

# Stone Town Council

## Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 4 June 2019

**PRESENT:** Councillor M. Green in the Chair and  
Councillors: T. Adamson, K. Argyle, A. Best, Mrs A. Burgess, J. Davies, Mrs L. Davies,  
Mrs K. Dawson, M. Hatton, J. Hickling, Mrs J. Hood, T. Kelt, R. Kenney, P. Leason,  
J. Powell, C. Thornicroft and R. Townsend

**ABSENT:** Councillor: I. Fordham

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Before the meeting began Reverend Prebendary Cardinal gave prayers

**C20/014** **Appointment of Mayor's Cadets for the Municipal Year 2019-20**

The Town Mayor called forward the Mayor's Cadets for 2018-19, Army Cadet, Corporal Joshua English and Air Cadet, Warrant Officer Thomas Ramsey, before inviting the former Mayor, Mrs Kristan Green, to thank them for their conscientious service during the Mayoral Term 2018-19.

The Town Mayor then called forward the Mayor's Cadets for 2019-20, Lance Corporal Thomas Carbonell and Sergeant Amy Callwood, thanked them for taking on the role of Mayor's Cadet and handed them their maces.

**C20/015** **Apologies**

Apologies were received from Councillor: I. Fordham

**C20/016** **Declarations of Interest and Requests for Dispensations**

None received

**C20/017** **Representations from Members of the Public**

None

**C20/018** **Annual Public Meeting Minutes**

RESOLVED:

That the draft minutes of the Annual Public Meeting held on the 16 April 2019

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\* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

(Minute Numbers APM19/001 – APM19/006), were noted.

**C20/019 Minutes**

RESOLVED:

That the minutes of the Meeting of the Town Council held on the 14 May 2019 (Minute Numbers C20/001 – C20/013), be signed by the Chairman as a correct record.

**C20/020 Committee Minutes**

RESOLVED:

- a) The draft minutes of the General Purposes Committee Meeting held on the 21 May 2019 (Minute Numbers GP20/001 – GP20/020), were noted.
- b) The draft minutes of the Planning Committee Meeting held on the 21 May 2019 (Minute Numbers P20/001 – P20/006), were noted.

**C20/021 Internal Auditor's Report 2018-19**

The Council considered the following documents which had been circulated with the agenda, prior to the meeting:

- a. Formal Internal Audit submission to the External Auditors\*
- b. Report from Internal Auditor\*

The Town Clerk reported that the Council is required to consider an Internal Audit Report before approving the accounts for submission to the External Auditors.

RESOLVED: To note the Internal Auditor's report and submission to external Audit.

**C20/022 Annual Governance Statement 2018-19**

The Council considered the Annual Governance Statement\* which must be approved prior to consideration of the Council's accounts.

RESOLVED: To approve the Annual Governance Statement for submission to the External Auditor for the year 2018-19.

**C20/023 Council Accounts 2018-19**

The Council considered the Town Clerk's report\* and the accounting statement\* which had been circulated with the agenda.

RESOLVED:

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- a) To approve the Council's Accounts for 2018-19 as set out in the report of the Town Clerk, including the use of the rollover reserve to allow the transfer of budgets between financial years and its proposed use in 2019-20.
- b) To note the variances between the forecast outturn for 2018-19 and the actual outturn, and the reasons identified for the major variances.
- c) To approve the financial statement for submission to the Council's external auditors.

**C20/024**    **Local Government Transparency Code 2015**  
**Openness of Public Bodies Regulations 2014**

The report of the Local Government Transparency Code 2015\* and Openness of Public Bodies Regulations 2014 were noted for the quarter ending 31 March 2019.

**C20/025**    **Civic Announcements**

The Civic Announcements, which had been previously circulated, were noted.

**C20/026**    **Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's Announcements, which had been previously circulated, were noted.

The Town Mayor announced that his Charity for the year would be:

- Crown Wharf Theatre Company

**The meeting was suspended at this point to enable the open session of the General Purposes Committee Meeting and the Planning Committee Meeting to take place.**

**The Town Council was then reconvened for the confidential items on the agenda.**

**C20/027**    **To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the meeting whilst the next item of business is discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate**

RESOLVED: To exclude the Press and Public from the next item of business.

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**C20/028**    **Confidential Minutes**

RESOLVED:

That the Confidential Minutes of the Meeting of the Town Council held on the 9 April 2019 (Minute Numbers C19/113 and C19/121), be signed by the Chairman as a correct record.

**C20/029**    **Confidential Committee Minutes**

RESOLVED:

- a) The draft Confidential Minutes of the General Purposes Committee Meeting held on the 9 April 2019 (Minute Numbers GP19/203 and GP19/218), were noted.

**TOWN MAYOR**

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