

**STONE TOWN COUNCIL**

**Town Clerk**

Les Trigg

15 Station Road  
STONE  
ST15 8JP

**Tel: 01785 619740**

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26 November 2018

You are hereby summoned to attend a meeting of the **TOWN COUNCIL**, to be held in **St Michael's Suite at the Frank Jordan Centre, Lichfield Street, Stone** on **TUESDAY 4 DECEMBER 2018** at **7.00pm** when the following business will be transacted.

Les Trigg  
Town Clerk

**Agenda**

1. **To receive apologies for absence**
2. **Declarations of Interest and Requests for Dispensations**
3. **Representations from Members of the Public**

**Representation from Mr Bill Lockwood**

*'I think that the Town Council is doing a good job promoting Stone businesses and planning regular High Street attractions and activities. However, few visitors to the town would voluntarily use the public toilets. Both sets are in a poor condition and reflect badly on the town. What can the Town Council do to improve these facilities?'*

4. **To Confirm as a correct record the minutes of the Meeting of the Town Council held on 6 November 2018, Minute No's. C19/071 – C19/081 (attached)**
5. **To receive the minutes and decisions of the under mentioned Committees:**
  - a) Planning Committee Meeting held on 6 November 2018, Minute Numbers P19/056 – P19/060 (attached)
  - b) General Purposes Committee Meeting held on 6 November 2018, Minute Numbers GP19/113 – GP19/128 (attached)
  - c) Planning Committee Meeting held on 13 November 2018, Minute Numbers P19/061 – P19/065 (attached)

6. **To receive the forthcoming Civic Announcements** (attached)
7. **To receive the Town Mayor's and Deputy Town Mayor's Reports of Engagements** (attached)
8. **Exclusion of the Public and Press**  
To resolve, pursuant to the Public Bodies (admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.
9. **To confirm as a correct record the confidential minutes of the Meeting of the Town Council held on 6 November 2018, Minute Numbers C19/071 and C19/081** (attached)
10. **To receive the Confidential Minutes and decisions of the undermentioned Committees:**
  - a) General Purposes Committee Meeting held on 6 November 2018, Minute Numbers GP19/113 and GP19/128 (attached)

Members of the public are welcome to attend the Council Meeting as observers.

# Stone Town Council

## Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 6 November 2018

**PRESENT:** Councillor Mrs K. Green in the Chair, and  
Councillors: J. Davies, Mrs J. Hood, R. Kenney, M. Green, Mrs E. Mowatt,  
Mrs J. Piggott, I. Fordham, G. Collier, Mrs C. Collier and M. Shaw

**ABSENT:** Councillors: T. Jackson, G. Neagus A. Osgathorpe, P. Leason, Mrs M. Goodall,  
M. Williamson and Mrs J. Farnham

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Before the meeting began Mrs Lin Davies gave prayers

**C19/071** Apologies

Apologies were received from Councillors: T. Jackson, G. Neagus, A. Osgathorpe,  
P. Leason, Mrs M. Goodall, M. Williamson and Mrs J. Farnham

**C19/072** Declarations of Interest and Requests for Dispensations

None received

**C19/073** Representations from Members of the Public

None received

**C19/074** Minutes

**RESOLVED:**

That the minutes of the Meeting of the Town Council held on the 2 October 2018,  
copies having been circulated to the members, be signed by the Chairman as a  
correct record.

**C19/075** Committee Minutes

**RESOLVED:**

- a) That the minutes of the Planning Committee Meeting held on the  
25 September 2018, copies having been circulated to members, be signed  
by the Chairman as a correct record.

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting.  
They are attached as an appendix to the signed copy of the Council minutes.

- b) That the minutes of the Planning Committee Meeting held on the 2 October 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- c) That the minutes of the General Purposes Committee Meeting held on the 2 October 2018, copies having been circulated to members, be signed by the Chairman as a correct record.
- d) That the minutes of the Planning Committee Meeting held on the 16 October 2018, copies having been circulated to members, be signed by the Chairman as a correct record.

**C19/076 Appointment of Planning Committee Chairman**

**RESOLVED:**

To appoint Councillor J. Davies as Chairman of the Planning Committee for the remainder of the Municipal year.

**C19/077 Local Government Transparency Code 2015  
Openness of Public Bodies Regulations 2014**

The report of the Local Government Transparency Code 2015\* and Openness of Public Bodies Regulations 2014 for the quarter ending 30 September 2018 was noted.

**C19/078 Civic Announcements**

The Civic Announcements, which had been previously circulated were noted.

**C19/079 Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's Announcements, which had been previously circulated, were noted.

**The meeting was suspended at this point to enable the open sessions of the General Purposes Committee Meeting and the Planning Committee Meeting to take place.**

**C19/080 To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

**RESOLVED:** To exclude the Press and Public from the next item of business.

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

**C19/081**    **Confidential Minutes**

**RESOLVED:**

That the confidential minutes of the Town Council Meeting held on the 2 October 2018, copies having been circulated to members, be signed by the Mayor as a correct record.

**TOWN MAYOR**

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

# Stone Town Council – Planning Committee

## Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 6 November 2018

**PRESENT:** Councillor J. Davies in the Chair, and  
Councillors: R. Kenney, Mrs J. Hood, I. Fordham, Mrs C. Collier, Mrs J. Piggott,  
M. Green, Mrs K. Green, M. Shaw, G. Collier and Mrs E. Mowatt

**ABSENT:** Councillors: A. Osgathorpe, Mrs J. Farnham, G. Neagus, Mrs M. Goodall,  
M. Williamson, P. Leason and T. Jackson

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**P19/056**      **Apologies**

Apologies were received from Councillors: A. Osgathorpe, Mrs J. Farnham,  
G. Neagus, Mrs M. Goodall, M. Williamson, P. Leason and T. Jackson

**P19/057**      **Declarations of Interest and Requests for Dispensations**

None

**P19/058**      **Representations from Members of the Public**

None received

**P19/059**      **Planning Applications**

**Application Number** – 18/29374/HOU

**Applicant** – Mrs F. Walters

**Location** – 33 The Avenue, Stone

**Development** – Rear house extension

**Observations:** No objections

**Application Number** – 18/29404/FUL

**Applicant** – Persimmon Homes, West Midlands

**Location** – Walton Hill Residential Development, West of Longhope Drive, Stone

**Development** – Removal of condition 11 and variation of conditions 25, 26, 27  
and 31 on application 13/19002/OUT

**Observations:** No objections are raised to the removal of condition 11 on  
application 13/19002/OUT. No comments were made on conditions 25, 26, 27  
and 31.

**Application Number** – 18/29182/FUL

**Applicant** – Smart Parking Ltd

**Location** – Crown Court Yard, Crown Street, Stone

**Development** – Install 2 poles with ANPR cameras and one ANPR camera to the side of a pre-existing building, for the purposes of managing and enforcing parking at the site and 28 signs for the purposes of information and direction.

**Observations:** The Town Council objects to this retrospective planning application. The large number of signs on display together with their supporting posts destroy the visual amenity of the conservation area. The privacy of residents is also unreasonably compromised by the surveillance cameras.

**Application Number** – 18/29183/ADV

**Applicant** – Smart Parking Ltd

**Location** – Crown Court Yard, Crown Street, Stone

**Development** – Install 2 poles with ANPR cameras and one ANPR camera to the side of a pre-existing building, for the purposes of managing and enforcing parking at the site and 28 signs for the purposes of information and direction. In conjunction with 18/29182/FUL.

**Observations:** The Town Council objects to this retrospective planning application. The large number of signs on display together with their supporting posts destroy the visual amenity of the conservation area. The privacy of residents is also unreasonably compromised by the surveillance cameras.

**Application Number** – 18/29249/FUL

**Applicant** – Smart Parking Ltd

**Location** – Crown Hotel, 38 High Street, Stone

**Development** – Retention of 2 cameras affixed to the wall of car park of the hotel which are used for purpose of parking enforcement by automatic number plate recognition technology, advertisement consent in respect of signage displayed in the car park which is required for management of the parking enforcement and planning permission for the poles upon which the signs are displayed. In conjunction with 18/29251/ADV.

**Observations:** The Town Council objects to this retrospective planning application. The large number of signs on display together with their supporting posts destroy the visual amenity of the conservation area. The privacy of residents is also unreasonably compromised by the surveillance cameras.

**Application Number** – 18/29251/ADV

**Applicant** – Smart Parking Ltd

**Location** – Crown Hotel, 38 High Street, Stone

**Development** – Retention of 2 cameras affixed to the wall of car park of the hotel which are used for purpose of parking enforcement by automatic number plate recognition technology, advertisement consent in respect of signage displayed in the car park which is required for management of the parking enforcement and planning permission for the poles upon which the signs are displayed.

**Observations:** The Town Council objects to this retrospective planning application. The large number of signs on display together with their supporting posts destroy the visual amenity of the conservation area. The privacy of residents is also unreasonably compromised by the surveillance cameras.

**Application Number** – 18/28956/HOU

**Applicant** – Mrs C. Shanahan

**Location** – 17 Granville Terrace, Stone

**Development** – Works to the front and rear of the property including the erection of a summer house

**Observations:** No objections

**Application Number** – 18/29307/FUL

**Applicant** – Mr Hunt

**Location** – Gannett, 29 Airdale Road, Stone

**Development** – Demolition of existing dwelling and proposed replacement dwelling.

**Observations:** No objections

**Application Number** – 18/29449/LBC

**Applicant** – CMBA Property Ltd

**Location** – 75 Newcastle Road, Stone

**Development** – Proposed extension and rebuilding of single storey rear extension and demolition of outbuilding.

**Observations:** No objections

**Application Number** – 18/29469/HOU

**Applicant** – CMBA Property Ltd

**Location** – 75 Newcastle Road, Stone

**Development** – Proposed extension and rebuilding of single storey rear extension and demolition of outbuilding.

**Observations:** No objections

**Application Number** – 18/29473/HOU

**Applicant** – Ms C. Maguire

**Location** – 51 Alexandra Street, Stone

**Development** – Single storey rear extension

**Observations:** No objections

**P19/060**

**To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.**

**Application Number** – 18/29187/HOU

**Applicant** – Mr & Mrs Rees

**Location** – 2 Granville Terrace, Stone

**Development** – Demolition of garden wall, wall to store and roof. Rebuild garden wall in new position including gate and new surfacing to garage forecourt.

**Amendment** – Wall set back from access road at request of highway Authority to allow adequate level of visibility

**Observations:** No objections

**Town Mayor**

# Stone Town Council – General Purposes Committee

## Minutes of the meeting held in St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone on Tuesday 6 November 2018

**PRESENT:** Councillor R. Kenney in the Chair and  
Councillors: M. Green, Mrs J. Hood, J. Davies, Mrs K. Green, Mrs J. Piggott,  
Mrs E. Mowatt, I. Fordham, Mrs C. Collier, G. Collier and M. Shaw

**ABSENT:** Councillors: T. Jackson, G. Neagus, A. Osgathorpe, Mrs M Goodall,  
M. Williamson, P. Leason and Mrs J. Farnham

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### **GP19/113    Apologies**

Apologies were received from Councillors: T. Jackson, G. Neagus, A. Osgathorpe,  
Mrs M. Goodall, M. Williamson, P. Leason and Mrs J. Farnham

### **GP19/114    Declarations of Interests**

None

### **GP19/115    Requests for Dispensations**

None

### **GP19/116    Presentation by Stone Railhead Crisis Group**

Representatives of Stone Railhead Crisis Group (SRCG) delivered a presentation on the work of the Group in relation to the building of Phase 2a of the high speed rail line (Birmingham to Manchester via Crewe) located to the west of Stone. HS2 Ltd is proposing to site a major Railhead facility between HS2 and the M6, covering a large area of land running parallel for 2 miles between Stafford Services and ½ mile north of Yarnfield Lane.

The key themes of the House of Commons Select Committee hearing on 25 April 2018 which considered the Aldersey's Rough alternative to the Stone Infrastructure Maintenance Base-Railhead, and the decision to reject the proposal, were explained.

A summary of the Group's second appearance in the Select Committee (on 16 July) was also explained together with the Groups ongoing work to demonstrate the reasons the proposal to construct the Railhead/IMB-R will be unachievable and how the Group will be working with technical experts and national politicians in the future.

At the end of the presentation the three representatives were thanked for their attendance at the meeting.

The representatives also thanked Stone Town Council for its support.

The Committee was adjourned for five minutes while the representatives packed away their projector equipment and left the meeting.

**GP19/117 To Receive the report of the County Councillors**

**County Councillor Mrs J. Hood**

Councillor Mrs Hood had no report to give on this occasion

**County Councillor Parry**

Councillor Parry was not in attendance at the meeting

**GP19/118 Representations from Members of the Public**

None

**GP19/119 Minutes**

RESOLVED:

- a) Estates Sub-Committee held on 25 September 2018 copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Numbers EST19/009, EST19/010, EST19/011 and EST19/012 be adopted.
- b) Management Sub-Committee held on 25 September 2018 copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Number MAN19/012 be adopted.
- c) Tourism & Town Promotion Sub-Committee held on 16 October 2018 copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Numbers TTP19/018 and TTP19/019 be adopted.
- d) Environment Sub-Committee held on 16 October 2018 copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained in Minute Numbers ENV19/004 and ENV19/005, ENV19/006 and ENV19/007 be adopted, subject to the further resolution below:

RESOLVED: That the brief for the Working Group to consider the Plastic Free Community Initiative be extended to include all other environmental initiatives that might require consideration (reference: Minute Number ENV19/006).

**GP19/120 To Appoint a Member to fill a vacancy on each of the following Sub-Committees:**

- Management
- Environment

RESOLVED: To appoint Councillor I. Fordham as a Member of the Management Sub-Committee for the remainder of the Municipal year.

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RESOLVED: To appoint Councillor M. Green as a Member of the Environment Sub-Committee for the remainder of the Municipal year.

**GP19/121 Budget Monitoring Report – September 2018**

The report of the Town Clerk\* was noted.

**GP19/122 Gambling Act 2005 – Statement of Principles 2019 – 2021**

The Committee considered a Stafford Borough Council consultation seeking views on the statement of the principles it proposes to apply when exercising the functions of those principles under the Gambling Act 2005.

An email from Stafford Borough Council had been attached to the hard copy agenda and the Gambling Act 2005 Draft Statement of Principles 2019 – 2021 had been attached to the electronic version of the agenda.

RESOLVED: That the Town Council do not make any comments to Stafford Borough Council.

**GP19/123 Open Spaces Society Draft Strategic Plan 2019-2024**

The Committee considered comments in response to the Open Spaces Society's consultation on the Open Spaces Society Draft Strategic Plan 2019-2024.

An email from the Open Spaces Society had been attached to the agenda together with the Draft Strategic Plan 2019-2024.

RESOLVED: That the Town Council do not make any comments to the Open Spaces Society.

**GP19/124 Non-Cheque Payments**

The list of non-cheque payments\* made by the Council during the period 1 September to 30 September 2018 were noted.

**GP19/125 Update from Working Groups**

**Neighbourhood Plan Steering Group**

Councillor Mrs Hood advised that the Draft Stone Neighbourhood Plan was now at Regulation 16 and that the consultation closes on 19 December 2018.

**Stone Area Parish Liaison Group**

Councillor Davies reported that a useful meeting had taken place last week which was well attended. The Group had been interested in considering the way in which the Borough Council uses and communicates town and parish council planning comments. It had also considered the successful initiative regarding the provision of replacement bus services in Stone.

**Bus Services Working Group**

Councillor Mrs Hood reported that the new bus services were going well and were well used. The service was now incorporating Morrisons Supermarket as one of its stops. No statistics have as yet been provided on usage.

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### **Traffic Management in High Street Working Group**

The working group had not yet met but a meeting would be arranged as soon as possible. Replacement of the bollards at the top of the High Street by Staffordshire County Council is still awaited.

### **GP19/126 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council**

#### **Stone ATC**

Cllr J. Davies reported that no meeting had taken place.

#### **Age Concern Stone & District**

Cllr Mrs K. Green and Cllr Mrs C. Collier reported that no meeting had taken place.

#### **Stone Town Band**

A meeting date had not been given.

#### **Stafford & Stone Access Group**

Councillor Mrs C. Collier reported that no meeting had taken place.

#### **Stone Common Plot Trustees**

Cllr Mr J. Hood reported that the Common Plot Trustees had been approached about use of a play plot for leisure purposes.

#### **Stone Community Hub Liaison Group**

It was reported that the AGM had recently taken place.

#### **SPCA Executive Committee**

Councillor Williamson was not present at the meeting to give a report.

**The meeting was suspended at this point to enable the open session of the Planning Committee Meeting and confidential item of the Council Meeting to take place.**

### **GP19/127 Exclusion of the Press and Public**

**To resolve, pursuant to the Public Bodies (Admission of Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

RESOLVED: To exclude the Press and Public from the next item of business.

### **GP19/128 Confidential Minutes**

- a) That the Confidential minutes of the Estates Sub-Committee held on 25 September 2018 copies having been circulated to Members, be signed by the Chairman as a correct record and that the recommendations of the Sub-Committee contained at Minute EST19/015 be adopted.

**TOWN MAYOR**

# Stone Town Council – Planning Committee

## Minutes of the meeting held in the St Michael's Suite, Frank Jordan Centre, Lichfield Street, Stone, on Tuesday 13 November 2018

**PRESENT:** Councillor J. Davies in the Chair, and  
Councillors: R. Kenney, Mrs J. Hood, Mrs C. Collier, M. Green, Mrs K. Green,  
M. Shaw, G. Collier and Mrs E. Mowatt

**ABSENT:** Councillors: A. Osgathorpe, Mrs J. Farnham, G. Neagus, Mrs M. Goodall,  
M. Williamson, P. Leason, T. Jackson, I. Fordham and Mrs J. Piggott

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**P19/061**      **Apologies**

Apologies were received from Councillors: Mrs J. Farnham, G. Neagus,  
Mrs M. Goodall, M. Williamson, P. Leason, T. Jackson, I. Fordham and  
Mrs J. Piggott

**P19/062**      **Declarations of Interest and Requests for Dispensations**

None

**P19/063**      **Representations from Members of the Public**

None received

**P19/064**      **Planning Applications**

**Application Number** – 18/29509/HOU

**Applicant** – Mr D. Whetnall

**Location** – 4 Longfield Avenue, Stone

**Development** – Two storey side extension to create improved kitchen and family room, new utility room, ground floor WC and master bedroom to the first floor.

**Observations:** No objections

**Application Number** – 18/29516/HOU

**Applicant** – Miss M. Bojczuk

**Location** – 86 Redwood Avenue, Stone

**Development** – Replacement conservatory

**Observations:** No objections

**Application Number** – 18/29532/HOU

**Applicant** – C/o JPK Design Limited

**Location** – 4 Orchard Close, Stone

**Development** – Garage extension to form workshop

**Observations:** No objections

**P19/065**

To note the following items considered under delegated powers where no objections were forwarded to Stafford Borough Council due to no Member asking for the item to be considered by a special meeting of the Committee.

None

**Town Mayor**

**STONE TOWN COUNCIL MEETING**

**4 December 2018**

**CIVIC ANNOUNCEMENTS**

**Mayor**

1 – 24 December	Advent Window Openings at different locations each day in Stone
Wednesday 5 December	Kibblestone District Scout Council – Carol Service
Sunday 9 December	Civic Carol Service in Stone
Wednesday 12 December	Stone & District Stroke Club – Christmas Party
Saturday 15 December	Stone Choral Society – Christmas Concert
Sunday 16 December	Stafford Borough Council – Civic Carol Service
Tuesday 18 December	Stone Lions Christmas Raffle Draw at Morrisons Supermarket
Tuesday 25 December	Visit to St Mary’s Nursing Home on Christmas Morning

**Deputy Mayor**

No announcements

**TOWN MAYOR**

## **TOWN MAYOR'S REPORT – to 25 November 2018**

### **Wednesday 7<sup>th</sup> November**

This evening we attended an evening of music and entertainment to celebrate the 100<sup>th</sup> year since the first Armistice. The church was full of ceramic poppies made by Lin Davies and students at the Oak Tree Farm Project. The Church looked ready for Remembrance Day.

### **Thursday 8<sup>th</sup> November**

Today I unveiled the Bench in the churchyard at St Michael and St Wulfad's Church. The bench was bought by the Richard Vernon trust and it reminds us of the ending of World War 1.

### **Friday 9<sup>th</sup> November**

This morning we went along to cut the ribbon that finally opened the new B & M Store. I think that this will be a great asset to the town and especially the High Street, and the area in general.

### **Sunday 11<sup>th</sup> November**

A VERY special day when crowds of people came along to the High Street where over 70 wreaths were laid at the memorial and a group of school children were given the names of those who died in the 1<sup>st</sup> World War, to read out. It was all very moving. Earlier that morning I went along to the memorial at Walton Community Centre to lay a wreath where a large number also attended.

In the evening we were joined by the Deputy Lord Lieutenant, the High Sherriff and the Deputy Mayor and Mayoress of Stafford Borough, at St Michael & St Wulfad's Church where the beacon on the top of the Church was lit. I believe over 1,300 such beacons were lit at 7.00 p.m. all over the country.

### **Thursday 15<sup>th</sup> November**

Along with Santa and the 3 children who won the Christmas Card Competition, the Christmas Lights were switched on. Once again a lovely display by Christmas Plus which also again included baubles on the plane tree. My thanks to all who worked to make the evening a success.

### **Saturday 17<sup>th</sup> November**

During the day we went to Cheadle for lunch and at 5.00p.m. the Mayor switched on their Christmas Lights. A really good afternoon.

In the evening we went along to Rose Theatre at Rugeley as guests of the Council's Chairman. It was a special performance of "The Last Day" written to commemorate the end of World War 1 with drama songs and poetry that reflected the emotions and thoughts of the War. This was a very good evening.

### **Sunday 18<sup>th</sup> November**

Today was a Curry Lunch at MOD Stafford, a fundraiser for the ABF The Soldiers Charity. It was very well attended by many other Mayors and Chairman from around Staffordshire. It seems funny to eat curry for lunch on Sunday!

**Saturday 24<sup>th</sup> November**

We travelled to Ashbourne, Derbyshire to attend their Christmas Tree Lights Switch On. A very large tree had been installed in the Market Place opposite the Town Hall. There was Santa and REAL reindeer and the winners of the Christmas Card Competition switched on the lights.

**DEPUTY TOWN MAYOR'S REPORT – 25 November 2018**

Nothing to report for this period.