

**STONE TOWN COUNCIL**

**Town Clerk**

Les Trigg

15 Station Road  
STONE  
ST15 8JP

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29 March 2018

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in **St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone** on **TUESDAY 10 APRIL 2018** at **7.00pm** when the following business will be transacted.

Les Trigg  
Town Clerk

**Agenda**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **To confirm as a correct record the minutes of the Meeting of the Town Council held on the 6 February 2018, Minute No's. C18/070 – C18/081 (attached)**
5. **To receive the minutes and decisions of the under mentioned Committees:**
  - a) General Purposes Committee Meeting held on 6 February 2018, Minute Numbers GP18/146 – GP18/159 (attached)
  - b) Planning Committee Meeting held on 6 February 2018, Minute Numbers P18/096 – P18/100 (attached)
  - c) General Purposes Committee Meeting held on 20 February 2018, Minute Numbers GP18/160 – GP18/164 (attached)
  - d) Planning Committee Meeting held on 20 February 2018, Minute Numbers P18/101 – P18/105 (attached)
  - e) Planning Committee Meeting held on 13 March 2018, Minute Numbers P18/106 – P18/110 (attached)
  - f) General Purposes Committee Meeting held on 13 March 2018, Minute Numbers GP18/165 – GP18/172 (attached)

6. **To receive the forthcoming Civic Announcements** (attached)
7. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached)
8. **Exclusion of the Public and Press**  
To resolve, pursuant to the Public Bodies (admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.
9. **To confirm as a correct record the confidential minutes of the Meeting of the Town Council held on 6 February 2018, Minute Numbers C18/070, C18/080 and C18/081** (attached)
10. **To receive the Confidential Minutes and decisions of the undermentioned Committees:**
  - a) General Purposes Committee Meeting held on the 6 February 2018, Minute Numbers GP18/146 and GP18/159 (attached)
  - b) General Purposes Committee Meeting held on the 13 March 2018, Minute Numbers GP18/165 and GP18/172 (attached)

Members of the public are welcome to attend the Council Meeting as observers.

# Stone Town Council

## Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 6 February 2018

- PRESENT:** Councillor J Davies in the Chair, and  
Councillors: Mrs J. Farnham, Mrs J. Hood, R. Kenney, Mrs E. Mowatt, I. Fordham,  
Mrs K. Green, M. Green, T. Jackson, G. Neagus, M. Williamson, Mrs J. Piggott,  
Mrs C. Collier (from C18/079), G. Collier (from C18/079) and P. Leason
- ABSENT:** Councillors: Mrs M. Goodall, A. Osgathorpe, M. Shaw, Mrs C. Collier (to C18/078)  
and G. Collier (to C18/078)
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Before the meeting began Mrs Lin Davies gave prayers

**C18/070    Apologies**

Apologies were received from Councillors: Mrs M. Goodall, A. Osgathorpe, M. Shaw  
Mrs C. Collier (to C18/078) and G. Collier (to C18/078)

**C18/071    Declarations of Interest and Requests for Dispensations**

None received

**C18/072    Representations from Members of the Public**

None

**C18/073    Minutes**

**RESOLVED:**

That the minutes of the Town Council Meeting held on the 5 December 2017,  
copies having been circulated to the members, be signed by the Chairman as a  
correct record.

**C18/074    Committee Minutes**

**RESOLVED:**

- a) That the minutes of the Planning Committee Meeting held on the  
5 December 2017, copies having been circulated to members, be signed by

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.  
They are attached as an appendix to the signed copy of the Council minutes.

the Chairman as a correct record.

- b) That the minutes of the General Purposes Committee Meeting held on the 5 December 2017, copies having been circulated to members, be signed by the Chairman as a correct record.
- c) That the minutes of the Planning Committee Meeting held on 12 December 2017, copies having been circulated to members, be signed by the Chairman as a correct record.
- d) That the minutes of the General Purposes Committee Meeting held on 14 December 2017, copies having been circulated to members, be signed by the Chairman as a correct record.
- e) That the minutes of the Planning Committee Meeting held on 9 January 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- f) That the minutes of the Planning Committee Meeting held on 23 January 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- g) That the minutes of the General Purposes Committee Meeting held on 23 January 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

**C18/075     Budget for 2017-19 and Council Tax Setting for the Year 2018-19**

The Council considered the Town Clerk's budget report\*, which was based on the recommendations of the General Purposes Committee on 23 January 2018. The Clerk confirmed that this budget represented a sustainable position given the Town Council's expenditure plans.

**RESOLVED:**

1. The budget recommended by the General Purposes Committee on 23<sup>rd</sup> January 2018, and set out in the Clerk's report to this meeting, is agreed.
2. The precept on Stafford Borough Council should be £307,655 for 2018-19, made up of £289,489 from Council Tax and £18,166 from Local Council Tax Support Grant, and resulting in a Band D Council Tax of £49.55 for this Council's purposes.
3. The wording for the 2018-19 Council Tax leaflet should be:

*"Stone Town Council provides services for the people and town of Stone.*

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

*These services include the provision of community facilities, such as the Frank Jordan and Stone Station community centres, the free Northesk Street and Crown Wharf car parks, allotment sites at Newcastle Road and Mount Road, Station Road Conveniences, and the Crown Meadow Nature Reserve and amphitheatre.*

*Investing in and working to promote a vibrant town and encourage visitors is a key Town Council priority. In order to support this, the Council organises regular events such as the summer Music Festival, the Town Market, the monthly Craft Market and a number of late night shopping evenings. Christmas lights are provided in the High Street and at Walton, with the Council's annual switch-on event becoming one of highlights of the town year. The High Street environment is enhanced by the Council's provision of hanging baskets along the High Street, and the next year should see the full refurbishment of noticeboards and fingerposts throughout the town.*

*The Council provides bus shelters, benches and dog bins throughout the area and takes responsibility for the upkeep of many local amenities and planted areas. It also provides grants to help charitable and community organisations such as the Stone Community Hub, supports various festivals, and the office supplies daily support and advice to local residents. In the current absence of a town Post Office, the Council is providing a transport service to other local Post Offices to residents who might otherwise struggle to get to one.*

*By considering the impact of every planning application, the Council seeks to develop and conserve the town, and is currently preparing a Neighbourhood Plan that will help to shape and protect the future of Stone for years to come.*

*This year, additional provision has been made for the setup and running costs of the new Heritage Centre, which will form part of the exciting redevelopment of Crown Wharf.*

*At its monthly meetings the Council welcomes questions from the public and sets aside time to listen and respond. Assistance with public questions will gladly be given by the Council's staff."*

4. The Clerk is authorised to seek tenders/quotations, place orders and make payments in accordance with this budget, the Council's policies, and Financial Regulations.

**C18/076     Local Government Transparency Code 2015  
Openness of Public Bodies Regulations 2014**

The information was noted.

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**C18/077     Civic Announcements**

The Civic Announcements, which had been previously circulated, were noted. The Mayor informed Members that he and the Mayoress had today accompanied the High Sherriff on a tour of Stone which was successful and had been very positive for the town.

**C18/078     Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's Announcements, which had been previously circulated, were noted.

The Mayor reported that a great Christmas had been had in Stone this year with a number of festive events taking place in the High Street.

The Mayor thanked everyone for supporting a successful Civic Carol Service at St Michael's and St Wulfad's Church on Sunday 10 December 2017, despite the heavy snow and icy temperatures.

The Deputy Mayor reported on a very well attended annual Burn's Night hosted by Stone Community Hub. It proved to be the most successful event to date and raised several thousand pounds to support the charity's good work.

**The meeting was suspended to enable the General Purposes Committee Meeting and Planning Committee Meeting to take place. The Town Council meeting was then reconvened for the confidential items on the agenda.**

**C18/079     To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

**RESOLVED:** To exclude the Press and Public from the next item of business.

**C18/080     Confidential Minutes**

**RESOLVED:**

That the confidential minutes of the Town Council Meeting held on the 5 December 2017, copies having been circulated to members, be signed by the chairman as a correct record.

**C18/081     Confidential Committee Minutes**

**RESOLVED:**

That the Confidential Minutes of the General Purposes Committee Meeting held on

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5 December 2017, copies having been circulated to members, be signed by the Chairman as a correct record.

**TOWN MAYOR**

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# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone on Tuesday 6 February 2018

**PRESENT:** Councillor R. Kenney in the Chair, and  
Councillors: Mrs J. Hood, I. Fordham, Mrs J. Piggott, Mrs K. Green, M. Green,  
M. Williamson, P. Leason, G. Collier, Mrs C. Collier, J. Davies, Mrs J. Farnham,  
G. Neagus, T. Jackson and Mrs E. Mowatt

**ABSENT:** Councillors: Mrs M. Goodall, M. Shaw and A. Osgathorpe

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**GP18/146     Apologies**

Apologies were received from Councillors: Mrs M. Goodall, M. Shaw and A. Osgathorpe

**GP18/147     Declarations of Interests**

None

**GP18/148     Requests for Dispensations**

None

**GP18/149     To receive the Report of the County Councillors**

**County Councillor Mrs J. Hood**

Councillor Mrs Hood provided updates on items raised with Councillor Parry and herself, at a previous General Purposes meeting.

Meaford Business Park – The first unit on the site is now ready for occupation and is being actively marketed by St. Modwen. It is understood that an end user is ready to take on this unit. No details are available on the intentions for bringing further floor space/units forward on the site.

Meaford Power Station – Councillor Mrs Hood has met with the promoters of the proposed Gas Power Station and their investment partners. It is understood that an application has been submitted to the UK energy auctions and they expect to hear whether they have been successful by the end of January 2018.

The current intention is to build out the power station (if successful in the auctions) from Spring 2019. The procurement process and discharge of planning requirements will take some time.

The size and scale of the power station will be smaller than the maximum parameters given within the planning consent but will still generate 299 MWe of power. The anticipated construction programme is around 18 months to 2 years and the power station may be operational by late 2020.

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As well as generating electricity, the power station will create 800 construction jobs and provide 30 permanent local jobs.

Libraries Consultation – Councillor Mrs Hood reported that it was disappointing that the material issued for the libraries consultation is identical to that of the bus consultation booklet. A number of people have pointed this out.

Councillor Mrs Hood stressed that we have to encourage people to use the library facilities. She gave her assurances that there are no plans to close Stone Library.

Potholes – There are many deep potholes in Stone, some of which have been filled and reappeared again. The County Council is aware of potholes in Northesk Street, Radford Street and Walton area.

Councillor Mrs Hood informed Members that she will be having a meeting with the Community Traffic Management Officer on 21 February 2018 to survey the town, and will report back again afterwards.

Blocked grids in Northesk Street were reported to Councillor Mrs Hood.

**County Councillor I. Parry**

Councillor Parry was not in attendance at the meeting.

**GP18/150     Representations from Members of the Public**

None

**GP18/151     Minutes**

**RESOLVED:**

- a) Estates Sub-Committee held on 23 January 2018, copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Number EST18/028 be adopted.

**GP18/152     Staffordshire County Council Libraries Consultation**

The Committee considered a letter (dated 8 January 2018) from Gill Heath, Cabinet Member for Communities, with information about the Staffordshire County Council public consultation on 'Managed and Delivered Libraries and the Mobile and Travelling Library Service'.

**RESOLVED:** To note the consultation and content of Councillor Gill Heath's letter.

**GP18/153     HS2 Petitioning**

The Committee considered a proposal made by the Chairman of the General Purposes Committee for the Town Council to consider petitioning against the HS2 Stone Railhead Compound.

**RESOLVED:** That the Town Council supports the principle of petitioning against the provision of the proposed railhead in Stone, and authorises the Town Clerk, in consultation with the Committee Chairman and Vice-Chairman to:

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1. Approach other affected parish councils locally to assess their interest in, and the value of, submitting a joint petition from a number of local Councils.
2. Approach the Stone Rail Head Group to represent and advise the Council (or group of Councils) in respect of the petition to the House of Commons Select Committee.
3. Agree to set aside the requirements of Financial Regulation 10.9 requiring competitive quotations for the purpose of employing the expertise of the Stone Rail Head Group as proposed above.
4. Present a final proposal for consideration by the Committee at a special meeting on 20<sup>th</sup> February 2018, to contain details of the proposed petition and the likely costs.

**GP18/154      Traffic on Stone Business Park**

The Committee discussed the highway congestion and traffic flow issues caused by the on street parking of vehicles on Stone Business Park. The situation is hazardous with vehicular parking on verges and bends and long stretches of the narrow roads through the park, particularly in Diamond Way. Parking provision does not appear to be a consideration when new businesses are opened on the Business Park.

The Jaguar Land Rover compound will exacerbate the problem as movements in and out of the site will be by articulated lorry.

**RESOLVED:** Councillor Mrs Hood will report back on the issue after her meeting with the Community Traffic Management Officer on 21 February 2018.

**GP18/155      Non Cheque Payments**

**RESOLVED:** To note the list\* of non-cheque payments made by the Council during the period 1 November 2017 to 31 December 2017.

**GP18/156      Update from Working Groups**

**Neighbourhood Plan Steering Group**

Councillor Mrs Hood gave an update on the Stone Neighbourhood Plan.

Some additional information must be incorporated into an updated version of the Neighbourhood Plan, following advice from the Planning Policy Manager.

More information will be available after a meeting of the Steering Group on 21 February 2018.

**RESOLVED:** To note the update on the work of the Neighbourhood Plan Steering Group.

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### **Protocol for Marking the Death of the Sovereign or other member of the Royal Family Group**

Councillor Davies advised that the group had still not seen sight of the condolence pages despite asking officers at Staffordshire County Council and Stafford Borough Council for an example.

A draft protocol is now available to work with, should a situation arise where it is called upon. A meeting of the group will be arranged in the near future.

**RESOLVED:** To note the update on the work of the Headstone/Marking the Death of the Sovereign or other member of the Royal Family Group.

### **Stone Area Parish Liaison Group**

Councillor Davies reported on the Liaison Group meeting held two weeks ago. He said that he would like to share a review of the work of the group with other parish councils in order to demonstrate its value and encourage greater involvement/attendance.

**RESOLVED:** To note the update on the work of the Stone Area Parish Liaison Group.

**GP18/157**

### **To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

#### **Stone ATC**

The Mayor advised that no meeting had taken place.

#### **Age Concern Stone & District**

Councillor Mrs Collier reported that the vice chairman, Gerry Etchells had sadly passed away and Jill Hood had been appointed as Vice Chairman. The theatre trip was a great success and thanks were given to the Lions for funding the coach. The coach trip made £168, and £37 was made on the raffle. A sum of £360 has been raised from raffles and tombola over the last year.

More hospital drivers are volunteering and this service is well used by people needing to attend hospital appointments. The lunch club continues to be well supported.

#### **Stone Town Band**

It was reported that the Pump House was out of action and meetings were being held at the guide Headquarters.

#### **Walton Community Centre**

Councillor Green has not been invited to any meetings and asked for another letter to be sent by the Town Council.

#### **Stafford & Stone Access Group**

Councillor Mrs Collier advised that a meeting scheduled for Monday 5 February had been cancelled and that the next meeting would be held in May.

#### **Stone Common Plot Trustees**

Councillor Mrs Hood advised that there had been no meeting.

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**Stone Community Hub Liaison Group**

No meeting has taken place but Councillor Mrs Farnham reported that a newsletter had been sent to all Councillors.

**Canal & River Trust**

Councillor Kenney advised that there had been no meeting and suggested the item be taken off the agenda.

**SPCA Executive Meeting**

Councillor Williamson reported that information is still awaited from NALC and Staffordshire County Council in respect of the requirement for parish and town councils to appoint a Data Protection Officer.

**The meeting was suspended to enable the Planning Committee Meeting and Confidential items on the Town Council Meeting to take place. The General Purposes Committee meeting was then reconvened for the confidential items on the agenda.**

**GP18/158      Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission of Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

**RESOLVED:** To exclude the Press and Public from the next item of business.

**GP18/159      Debt Recovery**

The Committee received an update from the Town Clerk on the current situation relating to Minute number GP18/127.

**RESOLVED:** To authorise the Clerk to take appropriate action to recover the debt, including court action if necessary.

**Town Mayor**

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# Stone Town Council – Planning Committee

## Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 6 February 2018

**PRESENT:** Councillor G. Neagus in the Chair, and  
Councillors: R. Kenney, M. Green, I. Fordham, Mrs J. Hood, Mrs K. Green,  
P. Leason, J. Davies, G. Collier, Mrs C. Collier, Mrs J. Piggott,  
Mrs J. Farnham, T. Jackson, Mrs E. Mowatt and M. Williamson.

**ABSENT:** Councillors: Mrs M. Goodall, A. Osgathorpe and M. Shaw

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**P18/096      Apologies**

Apologies were received from Councillors: Mrs M. Goodall, A. Osgathorpe and M. Shaw

**P18/097      Declarations of Interest and Requests for Dispensations**

None received

**P18/098      Representations from Members of the Public**

None received

**P18/099      Planning Applications**

**Application Number** – 18/27852/HOU

**Applicant** – Mr and Mrs Cowan

**Location** – 15 Uttoxeter Road, Stone

**Development** – Proposed single storey rear and side extension to kitchen/utility

**Observations:** No Objections

**Application Number** – 18/27863/HOU

**Applicant** – Mr W. Kirkland

**Location** – 50 Mount Road, Stone

**Development** – Single storey extension to side and rear with store below

**Observations:** No Objections

**Application Number** – 18/27783/OUT

**Applicant** – Mr C. Jaram

**Location** – Land adjacent to Lichfield Road, Stone

**Development** – Outline planning application for local housing and a local shopping and service centre including the provision of a local food store with all matters reserved for later approval

**Observations:** Objection on the grounds that the proposed development is outside of the settlement boundary

**Application Number** – 18/27895/FUL

**Applicant** – Mrs A. Wright

**Location** – Elmhurst House Pre-School, 11 Margaret Street, Stone

**Development** – Variation of condition 3 on application 13/18517/FUL and amendments to proposal to read ‘children aged 6 weeks – 4 years’.

**Observations:** No Objections

**Application Number** – 18/27885/FUL

**Applicant** – GUST Swim School Ltd

**Location** – Gust Swim School Ltd, Unit 1, Whitebridge Park, Stone

**Development** – Variation of condition 2 (plans) and 3 (Materials) on application 16/24009/FUL

**Observations:** No Objections

**P18/100**

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

**Town Mayor**

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone on Tuesday 20 February 2018

**PRESENT:** Councillor R. Kenney in the Chair, and  
Councillors: Mrs J. Hood, I. Fordham, Mrs J. Piggott, Mrs K. Green, M. Green,  
P. Leason, G. Collier, Mrs C. Collier, J. Davies, Mrs J. Farnham, M. Shaw,  
G. Neagus, A. Osgathorpe

**ABSENT:** Councillors: Mrs M. Goodall, and M. Williamson T. Jackson and Mrs E. Mowatt

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**GP18/160     Apologies**

Apologies were received from Councillors: Mrs M. Goodall, M. Williamson and T. Jackson

**GP18/161     Declarations of Interests**

None

**GP18/162     Requests for Dispensations**

None

**GP18/163     Representations from Members of the Public**

None

**GP18/164     HS2 Petitioning**

The Committee considered the final details for the proposed Petition and likely costs (reference: Minute Number GP18/153).

A copy of a draft petition\* was issued to Members at the meeting. It had also been previously circulated by email.

The cost to Stone Town Council for the Stone Railhead Crisis Group to prepare, submit and present to High Speed Rail (West Midlands – Crewe) Bill Select Committee, a Petition against the construction of the Railhead and Infrastructure Maintenance Base – Rail at Stone will be £4,000.

The Committee considered a proposal for the Town Council to petition against the HS2 Stone Railhead Compound.

After a request for a named vote, the following votes were cast:

Councillor:	Mrs C. Collier	For
	G. Collier	For

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J. Davies	For
Mrs J. Farnham	For
I Fordham	For
Mrs K. Green	For
M. Green	For
Mrs J. Hood	For
R. Kenney	For
P. Leason	For
G. Neagus	For
A. Osgathorpe	For
Mrs J. Piggott	For
M. Shaw	For

**RESOLVED:**

That the Town Council:

1. Supports the submission of the proposed petition against the provision of the proposed railhead in Stone.
2. Accepts the quotation of £4,000 from the Stone Railhead Crisis Group to prepare, submit and present the petition to the Select Committee on behalf of the Council. (NOTE: The Committee has previously agreed to set aside the requirement of Financial Regulation 10.9 requiring competitive quotations for this work).
3. Authorises the Town Clerk, in consultation with the Committee Chairman and Vice Chairman, to:
  - a. Make any required changes to the petition prior to its submission.
  - b. Agree to joint petitioning arrangements with any other local authority, subject to any proposed changes to the wording of the petition as a result being consistent with the Town Council's objectives and appropriate resolutions being passed by each Council.

**Town Mayor**



# Stone Town Council – Planning Committee

## Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 20 February 2018

**PRESENT:** Councillor A. Osgathorpe in the Chair, and  
Councillors: R. Kenney, G. Neagus, M. Green, I. Fordham, Mrs J. Hood,  
Mrs K. Green, P. Leason, J. Davies, G. Collier, Mrs C. Collier, Mrs J. Piggott,  
Mrs J. Farnham and M. Shaw

**ABSENT:** Councillors: Mrs M. Goodall, M. Williamson, T. Jackson and Mrs E. Mowatt

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**P18/101**      **Apologies**

Apologies were received from Councillors: Mrs M. Goodall, T. Jackson and M. Williamson

**P18/102**      **Declarations of Interest and Requests for Dispensations**

None received

**P18/103**      **Representations from Members of the Public**

None received

**P18/104**      **Planning Applications**

**Application Number** – 17/27772/FUL

**Applicant** – St Dominic's Priory School

**Location** – 21 Station Road, Stone

**Development** – 6 no. temporary buildings housing classrooms and WC's

**Observations:** No Objections

**Application Number** – 17/27657/COU Amended Plans

**Applicant** – Mr J. Williams

**Location** – 20 Stafford Street, Stone

**Development** – Proposed change of use from existing vacant dwelling (C3) to hot food takeaway (C5) with Managers living accommodation above together with single storey extension and extraction flue to rear and lighting to front.

**Observations:** No Objections but the Town Council asks that consideration is given to the storage and disposal of waste. Refuse and recycling facilities/bins should not be on full and permanent view to create a negative impact on the street scene.

**Application Number** – 17/27695/LBC Amended Plans

**Applicant** – Mr J. Williams

**Location** – 20 Stafford Street, Stone

**Development** – Proposed change of use from existing vacant dwelling (C3) to hot food takeaway (C5) with Managers living accommodation above together with single storey extension and extraction flue to rear and lighting to front

**Observations:** No Objections but the Town Council asks that consideration is given to the storage and disposal of waste. Refuse and recycling facilities/bins should not be on full and permanent view to create a negative impact on the street scene.

**Application Number** – S.18/01/4122 W

**Applicant** – Stoford Stone Ltd and M Weaver Ltd

**Location** – Land south of Stone Business Park, Stone

**Development** – Relocation of topsoil from Stone Business Park (during the construction process to deliver Planning Application Ref. No. 17/27434/FUL) to adjacent agricultural field

**Observations:** No Objections. The Town Council asks that local roads surrounding the site are cleansed regularly during the construction process.

**Application Number** – 18/27945/HOU

**Applicant** – Mr & Mrs R. Krzysica

**Location** – 3 Mount Crescent, Stone

**Development** – First floor rear extension, removal of rear ground floor door and window and replacement with French doors and replacement window to side elevation

**Observations:** No Objections

**Application Number** – 17/27507/COU

**Applicant** – Mr M. Roe

**Location** – 1 Church Street, Stone

**Development** – Retention of change of use from an office (B1) to Retail (A1)

**Observations:** No Objections

**Application number** – 17/27938/TWT was withdrawn from the agenda

**Application Number** – 17/27683/FUL

**Applicant** – Oatcakes and Milkshakes Ltd

**Location** – Contract House, Stafford Street, Stone

**Development** – Retention of change of use A1 retail to A3 Restaurant, retention of land used for external seating

**Observations:** No Objections

**P18/105**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

None

**Town Mayor**

# Stone Town Council – Planning Committee

## Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 13 March 2018

**PRESENT:** Councillor A. Osgathorpe in the Chair, and  
Councillors: R. Kenney, G. Neagus, M. Green, I. Fordham, Mrs J. Hood,  
Mrs K. Green, P. Leason, J. Davies, G. Collier, Mrs C. Collier, M. Shaw,  
M. Williamson, T. Jackson and Mrs E. Mowatt

**ABSENT:** Councillors: Mrs J. Piggott, Mrs M. Goodall and Mrs J. Farnham

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**P18/106      Apologies**

Apologies were received from Councillors: Mrs J. Piggott, Mrs M. Goodall, and  
Mrs J. Farnham

**P18/107      Declarations of Interest and Requests for Dispensations**

None received

**P18/108      Representations from Members of the Public**

None received

**P18/109      Planning Applications**

**Application Number** – 18/28034/FUL

**Applicant** – Mr. W. Carlin

**Location** – Land adjacent to 3 Airdale Road, Stone

**Development** – Residential development consisting of one detached dwelling  
with new access

**Observations:** Objections are raised as the proposal is contrary to Paragraph 53  
and 64 of the National Planning Policy Framework and Policy N1 of the Plan for  
Stafford Borough. It would also adversely affect the character and appearance of  
this area, which has been designated as a Special Character Area in the draft  
Stone Neighbourhood Plan following public consultation.

**Application Number** – 18/27927/FUL

**Applicant** – Mr. M. Roberts

**Location** – Land at Alexandra Street, Stone

**Development** – New detached dwelling on vacant site

**Observations:** Objections are raised on the grounds that the garage would be  
overbearing in the vicinity and contrary to Paragraph 53 of the National Planning  
Policy Framework.

**Application Number** – 18/28063/FUL

**Applicant** – Chamberlain Developments

**Location** – 1 Squires Court, Stone

**Development** – Variation of condition 2 on planning permission 15/21994/FUL – internal and external alterations with a slight position movement of plot 1

**Observations:** No Objections

**Application Number** – 18/28086/FUL

**Applicant** – Mr. L. Clarke

**Location** – Land at rear of 209 Newcastle Road, Stone

**Development** – Variation of conditions 2, 9 and 12 on planning permission 14/21068/FUL – To alter the access

**Observations:** No Objections

**P18/110**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

**Application Number** – 17/27527/ADV (amended Plans)

**Applicant** – Mr. E. Williams (Liberty Properties Developments Ltd)

**Location** – Westbridge Park Sports Centre, Stafford Street, Stone

**Development** – Advertisement consent for 4 Fascia Signs and 6 Other Signs: 1 illuminated totem sign, 2 non-illuminated window signs and 3 non-illuminated signs.

**Observations:** The Town Council strongly objects to this planning application. The proposed signage would be harmful in the setting of the conservation area; it is excessive in number, size and scale. The light pollution that will result from the illuminated sign facing The Moorings residential development, is unacceptable. The totem panel is also an unwelcome commercial intrusion in this sensitive setting.

These observations were forwarded to the Borough Council in the Town Council's consultation response dated 5 December 2017 and the same comments are put forward in respect of the amended plans.

**Town Mayor**

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone on Tuesday 13 March 2018

**PRESENT:** Councillor R. Kenney in the Chair, and  
Councillors: Mrs J. Hood, I. Fordham, Mrs K. Green, M. Green, P. Leason, G. Collier,  
Mrs C. Collier, J. Davies, M. Shaw, G. Neagus, A. Osgathorpe, M. Williamson,  
T. Jackson and Mrs E. Mowatt

**ABSENT:** Councillors: Mrs M. Goodall, Mrs J. Piggott and Mrs J. Farnham

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**GP18/165     Apologies**

Apologies were received from Councillors: Mrs M. Goodall, Mrs J. Piggott and Mrs J. Farnham

**GP18/166     Declarations of Interests**

None

**GP18/167     Requests for Dispensations**

None

**GP18/168     Representations from Members of the Public**

None

**GP18/169     Land off Eccleshall Road – Street Naming**

The Committee considered an invitation from Stafford Borough Council to suggest street names for a new housing development on land off Eccleshall Road, Stone.

The current proposals and naming guidance from Stafford Borough had been circulated.

The Committee put forward various suggestions for consideration:

- The names of local soldiers who lost their lives in the WW1. This would commemorate the centenary of the ending of WW1.
- The name of a local lady, Parker Jervis, in recognition of her work during WW1. This would mark 100 years since the rising of the Suffragette movement.
- Names associated with HMS St Vincent and HMS Collingwood in recognition of the town's naval links.

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

It was also suggested that a reserves list be compiled with street name suggestions for use in the future.

The Committee agreed that the name of Parker Jarvis should be put forward, together with the names of local soldiers drawn at random from a list of the names recorded on the town's War Memorial.

**RESOLVED:** That the following names be submitted to Stafford Borough Council as the Town Council's suggestions for naming streets within the new housing development on land off Eccleshall Road, Stone:

<u>Suggestions</u>	<u>In Memory of</u>
Parker Jarvis	Parker Jarvis
Myatt	CPL S. Myatt
Wood	SAP E. Wood and PTE K.T. Wood
Harston	PTE J.T. Harston
Jones	PTE G. Jones and PTE G. Jones
Lockley	L/CPL F.C. Lockley
Owen	Midshipman G. C. LL. Owen, PTE J.E. Owen, PTE J. Owen, DVR W. Owen

#### Reserves

Clarke	PTE W. Clarke
Wardle	L/CPL G. Wardle
Bourne	PTE G. Bourne
Bott	SAP R. Bott

Stafford Borough Council should determine whether the names incorporate Street, Road or Avenue etc.

### **GP18/170     Westbridge Park Public Consultation**

Reference Minute Number GP18/142

The Committee expressed its thanks to Red Kite Network Ltd (appointed by Stafford Borough Council to carry out a feasibility study and plan for the development of play, football and outdoor event facilities at Westbridge Park, Stone) for an informative meeting held on Wednesday 21 February 2018.

**RESOLVED:** That the Town Council submit the following comments to Stafford Borough Council in response to the Westbridge Park consultation:

In recent years there have been several consultations regarding sport, recreation and leisure facilities within the Stone area, with the main conclusion being that Stone lacks these facilities and most existing ones are in need of updating.

Stafford Borough Council pledged to provide a new children's play area and teenage facilities, including a skate park and multi-use games area.

All of this needs to be achieved at the same time as safeguarding the space for events such as the Stone Summer Festival and the Food and Drink Festival. Football facilities need to be retained and improved with provision of changing facilities.

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Stone Town Council and the residents of Stone look forward to the timely completion in full of the above list.

The meeting was suspended at this point to enable the Planning Committee Meeting and Confidential item on the Estates Committee Meeting to take place. The meeting was then reconvened for the confidential items to be considered.

**GP18/171      Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission of Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

**RESOLVED:** To exclude the Press and Public from the next item of business.

**GP18/172      Tour Series**

The Committee considered the staging of a Tour Series event in Stone. Details of the proposed event had been circulated with the electronic version of the agenda.

An OVO Energy Tour Series Cycle Race Event is planned to be held as part of a cycling festival in Stone, on Thursday 24 May.

In order to make the best of the opportunity provided by the day, a proposal for complementary activities produced by RainyDay PR, was distributed to Members at the meeting for consideration.

**RESOLVED:** That the Town Council supports the principle of a Tour Series Cycle Race in Stone and appoints RainyDay PR to provide the following services alongside the event:

Marketing and promotion  
Community engagement

**Town Mayor**

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.



**STONE TOWN COUNCIL MEETING**

**10 April 2018**

**CIVIC ANNOUNCEMENTS**

**Mayor**

Saturday 14 April	Mayor's Charities Street Collection
Saturday 14 April	RAF Air Cadets Annual Dinner and Presentation Ceremony
Saturday 21 April	Stone Town Council's St George's Day Event
Saturday 21 April	Stone Town Mayor's Civic Dinner
Thursday 26 April	Mayor's Charities Collection at Morrisons Supermarket
Saturday 28 April	Staffordshire Moorlands Chairman's Charity Ball
Thursday 3 May	Stafford Borough Mayor's Farewell Meal
Friday 4 May	Stone Town Mayor's Charity Pig Race
Saturday 5 May	Stone Branch of the Royal British Legion, V.E. Night Event

**Deputy Mayor**

**TOWN MAYOR**

## **TOWN MAYOR'S REPORT – 28 Mar 18**

### **Tuesday 6 Feb 18**

The Mayor and Mayoress welcomed the current High Sheriff of Staffordshire (Mr Humphrey Scott-Moncrieff) and Mrs Moncrieff to the Council Chamber followed by a walking tour of the town and then lunch at *Granvilles* generously hosted by Adam and Mandy Jones.

### **Saturday 17 Feb 18**

Stone Lions have provided an enormous amount of support to local good causes for many years and the Mayor and Mayoress were delighted to support their 39<sup>th</sup> Charter Dinner hosted by Lion President Kristan Green. The Mayor responded to the toast to the guests

### **Sunday 18 Feb 18**

The Mayor participated in the Lent 'Readathon' at St Michael's & St Wulfad's Church, taking over reading from the Bishop of Stafford. This was a very appropriate contribution to the discipline of the Lenten season.

### **Monday 26 Feb 18**

The Mayor performed the official opening of the on-site pharmacy at the Mansion House surgery in Abbey Street. This new facility was of significant convenience to the patients, particularly for those with mobility problems.

### **Saturday 3 Mar 18**

In honour of Stone's sister city, Carthage, Texas, and of the anniversary of Texas declaring its independence from Mexico in 1836, the Mayor and Mayoress were present for the raising of the Lone Star State flag in the High Street. They and a gallant few supporters were undaunted by the wintry weather which had led to the cancellation of the Stone Town Band's presence and also of the Farmers' Market and the Town Market.

### **Sunday 4 Mar 18**

In the afternoon the Mayor and Mayoress joined the Chairman and members of the HMS St Vincent Association for the laying up of their original standard in St Michael's & St Wulfad's Church at a service also attended by the High Sheriff of Staffordshire (Mr Humphrey Scott-Moncrieff) and Wing Commander Elliott Sherrad-Williams representing HM's Lord Lieutenant. This event further strengthened the link between Stone, the home town of the Earl of St Vincent, and the Royal Navy past and present.

In the evening the Mayor and Mayoress joined a team of councillors and friends in support of a charity quiz night at the Royal Exchange in Radford Street.

### **Tuesday 6 Mar 18**

The Mayor and the Mayoress supported the Lion's event for disabled children at Waterworld, Festival Park, Stoke-on-Trent.

### **Wednesday 7 Mar 18**

The Mayor and Mayoress attended the Annual Dinner of the Stone and District Branch of the Royal Air Forces Association which was held at Stone Golf Club.

### **Wednesday 14 Mar 18**

The close links between the Town and the current military presence at MoD Stafford were strengthened when the Mayor and Mayoress welcomed the Commanding Officer of the Royal Air Force Tactical Supply Wing, Wing Commander Jamie Miller, to the Council Chamber and then for a walking tour of the town and lunch at the *Star*.

### **Tuesday 20 Mar 18**

The Mayor and Mayoress thoroughly enjoyed the Easter service and celebration held by Trinity Skills in St Michael's and St Wulfad's Church.

### **Wednesday 21 Mar 18**

The Town is blessed with a large number of caring organisations, of which the Stroke Club is a valuable and much appreciated example. The Mayor and Mayoress enjoyed visiting the Club at Little Stoke Cricket Club, talking to the club members and volunteers, and participating in the exercise class.

### **Monday 26 Mar 18**

It is not always appreciated that Staffordshire has its own film industry and the premiere of the latest production by Stephen Saunders, *War Above the Trenches*, took place in the Gatehouse Theatre, Stafford, in the evening. The Town Mayor and Mayoress joined the Borough Mayor and Mayoress and many other invited guests at this first public screening of a powerful and poignant documentary which fused archive footage, dramatic reconstruction and expert commentary to tell a coherent story of the development of air power during the Great War. The film will be broadcast on TV later in the year.

### **Tuesday 27 Mar 18**

The Mayor and Mayoress were delighted to attend the first night of Girlguiding Stone Outward Division's *A Handful of Songs* production held at the Stoke Repertory Theatre. It was an excellent and hugely entertaining production delivered with great enthusiasm and energy. This splendid event once again showed how Stone can act as a focus not just for the people of Stone but also for people in the surrounding area.

## **DEPUTY TOWN MAYOR'S REPORT – 28 March 2018**

### **Sunday 4th March**

The Deputy Mayor attended the service for the laying up of the original standard of the HMS St Vincent Association at St Michael and St Wulfad Church and was privileged to be shown the Jervis Mausoleum following the service.