

STONE TOWN COUNCIL

Town Clerk

Les Trigg

15 Station Road
STONE
ST15 8JP

Tel: 01785 619740

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25 September 2018

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in **St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone** on **TUESDAY 2 OCTOBER 2018** at **7.00pm** when the following business will be transacted.

Les Trigg
Town Clerk

Agenda

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**
4. **To Confirm as a correct record the minutes of the Meeting of the Town Council held on 4 September 2018, Minute No's. C19/050 – C19/060 (attached)**
5. **To receive the minutes and decisions of the under mentioned Committees:**
 - a) Planning Committee Meeting held on 4 September 2018, Minute Numbers P19/036 – P19/040 (attached)
 - b) General Purposes Committee Meeting held on 4 September 2018, Minute Numbers GP19/084 – GP19/097 (attached)
6. **Conclusion of Audit 2017-18**

To note receipt of the External Auditor's Report and Certificate for the year ending 31 March 2018 (attached)
7. **To receive the forthcoming Civic Announcements (attached)**
8. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements (attached)**

9. **Exclusion of the Public and Press**
To resolve, pursuant to the Public Bodies (admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

10. **To confirm as a correct record the confidential minutes of the Meeting of the Town Council held on 4 September 2018, Minute Numbers C19/050, C19/059 and C19/060 (attached)**

Members of the public are welcome to attend the Council Meeting as observers.

Stone Town Council

Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 4 September 2018

PRESENT: Councillor Mrs K. Green in the Chair, and
Councillors: J. Davies, Mrs J. Hood, R. Kenney, M. Green, M. Shaw, T. Jackson,
G. Neagus, A. Osgathorpe, Mrs E. Mowatt and Mrs J. Piggott

ABSENT: Councillors: P. Leason, Mrs M. Goodall, M. Williamson, Mrs J. Farnham, I. Fordham,
Mrs C. Collier and G. Collier

Before the meeting began Reverend Prebendary I. Cardinal gave prayers

C19/050 Apologies

Apologies were received from Councillors: P. Leason, Mrs M. Goodall,
M. Williamson, Mrs J. Farnham, I. Fordham, Mrs C. Collier and G. Collier

C19/051 Declarations of Interest and Requests for Dispensations

None received

C19/052 Representations from Members of the Public

Representation from Tracey Lindop

"Many towns across the UK have begun to tackle the issue of plastic pollution by aiming to become a 'Plastic Free Community' or town. This does not mean that plastics are banned but a recognition that individuals, the Council, businesses and community groups can come together and contribute to the global crisis of plastic pollution.

Surfers Against Sewage (SAS) has created a framework to tackle the avoidable use of single use plastics and to help towns achieve this has created #plasticfreecommunities, so far 369 have signed up to the scheme.

I feel that Stone is ideally suited due to its independent nature and having the river and canal flowing through the town, as well as many independent businesses and large supermarkets that have already begun to consider their single use plastic usage.

I would like the Council to consider whether it would support Stone becoming part of

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

this initiative. This would involve the Council:

- 1. Passing a resolution supporting the initiative*
- 2. Leading by example to remove single-use plastic items from their premises.*
- 3. Encouraging plastic-free initiatives, promoting the campaign and supporting events.*
- 4. Appointing a representative to the Plastic Free Community steering group.*

The nearest towns/communities currently working towards certification are Newcastle-under-Lyme, Uttoxeter and Endon.”

Ms Lindop provided additional information about the environmental damage caused by single use plastics and said she would forward links to the ‘Surfers Against Sewage’ framework and toolkit.

The Chairman of the General Purposes Committee, Councillor Kenney, responded to Ms Lindop, advising that the item would be passed to the Town Council’s Environment Sub-Committee for further consideration.

C19/053 Allotment Awards

The Mayor welcomed Martin Robinson and invited him to present the awards to the allotments Competition winners for 2018.

Winners of awards are:

Best Kept Allotment – Mr G. James
Most Improved Allotment – Mr M. Pathak
Merit Mount Road – Miss D. Rushton (not in attendance)
Merit Newcastle Road – Mr R. Downing

Mr Robinson was thanked for performing the role of allotment judge, and for undertaking his duties so diligently.

C19/054 Minutes

RESOLVED:

That the minutes of the Meeting of the Town Council held on the 31 July 2018, copies having been circulated to the members, be signed by the Chairman as a correct record.

That the minutes of the Meeting of the Town Council held on the 7 August 2018,

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copies having been circulated to the members, be signed by the Chairman as a correct record.

C19/055 Committee Minutes

RESOLVED:

- a) That the minutes of the Planning Committee Meeting held on the 31 July 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- b) That the minutes of the General Purposes Committee Meeting held on the 31 July 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- c) That the minutes of the General Purposes Committee Meeting held on 7 August 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- d) That the minutes of the Planning Committee Meeting held on the 14 August 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

C19/056 Civic Announcements

The Civic Announcements, which had been previously circulated were noted.

The Mayor informed everyone that she would be holding a Charity Quiz Night on Saturday 22 September 2018.

C19/057 Town Mayor's and Deputy Town Mayor's Reports of Engagements

The Town Mayor's and Deputy Town Mayor's Announcements, which had been previously circulated, were noted.

The meeting was suspended at this point to enable the open session of the General Purposes Committee Meeting and the Planning Committee Meeting to take place.

C19/058 To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate

RESOLVED: To exclude the Press and Public from the next item of business.

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C19/059 **Confidential Minutes**

RESOLVED:

That the confidential minutes of the Town Council Meeting held on the 31 July 2018, copies having been circulated to members, be signed by the Mayor as a correct record.

C19/060 **Confidential Committee Minutes**

- a) That the Confidential Minutes of the General Purposes Committee Meeting held on 31 July 2018, copies having circulated to Members, be signed by the Chairman as a correct record.

- b) That the Confidential Minutes of the General Purposes Committee Meeting held on 7 August 2018, copies having circulated to Members, be signed by the Chairman as a correct record.

TOWN MAYOR

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Stone Town Council – Planning Committee

Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 4 September 2018

- PRESENT:** Councillor A. Osgathorpe in the Chair, and
Councillors: R. Kenney, Mrs J. Hood, J. Davies, M. Shaw, Mrs J. Piggott,
Mrs E. Mowatt, M. Green, Mrs K. Green, T. Jackson and G. Neagus
- ABSENT:** Councillors: Mrs M. Goodall, M. Williamson, Mrs J. Farnham, P. Leason,
Mrs C. Collier, G. Collier and I. Fordham
-

P19/036 **Apologies**

Apologies were received from Councillors: Mrs M. Goodall, M. Williamson,
Mrs J. Farnham, P. Leason, Mrs C. Collier, G. Collier and I. Fordham

P19/037 **Declarations of Interest and Requests for Dispensations**

None

P19/038 **Representations from Members of the Public**

None received

P19/039 **Planning Applications**

Application Number – 18/29051/FUL

Applicant – Mr A. Howells, BHG (STONE) LTD

Location – Disused Land at the rear of 9 - 11 Abbey Street, Stone

Development – Reconstruction of partly demolished building with conversion to
form garage and first floor storage

Observations: No objections

Application Number – 18/29024/HOU

Applicant – Mrs J. Blake

Location – 30 Mount Avenue, Stone

Development – Demolition of existing garage and proposed extensions to front,
side and rear together with internal alterations

Observations: No objections

Application Number – 18/28897/HOU (amended plans)

Applicant – Mrs J. Brumby

Location – 1 – 3 Newlands Close, Stone

Development – Conversion of two dwellings to form one dwelling with
extensions and alterations to provide disabled facilities

Amendment – Extension of existing dropped kerb at the request of the Highway Authority

Observations: No objections

Application Number – 18/29042/FUL

Applicant – Mitchells & Butlers PLC

Location – Three Crowns, Lichfield Road, Stone

Development – Minor external boundary treatment alterations and closing up of the redundant vehicular access, external alterations including the repainting of elevations, replacement lighting and internal alterations to the public house

Observations: No objections

Application Number – 18/29071/FUL

Applicant – Admiral Taverns Ltd

Location – Talbot Inn, 88 Station Road, Stone

Development – External render colour change

Observations: No objections

Application Number – 18/29070/LBC

Applicant – Mitchells & Butlers PLC

Location – Three Crowns, Lichfield Road, Stone

Development – Signage and advertisements

Observations: No objections

Application Number – 18/29063/ADV

Applicant – Mitchells & Butlers PLC

Location – Three Crowns, Lichfield Road, Stone

Development – Signage and advertisements

Observations: No objections

Application Number – 18/29099/ADV

Applicant – Marks and Spencer PLC

Location – Marks and Spencer Food Hall, Stafford Road, Stone

Development – Installation of one small entrance sign and one pedestrian crossing sign

Observations: No objections

P19/040

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

Town Mayor

Stone Town Council – General Purposes Committee

Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre,
Lichfield Street, Stone
on Tuesday 4 September 2018

- PRESENT:** Councillor R. Kenney in the Chair and
Councillors: M. Green, Mrs J. Hood, J. Davies, M. Shaw, A. Osgathorpe,
Mrs K. Green, T. Jackson, G. Neagus, Mrs J. Piggott and Mrs E. Mowatt
- ABSENT:** Councillors: Mrs M Goodall, M. Williamson, P. Leason, I. Fordham, Mrs J. Farnham,
Mrs C. Collier and G. Collier
-

GP19/084 **Apologies**

Apologies were received from Councillors: Mrs M. Goodall, M. Williamson,
P. Leason, Mrs J. Farnham, I. Fordham, Mrs C. Collier and G. Collier

GP19/085 **Declarations of Interests**

None

GP19/086 **Requests for Dispensations**

None

GP19/087 **To Receive the report of the County Councillors**

County Councillor Mrs J. Hood

Peer Challenge – Councillor Mrs Hood advised that she had attended a Peer Challenge Review Members' Briefing. Staffordshire County Council agreed to take up the challenge along with other councils throughout the UK. The Peer Challenge process provides an honest appraisal of how the Council is doing and is a proven tool for improvement. It involves a small peer team spending time at the Council, using their experience and knowledge of local government to reflect on information presented to them.

The topics dealt with have included economic growth and health. 21% of a population of 870,000 are over 65 years of age. The NHS will struggle until the demands on social care services are resolved.

Bus Services – Councillor Mrs Hood expressed her disappointment at the loss of bus services in Stone and the very concerning knock on effect that social isolation has on mental health issues.

One Way Traffic System – Councillor Mrs Hood and Councillor Kenney have met with community representatives and residents to look at the one way system in Stone. The original proposal had not been the correct one and a revised proposal, on which a consultation is now in progress, has included changes that appear to be for the better.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Splinter Island – Councillor Mrs Hood advised that she would be meeting officers from Staffordshire County Council to discuss the splinter island next week.

Staffordshire County Council's view is that the splinter island should stay and Councillor Mrs Hood urged people to email their views to her on its impact which she will take to the meeting.

Councillor Mrs Hood was thanked for arranging to have the 'Keep Clear' signs painted by the church.

Information was provided on closure of the M6 for the purposes of demolishing a bridge, the new phase of roadworks at the Fillybrooks and the latest developments at Meaford Power Station.

County Councillor Parry

Councillor Parry was not in attendance at the meeting

GP19/088 Representations from Members of the Public

None

GP19/089 Minutes

RESOLVED:

- a) Tourism & Town Promotion Sub-Committee held on 14 August 2018 copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Numbers TTP19/012 and TTP19/013 be adopted.

GP19/090 Notes of the Neighbourhood Plan Steering Group

RESOLVED:

- a) That the notes of the Neighbourhood Plan Steering Group meeting dated 8 August 2018, are noted.
- b) That the notes of the Neighbourhood Plan Steering Group meeting dated 22 August 2018, are noted.

Councillor Mrs Hood reported that the Draft neighbourhood Plan was heading towards Regulation 16.

Councillor Mrs Hood was thanked on behalf of both the Neighbourhood Plan Steering Group and the Town Council, for her work leading on this project.

GP19/091 Draft Stone Neighbourhood Plan

The Committee considered the latest Draft Stone Neighbourhood Plan and associated documentation, for approval and submission to Stafford Borough Council under 'Regulation 16'.

The Draft Plan and Basic Conditions Statement* had been attached to the electronic version of the agenda for the meeting and copies of the Consultation

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Statement* and updated versions of the Draft Neighbourhood Plan* had been issued electronically prior to the meeting.

RESOLVED: That the Draft Stone Neighbourhood Plan is submitted to Stafford Borough Council in preparation for Regulation 16 and that the Town Clerk be authorised to make any minor changes that may be necessary prior to final submission in consultation with the Chairmen of the General Purposes Committee and Neighbourhood Plan Steering Group.

GP19/092 Review of Scheme of Public Participation

The Committee considered a review of its Scheme of Public Participation* in accordance with its regular review programme.

RESOLVED: To accept the updated Scheme of Public Participation as presented to the meeting, and note that the scheme would be suspended for a period of three months prior to the upcoming Council elections.

GP19/093 Stafford Borough Council New Local Plan

To consider the following Stafford Borough Council consultations:

1. New Local Plan: Scoping the Issues Report
2. New Local Plan: Settlement Assessment with Settlement Profiles

A copy of an email from Stafford Borough Council had been attached to the agenda for the meeting and copies of the 'New Local Plan: Scoping the Issues' and 'New Local Plan: Settlement Assessment with Settlement Profiles' had been included in the electronic version of the agenda.

RESOLVED: To submit the following comments to Stafford Borough Council in respect of both consultations:

- Concern was expressed that any attempt to change the current policy regarding allocation of housing within the Settlement Boundary could remove any method of containing development in and around Stone in the future. The Settlement Boundaries currently define where development is or is not appropriate and also define the edge of the countryside.

In the case of Stone town, bearing in mind minimum housing targets for the current plan period have already been exceeded, there is no evidence that Settlement Boundaries aren't working; evidence is to the contrary. This might also be true for Stafford i.e. towns in the settlement Hierarchy in positions 1 and 2 could retain Settlement Boundaries and other methods of choosing site sustainability could be applied to Key Service Villages and others.

- Whilst Stafford Borough Council appear to have targets for housing and business development there appears to be no such target for green spaces.
- Members would like to have seen the evidence for the assumptions regarding future housing demand.

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- There was concern that a new Plan for Stafford Borough, being more current than the town's Neighbourhood Plan, could undermine the work being done preparing the town's plan.
- A copy of Stone Draft Neighbourhood Plan is submitted to Stafford Borough Council to illustrate the Town's view of land usage and green spaces in Stone.

GP19/094 **Proposed Parking Restrictions in Stone**

The committee considered a proposal by Staffordshire County Council to introduce parking restrictions in the following locations around Stone:

- Trinity Drive
- Diamond Way, Brooms Road
- Newcastle Road, outside the Depot
- Newcastle Road
- Opal Way, Jaspers Way

A copy of an email from Staffordshire County Council, Statement of Reasons and plans for each location had been attached to the agenda for the meeting. An extension to the timeframe for comments had been awarded to enable Stone Town Council to respond to this consultation.

RESOLVED: To raise no objections to Staffordshire Council Council's proposed parking restrictions.

GP19/095 **Non-Cheque Payments**

RESOLVED: To note the list* of non-cheque payments made by the Council during the period 1 July to 31 July 2018.

GP19/096 **Update from Working Groups**

Neighbourhood Plan Steering Group

Councillor Mrs Hood advised that there was no further report (as the item had been discussed in full earlier in the meeting).

RESOLVED: To note the update of the Working Group.

Stone Area Parish Liaison Group

Councillor Davies reported that the next meeting of the Liaison Group would be taking place in October 2018.

RESOLVED: To note the update of the Working Group.

GP19/097 **To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

Stone ATC

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Cllr J. Davies reported that he had attended a meeting of the Welfare Committee. He advised that a recruitment drive was taking place and that the next meeting would be the AGM.

Age Concern Stone & District

No meeting had taken place.

Stone Town Band

A meeting date had not been given.

Stafford & Stone Access Group

There was no report.

Stone Common Plot Trustees

No meeting had taken place.

Stone Community Hub Liaison Group

No meeting had taken place.

SPCA Executive Committee

There was no report.

Town Mayor

Mr W L Trigg
Stone Town Council
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Stone
Staffordshire
ST15 8JP

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24 September 2018

Dear Mr Trigg

Completion of the audit for the year ended 31 March 2018

We have completed our audit for the year ended 31 March 2018 and I have pleasure in enclosing the certified Annual Governance and Accountability Return. The External Auditor's Certificate and Report is given in Section 3.

If there are any significant matters arising from the audit, they are summarised in the External Auditor's certificate in Section 3. If we have identified minor scope for improvement we have recorded this on page 2 of this letter. The Council must consider these matters and decide what action is required. In most cases this will be self-evident. In some instances we have referred to further guidance available, in particular, in the publication "*Governance and Accountability for Local Councils – A Practitioners' Guide (England) 2010*". This can be obtained via your NALC or SLCC branch, or downloaded free of charge.

Action you are required to take

The Accounts and Audit (England) Regulations 2015 set out what you must do at the conclusion of the audit. In summary, you are required to:

Publish (which must include publication on the authority's website) a statement:

- that the audit has been concluded and that the statement of accounts has been published;
- of the rights of inspection conferred on local government electors by section 25 of the Local Audit and Accountability Act 2014; and
- the address at which, and the hours during which, those rights may be exercised.
- Keep copies of the Annual Governance and Accountability Return for purchase by any person on payment of a reasonable sum.
- Ensure that the Annual Governance and Accountability Return remains available for public access for a period of not less than five years beginning with the date on which the Annual Governance and Accountability Return was first published.

The Accounts and Audit (England) Regulations 2015 do not specify the period the signed off accounts need to be on the council's website but this period must be reasonable.

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Mazars LLP is the UK firm of Mazars, an integrated international advisory and accountancy organisation. Mazars LLP is a limited liability partnership registered in England and Wales with registered number OC308299 and with its registered office at Tower Bridge House, St Katharine's Way, London E1W 1DD.

We are registered to carry on audit work in the UK and Ireland by the Institute of Chartered Accountants in England and Wales. Details about our audit registration can be viewed at www.auditregister.org.uk under reference number C001139861.

VAT number: 839 8356 73



Minor scope for improvement in 2018/19

No minor issues identified.

Audit fee

We enclose our fee note for the audit, which is in accordance with the audit fee scales set by SAAA, and available at <http://www.localaudits.co.uk/fees.html>

We would be grateful if you could arrange for this to be paid at the earliest opportunity.

Yours sincerely

A handwritten signature in blue ink that reads 'C Waddell'.

Cameron Waddell
Partner

Section 3 – External Auditor Report and Certificate 2017/18

In respect of Stone Town Council

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2018; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

2 External auditor report 2017/18

(Except for the matters reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. (*delete as appropriate).

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority:

Not applicable

(continue on a separate sheet if required)

3 External auditor certificate 2017/18

We certify/~~do not certify~~* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2018.

*We do not certify completion because:

Not applicable

External Auditor Name

Mazars LLP, Durham, DH1 5TS

External Auditor Signature

Mazars LLP

Date 24 September 2018

*Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews for 2017/18 in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)

STONE TOWN COUNCIL MEETING

2 October 2018

CIVIC ANNOUNCEMENTS

Mayor

Thursday 4 October	Alzheimers Drop-in Club 12 th Birthday Celebration
Saturday 6 October	Staffordshire Moorlands Chairman's Charity Ball
Monday 8 October	Stafford Chamber of Commerce – Office Housewarming
Tuesday 9 October	Stone Lions Club – Annual Walk for Sight (part of the Lions International Sight Awareness Week programme of events)
Saturday 13 October	St Vincent Association Annual General Meeting, 50 th Anniversary and Reunion
Friday 19 October	Stone Town Council – Trafalgar Dinner
Sunday 21 October	Eccleshall Parish Council – Civic Service
Sunday 21 October	Stafford & Stone Canoe Club – Presentation of Stone Town Council Cup and prizes
Monday 22 October	Stafford Borough Mayor's Charity Appeal – Curry Evening

Deputy Mayor

Saturday 13 October	St Vincent Association Annual General Meeting, 50 th Anniversary and Reunion
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TOWN MAYOR

TOWN MAYOR'S REPORT – to 23 September 2018

Sunday 2nd September

Today we attended the Service for the 100th Anniversary of the forming of the Royal Air Force. The R.A.F. Token, which is travelling round the midlands, was received in Stone and taken to St. Michael's Church where a service was held.

Thursday 6th September

Tonight was the RAFA Brewery evening. We could only stay there for an hour but I believe the evening went very well.

Also we attended the Annual General Meeting of the Stone and District Scout Council. It's nice to see the Scouting Movement in Stone going from strength to strength and giving Life Skills to our young people which gives them the best start in their adult life.

Saturday 8th September

Today we joined members of RAFA at Stone Station where we met members from Stafford Branch, who were taking over the RAF Token on the next leg of its journey. We all travelled to Stafford where the Stafford Borough Mayor and Mayoress met us all to see the Token transferred to the care of Stafford RAFA.

Thursday 13th September

This evening we attended the Battle of Britain and RAF 100 Dinner hosted by Tactical Supply Wing, MOD Stafford. It started with the fly pass of a Hurricane followed by a lovely dinner.

Saturday 15th September

Today was the Stone Chrysanthemum and Dahlia Society Annual Show. The flowers were lovely and a credit to their growers with the weather being so hot this summer. The show was also well attended by the public.

Sunday 16th September

We attended the Stafford Borough Service to commemorate the Battle of Britain and the formation of the Royal Air Force. The Tactical Supply Wing also took the opportunity to exercise their Freedom of the Borough by marching through the main street. Afterwards, a reception was held at the MOD Stafford, hosted by the Commander of Tactical Supply Wing.

Thursday 20th September

This evening we went along to the Private Viewing of the 5th Battalion North Staffordshire Regiment WW1 wall hanging created in the 1920's and also a tour of the exhibition of archives and objects relating to the First World War. Stone was also presented with 2 volumes of the History of the 5th Battalion in the First World War. This exhibition is well worth a visit!

Saturday 22nd September

This morning we attended the service at Lichfield to mark the birth of Samuel Johnson. They hold a

special weekend to mark the event. On Saturday there was a parade from the Guildhall to the Market Square where the Mayor laid a wreath. Many Civic Heads were in attendance.

This evening was the night of the Mayor's Quiz at the Frank Jordan Centre. It was well attended even Frank Jordan's daughter brought a team. Neil Norman from Age Concern was Quiz Master and everyone said it was a great quiz! We may hold another one so watch this space.

DEPUTY TOWN MAYOR'S REPORT

On Thursday 20th September the Deputy Mayor and Mayoress joined the Deputy Borough Mayor and Mayoress at the Annual General Meeting of Stafford and Rural Homes (SARH). After a very informative and entertaining update there was a valuable opportunity to discuss local housing matters with the SARH management team.