

## Stone Town Council – Estates Sub-Committee

### Minutes of the meeting held in St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone on Tuesday 20 June, 2017

**PRESENT:** Councillor M Green in the Chair and  
Councillors Mrs J. Hood (from item 4), Mrs E. Mowatt, I. Fordham and T. Jackson

By Chairman's invitation: Councillors Mrs K. Green, M. Williamson, Mrs M.  
Goodall, and A. Osgathorpe

**ABSENT:** Councillors: G. Collier, Mrs J. Farnham and Mrs J. Hood (to item 4)

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**EST18/001**     **Apologies**

Apologies were received from Councillors G. Collier, Mrs J. Farham, and Mrs J.  
Hood (to item 4)

**EST18/002**     **Declarations of Interest and Requests for Dispensations**

None received.

**EST18/003**     **Representations from Members of the Public**

None received.

**EST18/004**     **Disabled Access to the Council Chamber**

The Clerk reminded the Committee of the decision taken to cease holding  
meetings in the Council Chamber and that he had been tasked with investigating  
alternative options to improve disabled access to 15 Station Road, a Grade II  
listed building.

After a survey, a Fire Inspector has concluded in his report that a stair lift could  
not be accommodated. An external lift may be an option but this would be very  
expensive.

The Clerk has investigated an additional option for transporting disabled people  
up and down the stairs, and a paper\* with information on mobile stair climber  
devices was distributed to Sub-Committee members for their consideration. Two  
devices involve sitting on a seat and a third transports a wheelchair up the stairs.

The features of the mobile stair climbers were discussed. Concern was expressed  
about the requirement for the persons supporting the disabled person to need

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.  
They are attached as an appendix to the signed copy of the Council minutes.

to employ strength (rather than just guidance) at the top and bottom of the stairs whilst manoeuvring the stair climber into and out of position.

RECOMMENDED: That the Clerk arrange for the supplier(s) of the mobile stair climbers to undertake a survey of 15 Station Road and at the same time perform a demonstration of how the equipment operates.

**EST18/005 Frank Jordan Centre Refurbishments**

The Clerk updated members on the refurbishments to the Frank Jordan Centre. A plan of the building\* and timescales for the project\* were distributed to members at the meeting. It was confirmed that work is scheduled to start on 4 July 2017 and finish in the middle of August. The building will be back in full use at the beginning of September.

Councillor Kenney provided an update on his meeting with the contractor on 16 June 2017. He reported that there is little to be gained from moving the wall between the kitchen and the ladies' toilet and additional quotations are being sought for items excluded from the work schedule. A full specification for the kitchen and disabled access at the rear will also to be sought.

The Committee asked that consideration is given to the preparation of a policy for the appropriate display of promotional material within the building, to take effect after the improvement works are complete.

RECOMMENDED: That a policy be drafted to deal with the display of notices/promotional material, and that an update on this item be included on the agenda for the next Estates Sub Committee Meeting on 15 August 2017 (brought forward from 26 September).

**EST18/006 Items Referred from General Purposes Committee on 25 April 2017**

**Market Advertising**

The Committee was advised that the Tourism and Town Promotion Sub-Committee agreed that Councillor Fordham should devise a strategy.

**Variation of policy to allow market traders to use their own marquees**

The Committee considered issues relating to market traders using their own marquees and the desire for uniformity.

RECOMMENDED: That the Town Clerk investigate alternatives to the current arrangements for marquee storage and erection and report back to the next meeting of the Sub-Committee when the matter would be considered further.

**Town Mayor**

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