

## Stone Town Council – Estates Sub-Committee

### Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone on Tuesday 9 January 2018

**PRESENT:** Councillor M. Green in the Chair and  
Councillors Mrs J. Hood, Mrs E. Mowatt, I. Fordham, J. Davies, R. Kenney,  
T. Jackson and G. Collier

By Chairman's invitation:  
Councillors: Mrs K. Green, G. Neagus and M. Williamson

**ABSENT:** Councillors: Mrs J. Farnham

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**EST18/019**     **Apologies**

Apologies were received from Councillor Mrs J. Farnham

**EST18/020**     **Declarations of Interest and Requests for Dispensations**

None received.

**EST18/021**     **Representations from Members of the Public**

None received.

**EST18/022**     **Cleaning Equipment and Materials at the Frank Jordan Centre**

The Committee considered the need for hirers of the Frank Jordan Centre to have access to appropriate cleaning equipment and materials for dealing with spillages and other mishaps.

The Town Clerk stated that arrangements have been made to purchase the existing equipment from Atlas, when the contract comes to an end on 31 March 2018. The provision of equipment to hirers would have no significant impact on the budget.

RECOMMENDED: That suitable cleaning equipment is made accessible for the use of hirers of the Frank Jordan Centre.

**EST18/023**     **Budget 2018-19 – 2020-21**

The Sub-Committee received a report of the Town Clerk\* which considered the level of budget that the Sub-Committee may wish to recommend to the General Purposes Committee at its meeting on 23 January 2018 for the services under its

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

control.

The Sub-Committee reviewed the standstill budget and the amounts included for each service. It also considered other areas of growth or savings to be taken into account when setting the budget for 2018-19 and future years.

The finger posts and notice board upgrade has been estimated to cost £21,000 and the Sub Committee has been asked by Stafford Borough Council to make a contribution of £5,000 towards the project.

It was also suggested that the £10,000 included in the building Maintenance budget for 2017-18 which is unspent should be used to fund the boiler replacement at the Frank Jordan Centre, and the corresponding £10,000 budget be removed from the Centre in 2018-19.

RECOMMENDED: That the budget figures included in the Clerk's report are accepted with an addition to the street furniture budget of £5,000 in 2017-18 for fingerposts and notice boards and a reduction in the Frank Jordan Centre budget of £10,000 in 2018-19.

**EST18/024**     **Stone Station Community Centre**

The Sub Committee noted a letter received from Network Rail advising Stone Town Council, as one of its tenants, that it has decided to sell its Commercial Estate business, which includes Stone Station Community Centre.

Network Rail states that the current lease will transfer to the new buyer and all lease arrangements and protections will be unchanged. Network Rail will remain the freeholder of the vast majority of sites, including all those required for the operational railway, with the new buyer becoming the leaseholder responsible for managing each of the individual properties. The sale does not affect any of the current day to day contracts or conditions.

RECOMMENDED: To note the information but to make enquiries about whether Station Approach (car parking provision) will be affected by the lease transfer of the Stone Station Community Centre.

**Town Mayor**

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