

Stone Town Council

Minutes of the Meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 4 June 2024

PRESENT: Councillor P. Leason in the Chair and
Councillors: J. Battrick, J. Davies, L. Davies, I. Fordham, T. Kelt, R. Kenney,
J. Metters, R. Townsend and C. Thornicroft

Officers: L. Trigg and R. Edwards

ABSENT: Councillors: K. Dawson, J. Powell, N. Powell, J. Hood, A. Best, A. Burgess,
B. Kenney and A. Mottershead

Prayers

Before the meeting began Reverend Jim Cartlidge led prayers.

C25/014 Apologies

Apologies were received from Councillors: K. Dawson, J. Powell, J. Hood, A. Best,
B. Kenney, N. Powell and A. Mottershead

C25/015 Declarations of Interest

None received.

C25/016 Requests for Dispensations

None received.

C25/017 Representations from Members of the Public

None

C25/018 Minutes

RESOLVED:

- a) That the minutes of the Annual Meeting of the Town Council held on 14 May 2024 (Minute Numbers C25/001 – C25/013), be approved as a correct record.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

C25/019 **Committee Minutes**

RESOLVED:

- a) The draft minutes of the Planning Consultative Committee meeting held on 21 May 2024 (Minute Numbers PC25/001 – PC25/006), were noted.

C25/020 **Internal Auditor's Report 2023-24**

The Council considered the following documents which had been circulated with the agenda, prior to the meeting:

- a. Formal Internal Audit submission to the External Auditors*
- b. Report from Internal Auditor*

The Town Clerk reported that the Council is required to consider an Internal Audit Report before approving the Annual Governance Statement and accounts for submission to the External Auditors.

RESOLVED: To note the Internal Auditor's report and submission to External Audit.

C25/021 **Annual Governance Statement 2023-24**

The Council considered the Annual Governance Statement* which must be approved prior to consideration of the Council's accounts.

RESOLVED: To approve the Annual Governance Statement and supporting explanations for submission to the External Auditor for the year 2023-24.

C25/022 **Council Accounts 2023-24**

The Council considered the Town Clerk's report* and the accounting statement* which had been circulated with the agenda for the meeting.

RESOLVED:

- a) To approve the Council's Accounts for 2023-24 as set out in the report of the Town Clerk, including the use of the rollover reserve to allow the transfer of budgets between financial years and the proposed use of those budgets in 2024-25.
- b) To note the variances between the forecast outturn for 2023-24 and the actual outturn, and the reasons identified for the major variances.
- c) To approve the financial statement for submission to the Council's External Auditors.

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C25/023 **Local Government Transparency Code 2015**
Openness of Public Bodies Regulations 2014

The Information* for Quarter ending 31 March 2024 was noted.

C25/024 **Civic Announcements**

The Civic Announcements, which had previously been circulated, were noted.

C25/025 **Town Mayor's and Deputy Town Mayor's Reports of Engagements**

The Town Mayor's and Deputy Town Mayor's reports of engagements, which had been previously circulated, were noted.

TOWN MAYOR

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