

STONE TOWN COUNCIL

Town Clerk

Les Trigg

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STONE
ST15 8JP

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25 June 2018

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in **St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone** on **TUESDAY 3 JULY 2018** at **7.00pm** when the following business will be transacted.

Les Trigg
Town Clerk

Agenda

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**

Representation from Jane Kelly

I'd like to thank the Council for its efforts to re-establish a Post Office in Stone. In its role as advocate for Stone residents, who are keen to have the Post Office back, could I ask whether it has considered what it might do if the current proposal falls through? Could I also ask whether it is lobbying those responsible for libraries to persuade them to retain the library in Stone?

4. To confirm as a correct record the minutes of the Annual Public Meeting held on the 17 April, 2018, Minute Numbers APM18/001 – APM18/006 (attached)
5. To confirm as a correct record the minutes of the Meeting of the Town Council held on the 5 June 2018, Minute No's. C19/010 – C19/023 (attached)
6. **To receive the minutes and decisions of the under mentioned Committees:**
 - a) Planning Committee Meeting held on 5 June 2018, Minute Numbers P19/006 – P19/010 (attached)
 - b) General Purposes Committee Meeting held on 5 June 2018, Minute Numbers GP19/023 – GP19/036 (attached)
 - c) Planning Committee Meeting held on 19 June 2018, Minute Numbers P19/011 – P19/015 (attached)

7. **Local Government Transparency Code 2015
Openness of Public Bodies Regulations 2014**

Information for Quarter Ending 31 March 2018 (attached)
8. **To receive the forthcoming Civic Announcements** (attached)
9. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements**
(attached)
10. **Exclusion of the Public and Press**
To resolve, pursuant to the Public Bodies (admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.
11. **To confirm as a correct record the confidential minutes of the Meeting of the Town Council held on 5 June 2018, Minute Numbers C19/010, C19/022 and C19/023**
(attached)

Members of the public are welcome to attend the Council Meeting as observers.

Stone Town Council – Annual Public Meeting

**Minutes of the meeting held in St Michael's Suite,
Frank Jordan Centre, Lichfield Street, stone, on Tuesday 17 April 2018**

PRESENT: Councillor J. Davies in the Chair and
Councillors I. Fordham, Mrs K. Green, M. Green, Mrs J. Hood, R. Kenney,
Mrs E. Mowatt, A. Osgathorpe, Mrs J. Piggott, M. Shaw, Mrs J. Farnham and
P. Leason,
Also present were 24 members of public.

ABSENT: Councillors Mrs C. Collier, G. Collier, Mrs M. Goodall, G. Neagus, T. Jackson and
M. Williamson

APM18/001 Apologies

Apologies were received from Councillors Mrs C. Collier, G. Collier,
Mrs M. Goodall, G. Neagus, T. Jackson and M Williamson

24 members of the public were in attendance.

The Town Clerk provided a short briefing on the purpose and format of an Annual
Public Meeting.

APM18/002 Declarations of Interest

None received

APM18/003 Minutes

RESOLVED

- a) that the Minutes of the Annual Public Meeting held on the 25 April 2017,
copies having been circulated, be signed by the Chairman as a correct
record.

APM18/004 Annual Report of Stone Town Council

The Town Mayor, Councillor Davies, welcomed everyone to the meeting and
offered a reminder that the Town Council represented the tier of local
government that was closest to the people/electors and was directly answerable
them.

The Annual Report of Stone Town Council was presented by the Town Mayor.
(Appendix 1)

APM18/005 Reports from Town, County, Borough Councillors and Members of Other Organisations

County Councillor Mrs J. Hood reported on the work of Staffordshire County Council and talked about the issues she has been involved with since becoming a County Member in 2017.

Councillor I. Fordham reported on the Development Strategy which had been approved by the Town Council in July 2017. The objectives of the strategy are to improve Stone's attractiveness and to make it a destination for both residents and visitors from further afield.

Councillor R. Kenney reported on the work he had been doing to bring back a post office in the town. He advised that two applicants were currently being considered to take on the running of a facility in Stone. There is a diligent application and training process, but he was hopeful that a Post Office would be reinstated in the town by the end of the year.

Councillor Mrs J. Farnham informed the meeting of work she had done to relocate the defibrillator to the Market Square, outside the library. She stated that the new proposed location outside the Library would be much more suitable than the previous one and is central to the town. Although within the conservation area, she was able to secure the agreement of the library.

Councillor Mrs Hood said the selling of the Tilling Drive playing field by Stafford Borough Council had come as a great shock. The Borough Council has confirmed that it needs the money to improve the sporting facilities in Stone.

She confirmed that the playing field had been allocated as a Green Space within the Stone Draft Neighbourhood Plan.

APM18/006 Questions or Matters Raised by Residents

Issues were raised by various members of the public in respect of:

- The sale of Tilling Drive playing fields by Stafford Borough Council
- Trees growing out of pavements in Pirehill Lane
- Potholes on pavements
- Blocked drains in Manor Rise
- Cyclists travelling through the High Street
- The Council's Neighbourhood Plan
- HS2 and the proposed railhead
- On-street parking in Friars Avenue due to use by school staff
- The cost of the Westbridge Park development

Town Mayor

Stone Town Council

Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 05 June 2018

PRESENT: Councillor Mrs K Green in the Chair for Minute Numbers C19/010 – /C19/020 and Councillor J. Davies in the Chair for Minute Number C19/021 – C19/023, and Councillors: J. Davies, Mrs J. Farnham, Mrs J. Hood, R. Kenney, Mrs E. Mowatt, M. Green, M. Williamson, G. Collier, Mrs C. Collier, G. Collier, P. Leason, Mrs M. Goodall and M. Shaw

ABSENT: Councillors: I. Fordham, T. Jackson, G Neagus and Mrs J. Piggott

Before the meeting began Mrs Lin Davies gave prayers

C19/010 **Apologies**

Apologies were received from Councillors: Mrs J Piggott, I. Fordham, T. Jackson and G. Neagus

C19/011 **Declarations of Interest and Requests for Dispensations**

None received

C19/012 **Representations from Members of the Public**

None

C19/013 **Minutes**

RESOLVED:

That the minutes of the Annual Council Meeting held on the 8 May 2018, copies having been circulated to the members, be signed by the Chairman as a correct record.

C19/014 **Committee Minutes**

RESOLVED:

- a) That the minutes of the Planning Committee Meeting held on the 1 May 2018, copies having been circulated to members, be signed by the

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Chairman as a correct record.

- b) That the minutes of the Planning Committee Meeting held on the 22 May 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- c) That the minutes of the General Purposes Committee Meeting held on 22 May 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

C19/015 Internal Auditor's Report 2017-18

The Council considered the following documents which had been circulated with the agenda, prior to the meeting:

- a. Formal Internal Audit submission to the External Auditors*
- b. Report from Internal Auditor*
- c. Management response to Internal Auditor's Report*

The Town Clerk reported that the Council is required to consider an Internal Audit Report before approving the accounts for submission to the External Auditors.

RESOLVED: To note Internal Auditor's report and submission to external Audit.

RESOLVED: To support the management response to the Internal Auditor's report for the year 2017-18.

C19/016 Annual Governance Statement 2017-18

The Council considered the Annual Governance Statement* which must be approved prior to consideration of the Council's accounts.

RESOLVED: To approve the Annual Governance Statement for submission to the External Auditor for the year 2017-18.

C19/017 Council Accounts 2017-18

The Council considered the Town Clerk's report* and the accounting statement* which had been circulated with the agenda.

RESOLVED:

- a) To approve the Council's Accounts for 2017-18 as set out in the report of the Town Clerk, including the use of the rollover reserve to allow the transfer of budgets between financial years and its proposed use in 2018-19.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

- b) To note the variances between the forecast outturn for 2017-18 and the actual outturn, and the reasons identified for the major variances.
- c) To approve the financial statement for submission to the Council's external auditors.

**C19/018 Local Government Transparency Code 2015
Openness of Public Bodies Regulations 2014**

The report of the Local Government Transparency Code 2015* and Openness of Public Bodies Regulations 2014 were noted for the quarter ending 31 March 2018.

C19/019 Civic Announcements

The Civic Announcements, which had been previously circulated were noted.

C19/020 Town Mayor's and Deputy Town Mayor's Reports of Engagements

The Town Mayor's and Deputy Town Mayor's Announcements, which had been previously circulated, were noted.

The Town Mayor announced that her Charities for the year would be:

- Age Concern (Stone)
- 1st Stone Scout Group
- STING

The Town Mayor said she would like to introduce 2 young gentlemen, upstanding citizens of Stone, who were going to act as the Town Mayor's Cadets. They were Army Cadet Lance Corporal Joshua English and Air Cadet Sergeant Thomas Ramsey.

The Town Mayor thanked the Cadets and said that they would have a list of their engagements shortly, on the return of the Mayor's Secretary.

The meeting was suspended at this point to enable the open session of the General Purposes Committee Meeting and the Planning Committee Meeting to take place.

Councillor Mrs Green left the meeting to attend a Mayoral engagement and Councillor Davies took the chair when the meeting was reconvened for the confidential items on the agenda.

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C19/021 **To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

RESOLVED: To exclude the Press and Public from the next item of business.

C19/022 **Confidential Minutes**

RESOLVED:

That the confidential minutes of the Town Council Meeting held on the 10 April 2018, copies having been circulated to members, be signed by the chairman as a correct record.

C19/023 **Confidential Committee Minutes**

RESOLVED:

- a) That the Confidential Minutes of the General Purposes Committee Meeting held on 10 April 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

- b) That the Confidential Minutes of the General Purposes Committee Meeting held on 22 May 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

TOWN MAYOR

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Stone Town Council – Planning Committee

Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 5 June 2018

PRESENT: Councillor A. Osgathorpe in the Chair, and
Councillors: R. Kenney, M. Green, Mrs J. Hood, J. Davies, M. Shaw, P. Leason,
Mrs J. Farnham, Mrs M. Goodall, Mrs E. Mowatt, Mrs C. Collier, M. Williamson
and G. Collier

ABSENT: Councillors: I. Fordham, T. Jackson, G. Neagus, Mrs J. Piggott and Mrs K. Green

P19/006 **Apologies**

Apologies were received from Councillors: I. Fordham, T. Jackson, G Neagus,
Mrs J. Piggott and Mrs K. Green

P19/007 **Declarations of Interest and Requests for Dispensations**

None received

P19/008 **Representations from Members of the Public**

None received

P19/009 **Planning Applications**

Application Number – 18/28402/FUL

Applicant – English Dominican Congregation

Location – St Dominics Convent, Station Road, Stone

Development – Internal alterations to convent building, including removal of walls, creation of openings and installation of lift, rooflights and smoke vents. Change of use of part of the convent building to provide senior living accommodation and ancillary facilities. Minor maintenance/light cleaning of external façade of convent building. Demolition of existing care home and other existing buildings within the site and the removal of temporary classroom accommodation. Erection of replacement care home (use class C2). Erection of two senior living blocks (use class C2) and ancillary floor space to include fitness studio, treatment and physio area, changing rooms and a café. Erection of a covered swimming pool. Removal of part of the boundary wall fronting onto Newcastle Street to form a new access and gateway. Repairs to and consolidation of boundary wall(s). Repairs to St Anne's Chapel building. Erection of bin store. Construction of retaining walls and associated infrastructure to support the development. Construction of parking areas. See also application reference 18/28403/LBC

Observations: Whilst Members were in favour of the development improving this amenity, they share some concerns with Historic England regarding the impact of the proposed new build on the setting of existing heritage assets and with residents Space and Design concerns.

Application Number – 18/28403/LBC

Applicant – English Dominican Congregation

Location – St Dominics Convent, Station Road, Stone

Development – Internal alterations to convent building, including removal of walls, creation of openings and installation of lift, rooflights and smoke vents. Change of use of part of the convent building to provide senior living accommodation and ancillary facilities. Minor maintenance/light cleaning of external façade of convent building. Demolition of existing care home and other existing buildings within the site and the removal of temporary classroom accommodation. Erection of replacement care home (use class C2). Erection of two senior living blocks (use class C2) and ancillary floor space to include fitness studio, treatment and physio area, changing rooms and a café. Erection of a covered swimming pool. Removal of part of the boundary wall fronting onto Newcastle Street to form a new access and gateway. Repairs to and consolidation of boundary wall(s). Repairs to St Anne’s Chapel building. Erection of bin store. Construction of retaining walls and associated infrastructure to support the development. Construction of parking areas. See also application reference 18/28402/FUL.

Observations: Whilst Members were in favour of the development improving this amenity, they share some concerns with Historic England regarding the impact of the proposed new build on the setting of existing heritage assets and with residents Space and Design concerns.

P19/010

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

Town Mayor

Stone Town Council – General Purposes Committee

Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone on Tuesday 5 June 2018

PRESENT: Councillor R. Kenney in the Chair and
Councillors: M. Green, Mrs J. Hood, J. Davies, M. Shaw, P. Leason, Mrs J. Farnham,
Mrs M. Goodall, Mrs E. Mowatt, A. Osgathorpe, M. Williamson, Mrs C. Collier and
G. Collier

ABSENT: Councillors: I. Fordham, T. Jackson, G Neagus, Mrs J. Piggott and Mrs K. Green

GP19/023 Apologies

Apologies were received from Councillors: I. Fordham, T. Jackson, G Neagus,
Mrs J. Piggott and Mrs K. Green

GP19/024 Declarations of Interests

None

GP19/025 Requests for Dispensations

None

GP19/026 To receive the Report of the County Councillors

County Councillor Mrs J. Hood

Councillor Mrs Hood reported that County Highways are well on target with potholes and asked the Council to be patient; the A34 has been closed for 2 nights while they have been working hard. She said that hopefully the gullies, many of which are blocked with debris, will be addressed next. She assured members that she continues to report issues at County Council Meetings, as do other County Councillors.

County Councillor I. Parry

Councillor Parry was not in attendance at the meeting.

GP19/027 Representations from Members of the Public

None

GP19/028 To Elect the Members, Chairmen and Vice Chairmen of the following Sub-Committee

RESOLVED: To appoint the following Chairmen, Vice Chairmen and Members to the Sub Committees for the municipal year 2018-19:

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Mayor's Sub Committee

Chairman: Councillor Mrs K. Green

Vice Chairman: Councillor J. Davies

Members: Councillors: Mrs J. Piggott, Mrs J Farnham, P. Leason, M. Williamson and I. Fordham

GP19/029 Appointment to Outside Bodies

The Committee considered appointments as the Council's representatives on outside bodies.

RESOLVED: To make the following appointments of council representatives to the following bodies:

Stone Community Hub Liaison Group

Councillors: M. Green, Mrs J. Farnham, R. Kenney, Mrs J. Hood and A. Osgathorpe

GP19/030 Review of Standing Orders

The Committee undertook to review the Council's Standing Orders* which had been circulated with the agenda for the previous meeting of this Committee. The document had been reviewed by the Clerk, who has made a number of proposals for change to reflect current practice, improve clarity and make the document gender neutral.

RESOLVED: That the circulated Standing Orders for 2018-19 be approved without amendment.

GP19/031 Review of Financial Regulations

The Committee undertook to review the Council's Financial Regulations* which had been circulated with the agenda for the previous meeting of this Committee. The document had been reviewed by the Clerk, who proposes changes to reflect current practice, improve clarity, acknowledge the fact that the Council no longer operates a petty cash account and update the procedure for suspending Financial Regulations within a meeting. The document is already gender neutral.

RESOLVED: That the circulated Financial Regulations for 2018-19 be approved without amendment.

GP19/032 Notes of the Neighbourhood Plan Steering Group

RESOLVED: That the notes of the Neighbourhood Plan Steering Group dated 16 May 2018 are noted.

GP19/033 Neighbourhood Plan – Regulation 14

The Committee considered the public consultation process for the Council's Neighbourhood Plan, known as the Regulation 14 consultation.

RESOLVED: It was resolved to:

- a. Approve the commencement of the public consultation process for the Council's draft Neighbourhood Plan at noon on 19 June 2018.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

- b. Approve the draft consultation methods document* as a basis for the process.
- c. Approve the current Neighbourhood Plan timetable*.
- d. Approve the draft response form*
- e. To delegate to the Town Clerk, in consultation with the Chairman of this Committee, the Chairman of the Neighbourhood Plan Steering Group and/or the Council's planning consultants, authority to prepare all required correspondence, publicity and other materials in respect of the public consultation, to organise consultation events, and to make any required amendments to documents and processes.

GP19/034 Fly the Red Ensign for Merchant Navy Day

The Council considered an email from Seafarers UK regarding flying the Red Ensign for Merchant Navy Day. Councillor Davies reported that the Council had purchased a Red Ensign last year, however on the proposed date of 3 September 2018 the Council will already be celebrating the Centenary of the Royal Air Force. The Royal Air Force Ensign flag will therefore be flying on the Town Council's flag pole on this day.

RESOLVED: That the Town Council do not participate in Merchant Navy Day this year but ask that Stafford Borough Council fly the Red Ensign Flag in Stonefield Park.

GP19/035 Update from Working Groups:

Neighbourhood Plan Steering Group

Councillor Mrs Hood had no new information to report on this occasion.

RESOLVED: To note the update on the work of the neighbourhood Plan Steering Group

Project Headstone (Protocol for Marking the Death of the Sovereign or other members of the Royal Family)

The Chairman of the working group, Councillor J. Davies confirmed that the plan has been approved by the Town Council and is now with the Town Clerk.

Stafford Borough Council would be placing the book of condolence in two places: Stafford and St Michael and St Wulfad's Church.

RESOLVED: To note the update on the work of Project Headstone.

Stone Area Parish Liaison Group

Councillor Davies reported that the next meeting of the Group would be taking place next month.

RESOLVED: To note the update on the work of the Stone Area Parish Liaison Group.

GP19/036 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Stone ATC

Cllr J. Davies advised that no meeting had taken place.

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Age Concern Stone & District

It was reported that no meeting had taken place

Stone Town Band

The Mayor was not present at the meeting – she had left for a Mayoral engagement.

Walton Community Centre

A letter has been received by the Town Council today and it was confirmed that no representative was required.

Stafford & Stone Access Group

Cllr Mrs C. Collier reported that the Group now has a Facebook page with more than 2000 members (some in a foreign language).

She advised that Village halls have been assessed and most are compliant. There are still some issues with A boards as it was proving difficult to educate businesses in respect of their positioning.

Stone Common Plot Trustees

Cllr Mrs Hood informed the Committee that there had been no meeting.

Stone Community Hub Liaison Group

Cllr Mrs Farnham reported that there had been no meeting.

SPCA Executive Committee

Councillor Williamson reported that he had attended a meeting on Monday evening where three main items had been discussed.

On 9 May 2018 the Government took the decision to exclude Town and Parish Councils from the requirement to appoint a Data Protection Officer as required by the Data Protection Bill which received Royal Assent on 26 May 2018. However, the members present were not sure whether it remained necessary to be registered with the Information Commissioner's Office. The Clerk was asked to advise the Council on this point.

Concern was expressed about police cutbacks particularly in relation to road closures and assisting with parades etc.

Staffordshire Parish Councils' Association has been given notice to move from its present office and there is a possibility that the Association will be offered the old Registrar's office.

Town Mayor

Stone Town Council – Planning Committee

Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 19 June 2018

PRESENT: Councillor A. Osgathorpe in the Chair, and
Councillors: R. Kenney, M. Green, Mrs J. Hood, J. Davies, M. Shaw,
Mrs J. Farnham, G. Neagus, Mrs K. Green, M. Williamson and Mrs J. Piggott

ABSENT: Councillors: I. Fordham, T. Jackson, Mrs M. Goodall P. Leason, Mrs C. Collier,
G. Collier and Mrs E. Mowatt

P19/011 Apologies

Apologies were received from Councillors: I. Fordham, T. Jackson,
Mrs M. Goodall, P. Leason, Mrs C. Collier, G. Collier and Mrs E. Mowatt

P19/012 Declarations of Interest and Requests for Dispensations

Councillor Mrs K. Green declared an interest in 18/28675/HOU
Councillor M. Green declared an interest in 18/28675/HOU

P19/013 Representations from Members of the Public

None received

P19/014 Planning Applications

Application Number – 18/28459/FUL

Applicant – Mr Donskovas

Location – Stone Business Park, Blancoment Recycling UK, Opal Way, Stone

Development – The insertion of 2 no. Roller shutter doors in existing industrial unit

Observations: No objections

Application Number – 18/28444/HOU

Applicant – Mr & Mrs Barton

Location – 7 Elmhurst Way, Stone

Development – Retention of summer house and ancillary provision

Observations: No objections

Application Number – 18/28579/HOU

Applicant – Mr J. Harding

Location – 37 The Avenue, Stone

Development – Replace existing garage door with an automatic opening door, which will be cedar hardwood, vertically boarded and painted black

Observations: No objections

Application Number – 18/28647/HOU

Applicant – Mr D. Rowlands

Location – Two Trees, Northesk Street, Stone

Development – Rear Extension

Observations: No objections

Application Number – 18/28672/HOU

Applicant – Dr M. Millington

Location – 18 Manor Rise, Walton

Development – Raised decking in rear garden

Observations: No objections

Application Number – 18/28675/HOU

Applicant – Mr & Mrs D. Hagan

Location – 11 Tudor Close, Stone

Development – Rear and side single storey, summer room/kitchen extension

Observations: No objections

Mrs C. Parton, Assistant Town Clerk, left the meeting before the following planning application was discussed:

Application Number – 18/28696/HOU

Applicant – Mr G. Parton

Location – 50 Mount Avenue, Stone

Development – Side/rear single storey extension

Observations: No objections

P19/015

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

Town Mayor

Stone Town Council

Local Government Transparency Code 2015

Information for Quarter Ended 31st March 2018

Expenditure Exceeding £250

Date	Reference	Supplier	Description	Amount	Month
03/01/2018	D/Dbt010	Stafford Borough Council	Rates - Frank Jordan Centre	£405.00	Jan-18
08/01/2018	17/210	City B Group Ltd	Erecting & dismantling mkt stalls - Dec 17	£677.00	Jan-18
11/01/2018	17/211	M J Plant	Cleaning of cenotaph	£433.00	Jan-18
11/01/2018	17/211	Christmas Plus	Dismantling of Christmas Lights	£1,655.10	Jan-18
11/01/2018	17/211	Stone Community Hub	Grant Min No GP17/008 refers Nov 17 instal	£500.00	Jan-18
11/01/2018	17/211	SG World Ltd	Cheques, receipts, journals	£1,341.00	Jan-18
16/01/2018	D/Dbt011	British Gas	Electricity supply - FJC	£434.25	Jan-18
16/01/2018	D/Dbt011	British Gas	Gas supply - STN	£422.73	Jan-18
25/01/2018	D/Dbt011	Prism Solutions	ICT support	£414.24	Jan-18
30/01/2018	17/213	Atlas Contractors Ltd	Cleaning of FJC - Jan 18	£552.28	Jan-18
02/02/2018	17/214	Miscellaneous	Grant Min No GP18/145	£350.00	Feb-18
05/02/2018	17/214	City B Group Ltd	Erecting & dismantling of maquees - Jan 18	£550.00	Feb-18
06/02/2018	17/213	Cress Security	Annual maintenance of fire/ intruder alarm	£350.00	Feb-18
06/02/2018	17/215	B Hygienic Ltd	Hygiene services - STN	£598.00	Feb-18
06/02/2018	17/215	Prism Solutions	Printer & monitor	£501.86	Feb-18
08/02/2018	17/216	Miscellaneous	Adobe software	£303.36	Feb-18
12/02/2018	17/216	GOPAK	2 x table trollies	£406.29	Feb-18
15/02/2018	17/219	M J Plant	Allotments/ area around bridge tree pruning	£510.00	Feb-18
15/02/2018	17/219	M J Plant	Removal of bullrushes/ removal of fallen trees x 4/ pruning	£1,468.00	Feb-18
21/02/2018	D/Dbt013	British Gas	Gas supply - STN	£419.61	Feb-18
26/02/2018	D/Dbt013	Prism Solutions	ICT support	£414.24	Feb-18

27/02/2018	17/220	Staffordshire Parish Councils' Association	Annual subscription	£926.00	Feb-18
28/02/2018	17/220	Atlas Contractors Ltd	Cleaning of FJC - Feb 18	£552.28	Feb-18
02/03/2018	17/221	City B Group Ltd	Erecting & dismantling of marquees - Feb 20018	£575.00	Mar-18
13/03/2018	17/221	Miscellaneous	Grant Min No GP18/056 refers	£258.90	Mar-18
13/03/2018	17/221	MEB Total Ltd	Qtly fire alarm & 6 mthly F A T - FJC	£331.13	Mar-18
16/03/2018	Elec 015	Miscellaneous	Adobe software	£303.36	Mar-18
19/03/2018	17/222	Miscellaneous	Grant Min No:GP18/100 refers	£500.00	Mar-18
21/03/2018	D/Dbt 015	British Gas	Gas supply - STN	£412.60	Mar-18
21/03/2018	D/Dbt 015	British Gas	Gas supply - FJC	£1,658.82	Mar-18
21/03/2018	Elec 016	Miscellaneous	Charge to prepare & submit petition	£4,000.00	Mar-18
26/03/2018	17/223	Atlas Contractors Ltd	Cleaning of FJC - Mar 18	£552.28	Mar-18
26/03/2018	D/Dbt 016	Network Rail	Qtly rent of Station	£1,169.72	Mar-18
26/03/2018	D/Dbt 016	Prism Solutions	Ict support	£414.24	Mar-18
28/03/2018	D/Dbt 016	British Gas	Electricity supply - STN	£398.97	Mar-18

NOTE: The table above excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts.

Stone Town Council

Local Government Transparency Code 2015

Information for Quarter Ended 31st December 2017

Procurement Information

1. Invitations to Tender for Contracts Exceeding £5,000

None

2. Contracted Agreements Exceeding £5,000

None

Stone Town Council

Openness of Public Bodies Regulations 2014

Information for Quarter Ended 31st December 2017

Decisions that would otherwise have been taken by the Town Council or one of its Committees that have been delegated to an officer:

1. Under a specific express authorisation; or
2. Under a general authorisation to officers to take such decisions and, the effect of the decision is to:
 - a. grant a permission or licence;
 - b. affect the rights of an individual; or
 - c. award a contract or incur expenditure which, in either case, materially affects the Town Council's financial position.

None

STONE TOWN COUNCIL MEETING

3 July 2018

CIVIC ANNOUNCEMENTS

Mayor

Friday 6 July	Christ Church 180 Anniversary – Flower Festival
Friday 6 July	Christ Church 180 Anniversary – Audley Male Voice Choir
Sunday 8 July	Christ Church 180 Anniversary – Service with Rev. Tim Hanson
Sunday 8 July	The Church at the Crossing – Community Fun Day
Monday 9 July	Stone in Bloom Judging Day
Sunday 15 July	Cheadle Town Council Mayor's Civic Service
Sunday 22 July	Uttoxeter Town Council – Civic Service

Deputy Mayor

Sunday 8 July	Biddulph Town Council – Civic Service
Sunday 22 July	Staffordshire Moorlands District Council – Civic Service

TOWN MAYOR

TOWN MAYOR'S REPORT – June 2018

Friday 1st June

Friday 1st June – the start of the Stone Festival

We went along to the Fret and Fiddle concert at Christ Church

Sunday 3rd June

Started the 5k Race also went along to:-

- The Raft Race which started at the Darlaston Inn
- The Dog Show on Westbridge Park
- Children Cricket Competition at Little Stoke Cricket Club

Monday 4th June

Went along to The Steeplechase and Dog Derby on Westbridge Park

Tuesday 5th June

In the market square there was:

The sponsored Dog Walk and

Also the Two Wheeled event - there were over 90 motorbikes and scooters in the High Street

Wednesday 6th June

The 1st Yarnfield Brownies visited the Council Chamber where I gave them a brief talk then allowed them to walk round and ask questions.

Stone Civic and Historical Society talk "The Americans in Stone and Yarn field during the Second World War. Very informative.

Thursday 7th June

The Start of the Walking Treasure Hunt at the Crown and Anchor,

Then went to Kibblestone Scout Camp for the AGM well attended by other Civic Heads including the Lord Lieutenant, Mr. Ian Dudson.

Friday 8th June

No Festival events today but went along to the High Sheriffs Drinks Party at Baden Hall Eccleshall. Lots of Civic Guests were there and many of her friends. You would be pleased to know I only had Orange Juice!

Saturday 9th June

Met up at ABB car park at 12.00 for the Festival Parade. We were joined by the Stafford Mayor and Mayoress. The Stafford Mayor was asked to judge the floats and I judged the children and adults who were walking to Westbridge Park. It was a very hot day!

After arriving in a classic car, met up with the Borough Mayor and chatted with him until I went round the stalls. We didn't leave the site until 5.00pm. A long day!

Sunday 10th June

The last day of Stone Festival

The Bowls Final was held at Stone field Park

St. Michael's and St. Wulfad's Church was where the Festival Songs of Praise Service was held.

Granville's was the venue for the Festival Quiz. This ended a great week of the 49th Stone Festival.

Looking forward to the events in their 50th year in 2019.

Monday 18th June

This was the evening of the annual Council Bowls match against the Ex-serviceman's Bowling Club. A draw was declared as rain stopped play!

Thursday 21st June

Went along to the Lions Mobility 30th Birthday Party. Many of their Clients were there and we all had tea and cake served by the Lions.

Saturday 23rd June

This was the day that "Stone Rocks" it was held at Christ Church School. It showcased the talent in music that we have in the young people in Stone.

Sunday 24th June

In the morning went along to the unveiling at the War Memorial in Eccleshall of the names of 17 Eccleshall men who died in the Great War. These men were not included when the Memorial was first unveiled in 1921.

In the afternoon there was a service of Songs of Praise at Christ Church which will be on radio Stoke on Sunday. It's part of their 180th celebrations

DEPUTY TOWN MAYOR'S REPORT – 25 Jun 18

Friday 25 May 18

Christchurch Academy had upgraded its dining room and the new facility was opened by the Deputy Mayor and Mayoress to the accompaniment of the school drumming group.

Monday 28 May 18

The Stone Festival was launched by the third annual running of the revived Soapbox Derby down the High Street. The Deputy Mayor acted as one of the judges and presented the prizes and medallions at the conclusion of a well-attended and highly successful event.

Thursday 7 Jun 18

The Deputy Mayor and Mayoress attended the dinner held in the Wardroom Mess at HMS Collingwood near Fareham to commemorate the anniversary of D-Day. The Royal Navy provided excellent hospitality and the Deputy Mayor was able to explain to the younger officers the reason for this important link between the Town and HMS Collingwood.

Sunday 24 Jun 18

The Deputy Mayor started the St Michaels's 10k road race which began in Priory Road; he then encouraged the runners through to the finish. The Mayor then assisted at the awards ceremony. This event is famous in the running world throughout the region and again attracted well over 400 participants. Special thanks go to Chris Barlow and his team for arranging this excellent occasion.