

Stone Town Council – Estates Sub-Committee

Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone on Tuesday 13 March 2018

PRESENT: Councillor M. Green in the Chair and
Councillors: Mrs J. Hood, T. Jackson, I. Fordham, J. Davies, R. Kenney,
Mrs E. Mowatt and G. Collier

By Chairman's invitation:
Councillors: Mrs C. Collier, Mrs K. Green, M. Williamson and G. Neagus

ABSENT: Councillor: Mrs J. Farnham

EST18/029 **Apologies**

Apologies were received from Councillor Mrs J. Farnham

EST18/030 **Declarations of Interest and Requests for Dispensations**

None received.

EST18/031 **Representations from Members of the Public**

None received.

The meeting was suspended at this point to enable the Management Sub-Committee Meeting to take place. The meeting was then reconvened for the confidential items to be considered.

EST18/032 **Exclusion of the Press and Public**

To resolve, pursuant to the Public Bodies (admission to meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate

RESOLVED: to exclude Press and Public from the next item of business.

EST18/033 **Boiler at Frank Jordan Centre**

The Committee received a progress report on the replacement boiler project at the Frank Jordan Centre.

Two quotations have been received with the second quotation incorporating

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additional costings.

The first company has been asked to provide a new quotation which includes this potential additional work. The costings are awaited.

RECOMMENDED: That the Town Council seeks information from Stafford Borough Council on whether they already have an asbestos assessment for the building.

EST18/034 Marketing of Frank Jordan Centre & Stone Station Community Centre

The Sub-Committee considered a proposal for the promotion and marketing of the Frank Jordan Centre and Stone Station Community Centre, which had been circulated with the agenda.

The proposal had been provided by Lawrence Davis, who outlined a marketing strategy which included advertising, banners, website improvements, leafletting, E-shot, Social Media Optimisation and photography.

RECOMMENDED: Not to accept the proposal from Lawrence Davis and to add the item to the next meeting agenda for the Estates Sub-Committee in order to consider the possibility of delivering the promotion and marketing of the Town Council's community venues, in house.

Town Mayor

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