet lunch and to complete the presentation of awards.

### **Sunday 21 Aug 16**

The rain cleared just in time in the afternoon for the Stafford Borough Mayor's garden party at Whitgreave. Excellent food, wine and beer (Lymestone Brewery's, of course) were enjoyed and the ride-on-mower time trials provided excellent entertainment, while demonstrating a wide range of driving skills! Unfortunately, the Mayoress was indisposed but the Mayor had a thoroughly enjoyable time in company with a number of others from Stone and civic heads from across the county. The Stafford Borough Mayor is, of course, Councillor Geoff Collier, also of Stone Town Council.

### **Wednesday 24 Aug 16**

The Lion's Duck Race had had to be postponed from its original date because of the state of the River Trent and now, as a further test of the Lion's contingency capability, one of the essential technical staff had been injured. As a result the Mayor, holding a ceremonial duck and accompanied by the Mayoress, performed a draw on dry land as a substitute for an actual race on the river.