

**STONE TOWN COUNCIL**

**Town Clerk**

Les Trigg

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17 September 2018

A meeting of the **MANAGEMENT SUB COMMITTEE** will be held in **St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone** on **TUESDAY 25 SEPTEMBER 2018** at 7:10pm or on the rising of the Estates Sub-Committee, if later.

I trust you will be able to attend.

Les Trigg  
Town Clerk

Councillors: J. Davies (Chair), M. Green (Vice Chairman), Mrs E. Mowatt, A. Osgathorpe, M. Shaw, Mrs M. Goodall and M. Williamson

**AGENDA**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations Received**
3. **Representations from Members of the Public**

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation

4. **Database for recording and monitoring the Council's Resolutions**

To discuss the design, implementation and ongoing maintenance of a database recording those council resolutions requiring further action and the subsequent actions taken on those resolutions until the matter is resolved.

5. **Updates:**
  - a. Plan HEADSTONE
  - b. Website
  - c. Service Continuity Plan
  - d. GDPR
  - e. Review of Civic Protocols
  - f. Future of IT Support for Elected Members

Will any Councillors who wish to speak at this meeting, but are not members of the Sub-Committee, please inform the Chairman before the start of the meeting

Members of the public are welcomed to attend the Management Sub-Committee Meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of this scheme are displayed in the Council's notice boards and are also available from the Town Council.