

Stone Town Council – Estates Sub-Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 12 November 2019

PRESENT: Councillor I. Fordham in the Chair and
Councillors: A. Best, Mrs L. Davies, M. Green, Mrs J. Hood, C. Thornicroft and
R. Townsend

By Chairman's invitation: Councillor Mrs K. Dawson

ABSENT: Councillors: M. Hatton and R. Kenney

EST20/009 **Apologies**

Councillor R. Kenney

EST20/010 **Declarations of Interest and Requests for Dispensations**

None received

EST20/011 **Representations from Members of the Public**

None received

EST20/012 **Minutes of Previous Meeting**

That the minutes of the Estates Sub-Committee meeting held on the 13 August 2019 (Minute Numbers EST20/001 – EST20/008), be approved as a correct record subject to correction of the spelling Weatherspoon, which should read Wetherspoon (EST20/007).

EST20/013 **Audit of Assets**

The Sub-Committee received a progress report on implementation of its recommendations from a previous meeting, relating to the audit of assets (Minute Number EST20/006):

Noticeboard (Recommendation 1) – This is an item for consideration when the budget is determined for 2020-21. A quotation has been received and a meeting arranged to determine the exact location of the noticeboard to be installed in Stafford Street. After a survey of the ground to ensure the positioning is possible, the necessary permissions will be sought from the owner of the land.

LED Lights (Recommendation 2) – Replacement lights will be installed as a

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matter of course.

Bus Shelters – (Recommendation 3) – All Town Council bus shelters have been cleaned with the exception of the one sited in Manor Rise.

It has been verified that the Crown Street bus shelter is not owned by the Town Council.

Bus Shelter additional improvement works:

- New panels and repaint – Replacement panels have been ordered. Appropriate weather is needed to enable the repaint work to be done. The Crown Street bus shelter is not owned by the Town Council.
- Repaint: Christchurch Way and Manor Rise – Appropriate weather is needed to enable the repaint work to be undertaken.
- Prune Laurel: Oulton Road – The work has been done.

Bus Shelters – (Recommendation 4) – Will be routinely cleaned in April and maintenance requirements identified as a matter of course.

The Granville Square bus shelter has just been cleaned by the County Council. The programmed frequency of clean is once yearly.

Bus Shelters – on Newcastle Road and Stafford Road (Recommendation 5) – As above.

Paintwork at Frank Jordan Centre – (Recommendation 6) – The Conservation Officer's advice is that the external paintwork must be refreshed with a classic colour.

Appointment of Working Group – (Recommendation 7) – A Working Group has been appointed to look at how use of the Frank Jordan Centre and Stone Station Community Centre can be increased. A report on its meetings will be given later in the agenda.

The Chairman proposed that the order of the following agenda items be switched to provide an opportunity for Councillor Hatton to join the meeting for item 6 (EST20/015).

EST20/014 Reports of Working Groups

Market Strategy

The Market Strategy Working Group would report back to the Sub-Committee when performance of the markets and their pricing structure had been reviewed. It was considered that the best time for doing this would be post-Christmas trading.

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Use of Frank Jordan Centre and Stone Station

The Vice Chairman provided a verbal update on the work of the Working Group. The Town Clerk who had supported one of its meetings, had advised the Working Group that business was being lost because no Wi-Fi facilities are available for use by hall hirers at either venue and no projection equipment is available.

The costs of providing public Wi-Fi and projection equipment in both venues was reported by the Town Clerk.

The Sub-Committee concluded that the Town Council would like to reach a position where it can market both venues with Wi-Fi facilities installed. The Town Clerk stated that this would be included in the budget report at the Sub-Committee's next meeting.

It was agreed that the Working Group would investigate the best and most cost effective method for installing projection equipment into both centres before reporting back to the next Sub-Committee meeting. Upon reaching this point, the Working Group will draw to a close, handing over its recommendations to the Marketing & Events Assistant.

EST20/015 Members Motions Under Standing Order 4

Councillor Mark Hatton

'I would like to propose that the Town Council transfers its electricity supply to a renewable energy provider for all sites where it has direct control over the electricity supplier.

The Sub-Committee is asked to support this initiative'.

RECOMMENDED: As the proposer was not present at the meeting, the motion could not be considered.

Chairman

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