

Stone Town Council

Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 05 June 2018

PRESENT: Councillor Mrs K Green in the Chair for Minute Numbers C19/010 – /C19/020 and Councillor J. Davies in the Chair for Minute Number C19/021 – C19/023, and Councillors: J. Davies, Mrs J. Farnham, Mrs J. Hood, R. Kenney, Mrs E. Mowatt, M. Green, M. Williamson, G. Collier, Mrs C. Collier, A. Osgathorpe, P. Leason, Mrs M. Goodall and M. Shaw

ABSENT: Councillors: I. Fordham, T. Jackson, G Neagus and Mrs J. Piggott

Before the meeting began Mrs Lin Davies gave prayers

C19/010 Apologies

Apologies were received from Councillors: Mrs J Piggott, I. Fordham, T. Jackson and G. Neagus

C19/011 Declarations of Interest and Requests for Dispensations

None received

C19/012 Representations from Members of the Public

None

C19/013 Minutes

RESOLVED:

That the minutes of the Annual Council Meeting held on the 8 May 2018, copies having been circulated to the members, be signed by the Chairman as a correct record.

C19/014 Committee Minutes

RESOLVED:

- a) That the minutes of the Planning Committee Meeting held on the 1 May 2018, copies having been circulated to members, be signed by the

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Chairman as a correct record.

- b) That the minutes of the Planning Committee Meeting held on the 22 May 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- c) That the minutes of the General Purposes Committee Meeting held on 22 May 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

C19/015 Internal Auditor's Report 2017-18

The Council considered the following documents which had been circulated with the agenda, prior to the meeting:

- a. Formal Internal Audit submission to the External Auditors*
- b. Report from Internal Auditor*
- c. Management response to Internal Auditor's Report*

The Town Clerk reported that the Council is required to consider an Internal Audit Report before approving the accounts for submission to the External Auditors.

RESOLVED: To note Internal Auditor's report and submission to external Audit.

RESOLVED: To support the management response to the Internal Auditor's report for the year 2017-18.

C19/016 Annual Governance Statement 2017-18

The Council considered the Annual Governance Statement* which must be approved prior to consideration of the Council's accounts.

RESOLVED: To approve the Annual Governance Statement for submission to the External Auditor for the year 2017-18.

C19/017 Council Accounts 2017-18

The Council considered the Town Clerk's report* and the accounting statement* which had been circulated with the agenda.

RESOLVED:

- a) To approve the Council's Accounts for 2017-18 as set out in the report of the Town Clerk, including the use of the rollover reserve to allow the transfer of budgets between financial years and its proposed use in 2018-19.

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- b) To note the variances between the forecast outturn for 2017-18 and the actual outturn, and the reasons identified for the major variances.
- c) To approve the financial statement for submission to the Council's external auditors.

C19/018 **Local Government Transparency Code 2015**
Openness of Public Bodies Regulations 2014

The report of the Local Government Transparency Code 2015* and Openness of Public Bodies Regulations 2014 were noted for the quarter ending 31 March 2018.

C19/019 **Civic Announcements**

The Civic Announcements, which had been previously circulated were noted.

C19/020 **Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's Announcements, which had been previously circulated, were noted.

The Town Mayor announced that her Charities for the year would be:

- Age Concern (Stone)
- 1st Stone Scout Group
- STING

The Town Mayor said she would like to introduce 2 young gentlemen, upstanding citizens of Stone, who were going to act as the Town Mayor's Cadets. They were Army Cadet Lance Corporal Joshua English and Air Cadet Sergeant Thomas Ramsey.

The Town Mayor thanked the Cadets and said that they would have a list of their engagements shortly, on the return of the Mayor's Secretary.

The meeting was suspended at this point to enable the open session of the General Purposes Committee Meeting and the Planning Committee Meeting to take place.

Councillor Mrs Green left the meeting to attend a Mayoral engagement and Councillor Davies took the chair when the meeting was reconvened for the confidential items on the agenda.

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C19/021 To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate

RESOLVED: To exclude the Press and Public from the next item of business.

C19/022 Confidential Minutes

RESOLVED:

That the confidential minutes of the Town Council Meeting held on the 10 April 2018, copies having been circulated to members, be signed by the chairman as a correct record.

C19/023 Confidential Committee Minutes

RESOLVED:

- a) That the Confidential Minutes of the General Purposes Committee Meeting held on 10 April 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

- b) That the Confidential Minutes of the General Purposes Committee Meeting held on 22 May 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

TOWN MAYOR

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