



Town Clerk

Les Trigg

Tel: 01785 619740

Email: clerk@stonetowncouncil.gov.uk

15 Station Road

STONE

ST15 8JP

29 October 2024

Dear Councillor,

A meeting of the **GENERAL PURPOSES COMMITTEE** will be held in the **Council Chamber at 15 Station Road, Stone**, on **TUESDAY 5 NOVEMBER 2024 at 7:05pm**, or on the rising of the Council meeting, if later.

Les Trigg
Town Clerk

AGENDA

1. Apologies for Absence

To receive apologies for absence, and to consider the approval of any reasons given for absence under Section 85(1) of the Local Government Act 1972.

2. Declarations of Interest

3. Requests for Dispensations Received

4. To receive a report from County Councillors representing Stone Town

- County Councillor Mrs J. Hood
- County Councillor I. Parry

5. To receive a report from Borough Councillors representing Stone Town

6. Representations from Members of the Public

To consider representations from members of the public on items to be considered at this meeting, in accordance with the Council's scheme of public participation.

7. Minutes of Previous Meetings

- a) To confirm as a correct record the minutes of the meeting of the General Purposes Committee held on 1 October 2024, Minute No's GP25/054 – GP25/075 (attached).

8. Minutes of Sub-Committees

There are no Sub-Committee minutes.

9. Budget Monitoring – September 2024

To receive the report of the Town Clerk (attached).

10. National Pay Award

To consider the report of the Town Clerk (attached).

11. Heritage Centre

To consider an update on the Stone Heritage Centre.

12. Government Consultation on Remote Meetings

To consider a government consultation seeking views on the introduction of remote attendance and proxy voting in local authority meetings in England.

Further information is available here: [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)

Responses are via email or an online survey: [Enabling remote attendance and proxy voting at local authority meetings - Ministry of Housing, Communities and Local Government - Citizen Space](#)

Email: remoteattendanceconsultation@communities.gov.uk

The closing date is 19 December 2024 and a copy of the questions that are asked in the survey are attached.

13. Members' Motion under Standing Order 4

Councillor Jill Hood

We have heard that Stone Community Fire Station is to become known as Stone Fire and Police Station, dropping the word community. The change to the name also means that the free community facility, originally offered in the contract as a condition of PFI Funding will no longer be offered to various community groups.

There seems to be little or no consultation with local community groups even though the original PFI Funding promised free use of the facility.

I ask Stone Town Council to ask the Fire and Police Commissioner (Ben Adams) what plans have been made for the removal of the free community room facility and does he have an offer of free alternative facilities for community use.

14. Nominations for SPCA Executive and AGM arrangements

To consider nominations for election of representatives to the SPCA Executive at the Association's 85th Annual General Meeting on the evening of Monday 16 December 2024. Nominations should reach the SPCA office by no later than Friday, 15 November 2024. A copy of the nomination form is attached. Any nominations will be in addition to Councillor Tom Kelt whose term of office completes in December 2025.

Member Councils are also invited to put forward motions for debate at the AGM which will be held in the Trentham Suite at Staffordshire Place One, Tipping Street, Stafford. The proposal form for submitting motions is attached.

A calling notice from the County Officer is attached. The agenda, supporting papers, 2023 AGM minutes and a copy of the Annual Report will be circulated no later than Monday 2 December 2024.

15. Town Council Payments

To receive a list of payments made by the Council during the period 1 to 30 September 2024 (attached).

16. Update from Working Groups:

To receive updates from Working Group co-ordinators:

- a) Stone Heritage Centre Steering Group (Chairman: R. Kenney)
- b) Engagement with Young People Working Group (Co-ordinator: K. Dawson)

17. To receive reports from Town Councillors on attendance at meetings as a representative of the Town Council

Stone Area Parish Liaison Group – Cllr J. Davies

Stone ATC – Town Mayor & one Cllr – Cllrs: P. Leason and J. Davies

Age Concern Stone & District – Cllrs: J. Davies and C. Thornicroft

Stafford & Stone Access Group – Cllr T. Kelt

Stone Common Plot Trustees – Cllrs: A. Burgess, J. Hood, T. Kelt, C. Thornicroft and R. Townsend

Stone Community Hub Liaison Group – Cllrs: J. Battrick, J. Hood and J. Powell

SPCA Executive Committee – Cllr T. Kelt

Stone Traders' Group Directors Meeting – Cllrs: A. Burgess, I. Fordham, J. Hood and T. Kelt (Councillors attend on a rotating basis)

West Midlands Railway and other rail matters – Cllr T. Kelt

18. Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

19. Town Council Office Accommodation

To consider the report of the Town Clerk

Members of the public are welcome to attend the General Purposes Committee meeting as observers and/or to make representations to the committee in accordance with the Council's scheme of public participation. Details of the scheme are displayed in the Council's notice boards and website.

Please access the Council Chamber from the rear of the building.

Stone Town Council – General Purposes Committee

Minutes of the meeting held in the Council Chamber at 15 Station Road, Stone, on Tuesday 1 October 2024

PRESENT: Councillor R. Kenney in the Chair, and
Councillors: A. Best, J. Davies, L. Davies, K. Dawson, I. Fordham, J. Hood, T. Kelt,
B. Kenney, P. Leason, J. Metters and C. Thornicroft

Officers: L. Trigg, R. Edwards and T. Williams

ABSENT: Councillors: J. Battrick, A. Burgess, A. Mottershead, J. Powell, N. Powell and
R. Townsend

GP25/054 Apologies

Apologies were received from Councillors: J. Battrick, A. Mottershead,
N. Powell and R. Townsend.

Where a reason for absence is given, this reason was approved for the purposes of
Section 85(1) of the Local Government Act 1972.

GP25/055 Declarations of Interest

None

GP25/056 Requests for Dispensations

None

GP25/057 To receive the report of the County Councillors

County Councillor Jill Hood

The Chairman invited Councillor Hood to address the Committee.

Road Resurfacing and Pothole Repairs

Councillor Hood advised the Committee that she had been contacted by several
residents asking to know the reason Staffordshire County Council were resurfacing
some roads when work didn't appear to be needed and many potholes in other
areas of the town were badly in need of repair.

Councillor Hood said that programmed resurfacing works was organised to take
place on an 11-to-15-year cycle, irrespective of the condition of the road, as a way
of managing the network and hopefully ensuring it will last until the next
resurfacing programme. In contrast, repairs to pothole and road defects
depended on members of the public reporting them to the County. She said there
had been a lot of complaints about the road surface in Mount Street which was in
a bad way.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

Endometriosis in Women

Councillor Hood advised the Committee that the County Council had been working on a paper about endometriosis, a condition suffered by females where tissue normally covering the inside of the uterus, grows outside (in areas such as the ovaries, fallopian tubes, intestines, bladder and bowel) causing pelvic pain and heavy bleeding.

The County has been working with agencies of the NHS to highlight the problem women are having in receiving late diagnoses (which is taking on average eight years and ten months) and to try to understand how women can manage their symptoms in the workplace.

Councillor Hood said that she would distribute the paper to Town Councillors when it became available.

High Street Bollards

Councillor Hood said she was thrilled the bollards at the top of the High Street were now being installed on Saturdays which was making a difference to the safety of pedestrians in the town. She said she was hopeful the bollards would soon be installed routinely on Sundays as well.

County Councillor I. Parry

Councillor Parry was not in attendance at the meeting.

GP25/058 To receive the report of Borough Councillors

The Chairman invited Borough Councillors to address the Committee but there was no report presently.

GP25/059 Representations from Members of the Public

None

GP25/060 Minutes

RESOLVED:

That the minutes of the General Purposes Committee meeting held on 6 August 2024 (Minute Numbers GP25/039 – GP25/053), be approved as a correct record.

GP25/061 Minutes of Sub-Committees

- a) Tourism & Town Promotion Sub-Committee held on 17 September 2024 (Minute Numbers TTP25/009 – TTP25/015), that the draft minutes be noted.
- b) Environment Sub-Committee held on 17 September 2024 (Minute Numbers ENV25/011 – ENV25/018), that the draft minutes be noted.
- c) Estates Sub-Committee held on 17 September 2024 (Minute Numbers EST25/001 – EST25/008), that the draft minutes be noted.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

GP25/062 Financial Regulations

The Committee considered new model financial regulations recently published by NALC for town and parish councils which were proposed by NALC for adoption following adjustments to accommodate local needs. A copy of the model financial regulations had been enclosed with the agenda for the meeting.

The Town Clerk advised the Committee that after undertaking an initial review of the financial regulations, which seemed to be primarily aimed at smaller parish councils, he recommended that consideration of any changes to the Council's current Financial Regulations be deferred until February/March 2025 when the annual review of both Financial Regulations and Standing Orders would normally take place.

RESOLVED: That the Town Council adopts the recommendation of the Town Clerk to defer consideration of any changes to financial regulations until February/March 2025.

GP25/063 Health & Safety Audit

The Committee considered the Town Council's updated Health and Safety Policy and Handbook prepared by health and safety consultants. Both documents had been enclosed with the agenda for the meeting.

The Town Clerk advised the Committee that the Town Council employed health and safety consultants to provide advice and represent the Council on any health and safety issues that may arise.

RESOLVED: That the Committee accepts the updated Health and Safety Policy and Handbook without amendment.

GP25/064 Grievance Procedure

The Committee considered the Town Council's updated Grievance Procedure which had been enclosed with the agenda for the meeting.

The Town Clerk advised the Committee that from October 2024, employers will be under a new statutory duty to take "reasonable steps" to prevent sexual harassment within the workplace. One of these steps is to ensure that appropriate procedures are in place to deal with any allegations of sexual harassment.

Following guidance received from the Staffordshire Parish Council's Association regarding what a sexual harassment policy/procedure needed to contain, the Council's Grievance Procedure had been updated to meet the needs of the new statutory duty.

The Town Clerk advised the Committee that the updated Grievance Procedure also provided a better balance for the protection of the person accused as well as the accuser and set out the lines of reporting in the event of an issue.

RESOLVED: That the Town Council's updated Grievance Procedure is adopted without amendment.

GP25/065 Friendship Agreement Working Group

The Committee considered the appointment of members and a co-ordinator to a Friendship Agreement Working Group which had been recommended to the Committee by the Tourism & Town Promotion Sub-Committee at its meeting on 16 July 2024 (Minute Reference TTP25/007).

The Working Group will report to the Tourism & Town Promotion Sub-Committee and its purpose will be to develop a friendship policy between Stone and other towns, nations or bodies.

RESOLVED: That the following Members be appointed to the Friendship Agreement Working Group:

Councillors: J. Davies, L. Davies, J. Hood, J. Metters and R. Townsend.

The Town Mayor and the Chairman of the General Purposes Committee are ex-officio members of all committees, sub-committees and working groups.

RESOLVED: That Councillor J. Davies is nominated as co-ordinator to the Friendship Agreement Working Group.

GP25/066 VE Day Working Group

The Committee considered the appointment of a VE Day Working Group which had been recommended to the Committee by the Tourism & Town Promotion Sub-Committee at its meeting on 17 September 2024 (Minute Reference TTP25/014).

The Working Group will report to the Tourism & Town Promotion Sub-Committee and its purpose will be to develop the Town Council's arrangements for the Victory in Europe Day on (known as VE Day) commemorating the end of World War II in Europe and celebrated on Thursday 8 May 2025.

RESOLVED: That the following Members be appointed to the VE Day Working Group:

Councillors: J. Davies, L. Davies and J. Hood.

The Town Mayor and the Chairman of the General Purposes Committee are ex-officio members of all committees, sub-committees and working groups.

RESOLVED: That Councillor J. Davies is nominated as co-ordinator to the VE Day Working Group.

GP25/067 Staffordshire Fire & Rescue Service Consultation

The Committee considered a Staffordshire Fire & Rescue Service consultation on its Community Risk Management Plan 2025-28 outlining how the Service will manage the many different risks within the county.

An email from the Staffordshire Fire & Rescue Service and a summary of the draft Management Plan 2025-2028 had been enclosed with the agenda for the meeting. A link to the draft Community Risk Management Plan 2025-2028 (in full) and survey had also been provided.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

RESOLVED: That each Councillor be invited to put forward their own individual views on the Staffordshire Fire & Rescue Service Management Plan 2025-28 and that no collective Town Council response be submitted.

GP25/068 Policing and Fire & Rescue Consultation

The Committee considered a Policing and Fire & Rescue consultation on the key priorities in the Staffordshire Commissioner's Police & Crime Plan, and Fire & Rescue Plan 2024-28.

An email from the Staffordshire Commissioner and copies of the full draft Police & Crime Plan, and the Fire & Rescue Plan 2024-28, had been enclosed with the agenda for the meeting.

A member of the Committee questioned the withdrawal of the community room as a community facility at the Fire Station and whether this course of action was in line with the Private Finance Initiative (PFI) contract for its construction.

RESOLVED: That each Councillor be invited to put forward their own individual views on the Staffordshire Commissioner's consultations and that no collective Town Council response be submitted.

GP25/069 Heritage Centre

The Committee considered an update on Stone Heritage Centre.

The Town Clerk informed the Committee that he had received a progress report from the Heritage Centre Manager which included the following items:

- Building – CCTV was in place, fire and gas safety assessments have been done, building insurance assessments have been made, the kitchen is fully equipped, tables and chairs have been received, the security system has been activated, display units are in place and the Heritage Centre Manager is first aid trained.
- Collections – The Heritage Centre Manager is in discussions about collections and is calling a collections group meeting of the Steering Group within the next week or two.
- Loans – The Heritage Centre Manager is recommending the Town Council take a loans approach to exhibitions rather than an owning one. The small room will be dedicated to the story of Stone and will always relate to Stone. The details of the process for loaning will be discussed with the Steering Group after the collections group meeting.
- Remembrance Sunday Opening – The Heritage Centre Manager has proposed opening the Heritage Centre on Remembrance Sunday with a Remembrance display on WW1 and WW2. During the exhibition he will take the opportunity to ask people whether they have items they would like to loan to the Town Council for future display at the Heritage Centre.
- Photographic and Art Exhibition – The Heritage Centre Manager is in discussion with the U3A Photographic Society with a view to creating an

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

exhibition of their work based on Stone. He is also talking to the Staffordshire Society of Artists for a similar artistic presentation, sometime next year.

- The Heritage Centre Manger has started the process of accreditation which takes three to four years.
- The visitor numbers now total 363 (and are getting closer to the target of 500 visitors by December 2024) following the recent photographic exhibition, Operation Overlord exhibition and school visits. Further invitations have been sent to the Scout and Guiding groups to visit the centre.

GP25/070 Town Council Payments

RESOLVED: To note the list* of Town Council payments made during the period 1 July to 31 August 2024.

GP25/071 Update from Working Groups:

Stone Heritage Centre Steering Group

There was no additional update from the Steering Group.

Engagement with Young People

Councillor Dawson had no new information on the work of the working group, on this occasion.

GP25/072 To receive reports from Town Councillors on attendance at meetings of local organisations and outside bodies as a representative of the Town Council

Stone Area Parish Liaison Group

Councillor J. Davies advised the Committee that he was looking to hold the next meeting of the Liaison Group at the Heritage Centre in November 2024.

Stone ATC

Councillor J. Davies advised the Committee that the Squadron was doing very well and was keenly attended by lots of cadets. The Town Mayor and Councillor Davies will be attending the 2352 Sqn, Air Training Corps Dinner in a few weeks' time.

Age Concern Stone & District

Councillor Thornicroft advised the Committee that there had been no meeting of Age Concern Stone & District.

Stafford & Stone Access Group

Councillor Kelt advised the Committee that the next meeting of Stafford & Stone Access Group would be held on 28 October 2024.

Stone Common Plot Trustees

Councillor Hood advised the Committee that there had been no meeting.

Stone Community Hub Liaison Group

Councillor Hood advised the Committee that no meeting of the Hub Liaison Group had taken place.

* Items marked with an asterisk refer to reports or papers circulated with the agenda or distributed at the meeting. They are attached as an appendix to the signed copy of the Council minutes.

SPCA Executive Committee

Councillor Kelt advised the Committee that the last meeting had taken place on 2 September, but he had not been able to attend. The draft minutes indicated that the topics discussed included working with the Government to reduce the speed to 40 mph on rural roads which wasn't supported by the group. The Committee also looked at the Local Transport Plan. The next meeting will take place on 2 December and the AGM will be held on 16 December 2024.

Stone Traders Group Directors' Meeting

Councillor Hood advised the Committee that no meeting had taken place.

West Midlands Railway and other rail matters

Councillor Kelt advised the Committee that he had nothing new to report since the last meeting.

The meeting was suspended and reconvened after the Planning Consultative Committee meeting.

GP25/073 Exclusion of the Press and Public

To resolve, pursuant to the Public Bodies (Admission to Meetings) Act 1960, that the Public and Press be excluded from the meeting whilst the next items of business are discussed on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the debate.

RESOLVED: To exclude the Press and Public from the next items of business.

GP25/074 Confidential Minutes

RESOLVED:

That the Confidential Minutes of the General Purposes Committee meeting held on 6 August 2024, Minute Numbers GP25/039 and GP25/053 be approved.

GP25/075 Confidential Minutes of Sub-Committees

- a) Estates Sub-Committee Meeting held on 17 September 2024, Minute Numbers: EST25/001 and EST25/007 and EST25/008.

RESOLVED: To note the draft Minutes.

CHAIRMAN

Purpose of Report

1. To inform the Committee of the Council's current financial position compared with its budget for the year, and to recommend action in any areas of concern.

Background

2. The Council's budget was approved in February 2024. Good financial management requires the Council to:
 - a. Keep the amount of the budget that it requires under review,
 - b. Monitor spending and income against budget projections, and,
 - c. Take appropriate action to ensure that the Council's financial stability is maintained.
3. This one of a series of regular reports which are presented to the General Purposes Committee on a broadly quarterly basis. The reports consider the Council's financial position at the end of the most recent month available at the time the report is written. On this occasion, the report considers the position as at the end of June 2024.
4. The report will first look at any adjustments proposed to the budget for 2024-25. It will then highlight any areas where net spending differs from that planned in the budget and focus on the income received from the Council's major income generating activities.

Adjustments to 2022-23 Budget

5. The meeting of the Council on 4th June 2024 considered the final accounts for 2023-24 and approved a number of unspent budgets to be rolled over into the current year. These rollovers have now been added to the approved budget of the Council, together with other approved budget changes during the year.
6. Appendix A sets out the agreed budget adjustments and the consequent changes to the current approved budget.

Comparison of Budget with Actual Spending and Income

7. Appendix B sets out a comparison of the budget to date with spending up to the end of September 2024. The budget to date has been estimated with reference to spending patterns in previous years and other available information, but is a fairly broad estimate with a significant margin for error in most areas of the budget. Nevertheless, it is a good starting point for identification of potential problems.
8. Committee members should note that positive numbers in the table reflect expenditure or an adverse variance (overspend), whereas negative numbers represent income or a favourable variance (underspend).
9. Overall, at the end of September 2024, net spending was £211,115 compared with a budget up to that time of £255,654 – a net underspending to date of £44,499. Significant variations are identified below.
10. There were no significant adverse variances.
11. Significant favourable variances are:
 - a. Frank Jordan Centre (£4,897): This favourable variance is largely due to expenditure at the Centre to date being below that anticipated when the budget was prepared, with income increasing due to the use of the Centre by the Banking Hub.
 - b. Stone Station (£1,825): Expenditure at the Station is below budget and income has been boosted by a number of one-off bookings.
 - c. Bus Shelters and Street Furniture (£2,807): The only item invoiced to date against this budget is for High Street bollards. Other invoices are expected relating to the period.
 - d. Grounds Maintenance (£1,804): This apparent underspending due to expected invoices not yet being submitted.
 - e. Crown Meadow Improvements (£5,868): No invoices have yet been received against this budget.
 - f. Allotments (£2,131): The provision for asbestos clearance has not yet been taken up.
 - g. Insurances (£1,384): The report on insurance valuations for the Frank Jordan Centre, Station and Heritage Centre is still awaited.
 - h. Tourism and Town Promotion (£2,336): This underspending is due to the receipt of a £6,000 High Street Boost grant from Stafford Borough Council, partly offset by increased costs for hanging baskets (£1,135), and the inflation allowance yet to be added to this budget of around £1,500.
 - i. Interest Earned (£1,679): The Council's s bank balances have been at a higher level than anticipated when the budget was prepared.

- j. Stone Heritage Centre (Capital): (£18,216): Spending will be accelerating over the next few months to ensure that the REPF grant is fully spent and the Centre opens to the public.

12. It can thus be seen at this stage that costs are generally under control, though actual net spending varies from the estimated approved budget to date in some areas.

Income from Major Income Generating Activities

13. Income from the Frank Jordan Centre, Stone Station and the Town Market together represents almost 10% of the Council's total income. Virtually all of the remaining income is fixed in advance of the year (Precept/Concurrent Functions Allowance), but this 10% can vary within the year in accordance with the Council's success with letting its community centres and market stalls.

14. With this in mind, Members need to closely monitor these income items to ensure that its budget remains in balance.

15. Attached at Appendix C are a set of graphs showing a comparison of income received to date with the level anticipated for each month. Whilst it must be remembered that the way the income has been profiled is still quite crude, the graphs are showing a position where income is above target for the Frank Jordan Centre and Stone Station, but significantly below target for the Town Market.

16. The Committee has referring this income situation at the Town Market to the Tourism and Town Promotion Sub-Committee for further analysis and recommendations.

Recommendations

17. The Committee is recommended to:

- a. Note the approved adjustments to the Council's budget set out at Appendix A.
- b. Note the Council's performance against budget at the end of September 2024.
- c. Consider any other action it wishes to take in the light of the information within this report.

Stone Town Council

Budget Adjustments 2024-25

| | Contribution to (from) Reserves £ | Stone Station £ | Bus Shelters & Street Furniture £ | Building Mainten'ce £ | Grounds Mainten'ce £ | Crown Meadow Imp'ments £ | Allotments £ | Env'mentl Initiatives £ | Stone Heritage Centre (Capital) £ | Salaries & Emp'ment Costs £ | Admin £ | Insurances £ | Inflation Contingency £ |
|---|--|-----------------------|---|-----------------------------|----------------------------|-----------------------------------|-----------------|-------------------------------|---|--------------------------------------|------------|-----------------|-------------------------------|
| General Purposes 21st May 2024 | | | | | | | | | | | | | |
| Insurances (virement) | | | | | | | | | | | | 4,000 | -4,000 |
| Station (virement from Expenditure to Income) | | 0 | | | | | | | | | | | |
| Council 4th June 2024 | | | | | | | | | | | | | |
| Rollover re Stone Station | -30,000 | 30,000 | | | | | | | | | | | |
| Rollover re Bus Shelters & Street Furniture | -2,500 | | 2,500 | | | | | | | | | | |
| Rollover re Building Maintenance | -10,000 | | | 10,000 | | | | | | | | | |
| Rollover re Grounds Maintenance | -1,600 | | | | 1,600 | | | | | | | | |
| Rollover re Crown Meadow Improvements | -3,585 | | | | | 3,585 | | | | | | | |
| Rollover re Allotments | -2,425 | | | | | | 2,425 | | | | | | |
| Rollover re Environmental Initiatives | -1,190 | | | | | | | 1,190 | | | | | |
| Rollover re Stone Heritage Centre (Capital) | -99,588 | | | | | | | | 99,588 | | | | |
| General Purposes 6th August 2024 | | | | | | | | | | | | | |
| Appointment of Post | -2,500 | | | | | | | | | | 2,500 | | |
| Original Budget | -23,096 | 12,900 | 5,000 | 10,000 | 22,000 | 8,150 | 0 | 0 | 0 | 226,800 | 32,150 | 6,700 | 19,870 |
| Current Budget | -176,484 | 42,900 | 7,500 | 20,000 | 23,600 | 11,735 | 2,425 | 1,190 | 99,588 | 226,800 | 34,650 | 10,700 | 15,870 |

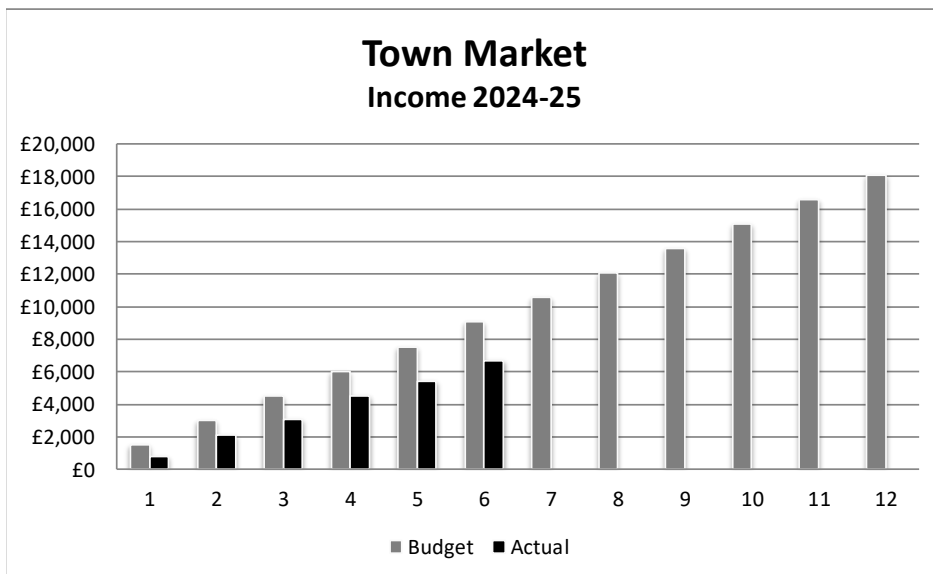
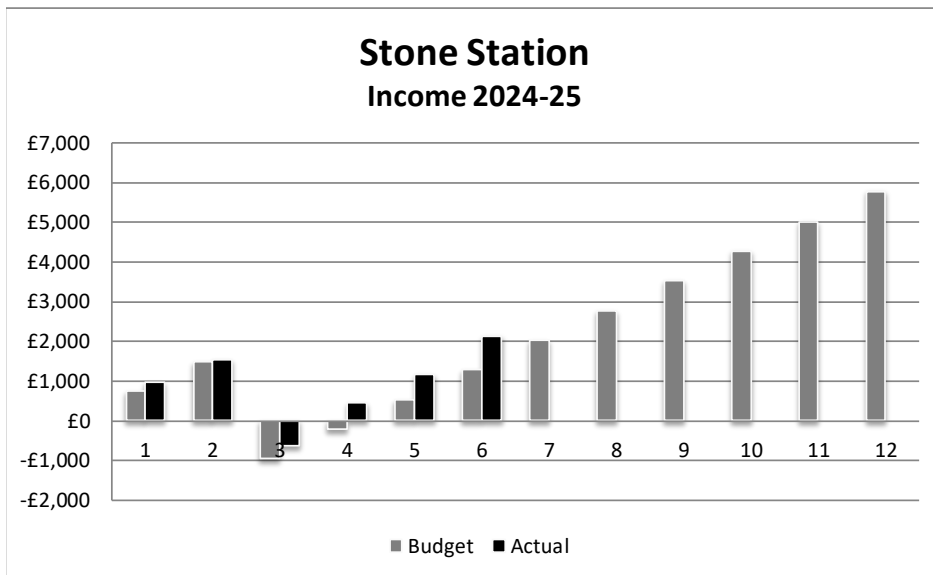
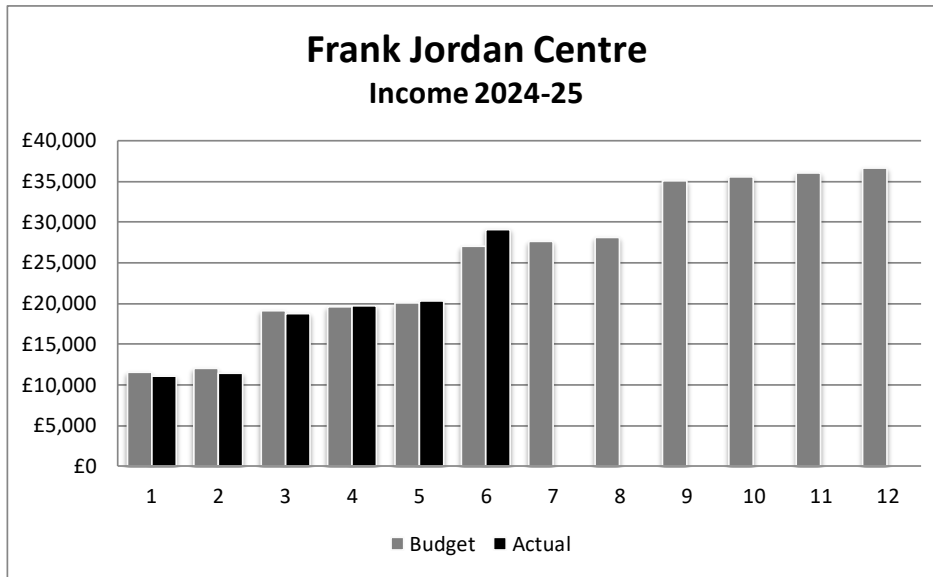
Stone Town Council

Budget Monitoring Statement 2024-25

Appendix B

Revenue Account to End of Period 6 Sep-24

| | Original Budget £ | Current Budget £ | Budget to Date £ | Actual to Date £ | Variance to Date £ | Budget Remaining £ |
|---|-------------------------|------------------------|------------------------|------------------------|--------------------------|--------------------------|
| Major Income Generating Activities | | | | | | |
| Frank Jordan Centre | | | | | | |
| Income | -36,600 | -36,600 | -27,100 | -29,138 | -2,038 | -7,462 |
| Expenditure | 23,000 | 23,000 | 11,500 | 8,641 | -2,859 | 14,359 |
| Net | -13,600 | -13,600 | -15,600 | -20,497 | -4,897 | 6,897 |
| Stone Station | | | | | | |
| Income | -9,400 | -5,760 | -1,280 | -2,133 | -853 | -3,627 |
| Expenditure | 22,300 | 48,660 | 20,000 | 19,028 | -972 | 29,632 |
| Net | 12,900 | 42,900 | 18,720 | 16,895 | -1,825 | 26,005 |
| Town Market | | | | | | |
| Income | -18,100 | -18,100 | -9,050 | -6,678 | 2,372 | -11,422 |
| Expenditure | 12,000 | 12,000 | 6,000 | 4,386 | -1,614 | 7,614 |
| Net | -6,100 | -6,100 | -3,050 | -2,292 | 758 | -3,808 |
| Other Activities | | | | | | |
| Stone Heritage Centre | 45,000 | 45,000 | 2,100 | 2,177 | 77 | 42,823 |
| Bus Shelters & Street Furniture | 5,000 | 7,500 | 3,750 | 943 | -2,807 | 6,557 |
| Street Lighting | 1,000 | 1,000 | 0 | 0 | 0 | 1,000 |
| Dog & Litter Bins | 900 | 900 | 450 | 432 | -18 | 468 |
| Joules Clock | 0 | 0 | 0 | 0 | 0 | 0 |
| Town Electricity Supply | 600 | 600 | 300 | 323 | 23 | 277 |
| Building Maintenance | 10,000 | 20,000 | 0 | 0 | 0 | 20,000 |
| Grounds Maintenance | 22,000 | 23,600 | 12,500 | 10,696 | -1,804 | 12,904 |
| Crown Meadow Improvements | 8,150 | 11,735 | 5,868 | 0 | -5,868 | 11,735 |
| Allotments | 0 | 2,425 | 312 | -1,819 | -2,131 | 4,244 |
| Environmental Initiatives | 0 | 1,190 | 0 | 0 | 0 | 1,190 |
| Christmas Lights | 23,000 | 23,000 | 9,000 | 9,849 | 849 | 13,151 |
| Tourism & Town Promotion | 29,500 | 29,500 | 21,500 | 19,161 | -2,339 | 10,339 |
| Grants to Outside Bodies | 4,000 | 4,000 | 2,000 | 1,389 | -611 | 2,611 |
| Salaries & Employment Costs | 226,800 | 226,800 | 113,400 | 109,525 | -3,875 | 117,275 |
| Accommodation | 6,770 | 6,770 | 300 | 1,153 | 853 | 5,617 |
| Insurances | 6,700 | 10,700 | 12,300 | 10,916 | -1,384 | -216 |
| Administration | 32,150 | 34,650 | 20,460 | 20,463 | 3 | 14,187 |
| Audit & Legal Fees | 1,500 | 1,500 | -1,100 | -959 | 141 | 2,459 |
| Town Council Elections | 0 | 0 | 0 | 0 | 0 | 0 |
| Allowances - Mayor & Deputy Mayor | 3,400 | 3,400 | 1,700 | 1,473 | -227 | 1,927 |
| Regalia & Presentations | 200 | 200 | 100 | 601 | 501 | -401 |
| Civic Activities | 2,500 | 2,500 | 2,000 | 2,170 | 170 | 330 |
| Remembrance Sunday & War Memorials | 2,000 | 2,000 | 0 | 135 | 135 | 1,865 |
| Miscellaneous | 1,000 | 1,000 | 500 | 172 | -328 | 828 |
| Interest | -3,300 | -3,300 | -1,650 | -3,329 | -1,679 | 29 |
| Neighbourhood Plan | 0 | 0 | 0 | 0 | 0 | 0 |
| Stone Heritage Centre (Capital) | 0 | 99,588 | 49,794 | 31,578 | -18,216 | 68,010 |
| Market Square Improvements | 10,000 | 10,000 | 0 | 0 | 0 | 10,000 |
| Inflation Contingency | 19,870 | 15,870 | 0 | 0 | 0 | 15,870 |
| Total | 451,940 | 605,328 | 255,654 | 211,155 | -44,499 | 394,173 |
| Precept & Financing | 428,844 | 428,844 | 214,422 | 214,423 | 1 | |
| Contribution from (to) Reserves | 23,096 | 176,484 | 41,232 | -3,268 | -44,500 | |



Purpose of Report

1. To inform the Committee of the outcome of the 2024-25 national pay award negotiations for local government staff and its impact on the Council.

Background

2. Pay for local government staff is negotiated nationally. Although the parish council sector is not represented on the negotiating body, salaries at local councils are normally based on the national local government scales, and this is reflected in contracts of employment for most of the Council's employees.
3. The Council has been informed that the 2024-25 pay negotiations have now been completed. They have resulted in agreement to a flat rate increase of £1,290 on all salary points (pro-rata for part time employees) backdated to 1st April 2024.
4. The National Association of Local Councils (NALC) has recommended the adoption of the outcome of these negotiations to local councils. The NALC advice note setting out the new pay scales from 1st April 2024 is attached as an appendix to this report.

Employee Pay Scales

5. This pay award applies only to those staff on national local government pay scales. Some of the Council's staff are paid on a different scale. The revised pay rate for 2024-25 is already in place for these staff.

Implications for the Council

6. The Council's budget for the current year anticipated pay inflation of 5%. This increase is equivalent to approximately 4.2% on average for the Council's staff - a saving of around £1,800 in the current year.

Recommendations

7. The Committee is recommended to confirm the adoption of the new 2024-25 salary levels for staff on national local government pay scales, as set out in this report.

LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2024/25

This advice note was last updated on 23 October 2024.

The Local Government Association has informed us that the National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2024 to 31 March 2025. We encourage employers to implement this pay award as soon as possible.

Backpay for employees who have left employment since 1 April 2024. If an ex-employee requests it, we recommend that employers pay any monies due to that employee from 1 April 2024 to the employee's last day of employment. The table below lists the new pay scales for clerks and other employees employed under the terms of the model contract, including SCPs 50 and above. These should be retrospectively applied from 1 April 2024.

Hourly rates have been calculated using the NJC-agreed formula: annual salary divided by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).

| 1 April 2024 | | Scale ranges | |
|--------------|-------------|--------------|--|
| SCP | £ per annum | * £ per hour | Based on SCP |
| 2 | £23,656 | £12.26 | Below LC Scale (for staff other than clerks) |
| 3 | £24,027 | £12.45 | Below LC Scale (for staff other than clerks) |
| 4 | £24,404 | £12.65 | Below LC Scale (for staff other than clerks) |
| 5 | £24,790 | £12.85 | Below LC Scale (for staff other than clerks) |
| 5 | £24,790 | £12.85 | LC1 (below substantive range) |
| 6 | £25,183 | £13.05 | LC1 (below substantive range) |
| 7 | £25,584 | £13.26 | LC1 (substantive benchmark range) |
| 8 | £25,992 | £13.47 | LC1 (substantive benchmark range) |
| 9 | £26,409 | £13.69 | LC1 (substantive benchmark range) |
| 10 | £26,835 | £13.91 | LC1 (substantive benchmark range) |
| 11 | £27,269 | £14.13 | LC1 (substantive benchmark range) |
| 12 | £27,711 | £14.36 | LC1 (substantive benchmark range) |
| 13 | £28,163 | £14.60 | LC1 (above substantive range) |
| 14 | £28,624 | £14.84 | LC1 (above substantive range) |
| 15 | £29,093 | £15.08 | LC1 (above substantive range) |
| 16 | £29,572 | £15.33 | LC1 (above substantive range) |
| 17 | £30,060 | £15.58 | LC1 (above substantive range) |
| 18 | £30,559 | £15.84 | LC2 (below substantive range) |
| 19 | £31,067 | £16.10 | LC2 (below substantive range) |
| 20 | £31,586 | £16.37 | LC2 (below substantive range) |
| 21 | £32,115 | £16.65 | LC2 (below substantive range) |
| 22 | £32,654 | £16.93 | LC2 (below substantive range) |
| 23 | £33,366 | £17.29 | LC2 (below substantive range) |
| 24 | £34,314 | £17.79 | LC2 (substantive benchmark range) |
| 25 | £35,235 | £18.26 | LC2 (substantive benchmark range) |
| 26 | £36,124 | £18.72 | LC2 (substantive benchmark range) |
| 27 | £37,035 | £19.20 | LC2 (substantive benchmark range) |
| 28 | £37,938 | £19.66 | LC2 (substantive benchmark range) |
| 29 | £38,626 | £20.02 | LC2 (above substantive benchmark range) |
| 30 | £39,513 | £20.48 | LC2 (above substantive benchmark range) |

| | | | |
|----|---------|--------|---|
| 31 | £40,476 | £20.98 | LC2 (above substantive benchmark range) |
| 32 | £41,511 | £21.52 | LC2 (above substantive benchmark range) |
| 33 | £42,708 | £22.14 | LC3 (below substantive range) |
| 34 | £43,693 | £22.65 | LC3 (below substantive range) |
| 35 | £44,711 | £23.17 | LC3 (below substantive range) |
| 36 | £45,718 | £23.70 | LC3 (below substantive range) |
| 37 | £46,731 | £24.22 | LC3 (substantive benchmark range) |
| 38 | £47,754 | £24.75 | LC3 (substantive benchmark range) |
| 39 | £48,710 | £25.25 | LC3 (substantive benchmark range) |
| 40 | £49,764 | £25.79 | LC3 (substantive benchmark range) |
| 41 | £50,788 | £26.32 | LC3 (substantive benchmark range) |

| | | | |
|----|---------|--------|---|
| 42 | £51,802 | £26.85 | LC3 (above substantive benchmark range) |
| 43 | £52,805 | £27.37 | LC3 (above substantive benchmark range) |
| 44 | £54,071 | £28.03 | LC3 (above substantive benchmark range) |
| 45 | £55,367 | £28.70 | LC3 (above substantive benchmark range) |
| 46 | £56,708 | £29.39 | LC4 (below substantive range) |
| 47 | £58,064 | £30.10 | LC4 (below substantive range) |
| 48 | £59,300 | £30.74 | LC4 (below substantive range) |
| 49 | £60,903 | £31.57 | LC4 (below substantive range) |
| 50 | £62,377 | £32.33 | LC4 (substantive benchmark range) |
| 51 | £63,881 | £33.11 | LC4 (substantive benchmark range) |
| 52 | £65,943 | £34.18 | LC4 (substantive benchmark range) |
| 53 | £68,000 | £35.25 | LC4 (substantive benchmark range) |
| 54 | £70,065 | £36.32 | LC4 (substantive benchmark range) |
| 55 | £72,145 | £37.39 | LC4 (above substantive benchmark range) |
| 56 | £74,198 | £38.46 | LC4 (above substantive benchmark range) |
| 57 | £76,277 | £39.54 | LC4 (above substantive benchmark range) |
| 58 | £78,315 | £40.59 | LC4 (above substantive benchmark range) |
| 59 | £80,247 | £41.59 | LC4 (above substantive benchmark range) |
| 60 | £82,221 | £42.62 | LC4 (above substantive benchmark range) |
| 61 | £84,243 | £43.67 | LC4 (above substantive benchmark range) |
| 62 | £86,319 | £44.74 | LC4 (above substantive benchmark range) |

Who we would like to hear from

Responses are invited from local authority elected members, all types and tiers of authorities, and local authority sector representative organisations. We are also particularly keen to hear from those members of the public who have point of view based on their interest in accessing local democracy in their area or standing as a candidate for local government at any tier to represent their local community at some future point.

Question 1

Please tick all that apply - are you responding to this consultation as:

a) an elected member – if so please indicate which local authority type(s) you serve on

- Town or Parish Council
- District or Borough Council
- Unitary Authority
- County Council
- Combined Authority / Combined County Authority
- Fire and Rescue Authority
- Police and Crime Panel
- Other local authority type - please state

b) a council body – if so please indicate which local authority type

- Town or Parish Council
- District or Borough Council
- Unitary Authority
- County Council
- Combined Authority / Combined County Authority
- Fire and Rescue Authority
- Police and Crime Panel
- Other local authority type - please state

c) a member of the public

d) a local government sector body – please state

The proposal for remote attendance

The government intends to legislate to give local authorities the flexibility to allow elected members to attend formal council meetings remotely. We believe that this modernising measure of providing broad flexibility to enable remote attendance will have the dual positive impacts of diversifying the representation of those willing and able to stand for elected office and enhance the resilience of local authorities in the face of local or national emergencies.

The intent is that this legislative change would give local authorities the flexibility to allow members to attend remotely.

Question 2

Do you agree with the broad principle of granting local authorities powers to allow remote attendance at formal meetings?

Yes/No

If you answered No to the above question please go directly to question 4.

Question 3

If you answered Yes to the above question, do you think that there should be specific limitations on remote attendance?

Please tick all the options below that correspond with your view and use the free text box for any other comments.

- a) Any formal meeting allowing remote attendance should have at least two thirds of members in physical attendance.
- b) Members should only be able to attend council meetings remotely in exceptional circumstances, such as those who are medically or physically unable to attend, or for reasons of local or national emergencies.
- c) There should be no limitations placed upon councils with regard to setting arrangements for remote attendance of council meetings, up to and including full remote attendance.
- d) [Free text box]

Question 4

If you are an elected member can you anticipate that you personally may seek to attend some of your council meetings remotely?

- yes
- no
- I am not an elected member

Question 4a

If you answered No please use the free text below

[Free text box]

Question 4b

If you answered Yes, could you indicate below which of the following options best describes your likely pattern of attending meetings remotely

- very occasionally
- from time to time
- regularly but not always
- all the time

Question 5

If you are responding to this consultation on behalf of a council as a whole, what proportion of the council's current elected members are likely to seek to attend council meetings remotely over the course of a year?

- less than 10%
- more than 10% but less than 50%
- more than 50% but less than 90%
- most of them 90% to 100%

Question 6

The government recognises that there may be cases in which it is necessary for councils to hold meetings fully remotely. Do you think there should be limitations placed on the number of fully remote meetings councils should be able to hold?

- a) Councils should be able to allow full remote attendance at up to half of council meetings within a twelve-month calendar period.
- b) Councils should only have the flexibility to change a meeting from in-person to online, or vice versa, due to unforeseen and exceptional circumstances.
- c) Councils should not have the flexibility to conduct fully remote meetings to ensure there is always an in-person presence.
- d) [Free text box]

Question 7

Do you think there are there any necessary procedural measures that would help to ensure a remote or hybrid attendance policy is workable and efficient?

Please tick all the options that correspond with your view and use the free text box for any other comments.

- a) Councils should be required to publish a list of attendees joining the meeting remotely and give notice if a meeting is being held with full remote attendance.

b) Councils should be required to ensure that standard constitutional arrangements are followed for hybrid and fully remote meetings.

c) Councils should be required to make arrangements to ensure restricted items (where a council decision is taken in private to protect confidentiality) are managed appropriately and to require remotely attending members to join from a private location.

d) Other [Free text box]

Question 8

Do you think legislative change to allow councillors to attend local authority meetings remotely should or should not be considered for the following reasons?

Tick all the statements below that apply to your point of view.

Should be considered because

Should not be considered because

It is a positive modernising measure.

Councillors should be physically present at all formal meetings.

It would likely increase the diversity of people willing and able to stand for election in their local area, making councils more representative of the communities they serve.

It could lead to a significant number of councillors habitually attending remotely and ultimately reduce the effectiveness of councils.

Councils would be more resilient in the event of local or national emergencies which prevent in-person attendance.

It would be more difficult for councillors to build personal working relationships with colleagues, and engage with members of the public in attendance at meetings.

Free text box – please state any other reasons

Free text box – please state any other reasons

Question 9

In your view, would allowing councillors to attend formal local authority meetings remotely according to their needs particularly benefit or disadvantage individuals with protected characteristics, for example those with disabilities or caring responsibilities?

Please tick an option below:

- it would benefit members
- it would disadvantage members
- neither

Please use the text box below to make any further comment on this question.

[Free text box]

NOMINATION FOR MEMBER OF THE SPCA EXECUTIVE 2024

(see below for the number of vacancies in each district)



PLEASE PRINT

Name

Address

Tel. No.

E-mail

Postcode

Parish/Town Council/s and years' service (please list):

Other Experience of Public Service:

Membership of other bodies:

Interests relevant to the role:

Professional Experience:

How do you feel you can contribute to the Executive Committee (role detailed on page 2)?

Signed (Nominee)

Parish/Town Council

Signed (Clerk)*

Date

TO BE RETURNED BY EMAIL to SPCA: spca.parish@staffordshire.gov.uk

*Application to be countersigned by the Clerk confirming the Parish/Town Council have agreed to nominate the individual to represent them and their district/Borough on the SPCA Executive. Once complete, please return this to the Staffordshire Parish Councils' Association, at spca.parish@staffordshire.gov.uk no later than **Friday 15th November 2024**.

| Representation per District | | No of vacancies for nomination | |
|-----------------------------|---|--------------------------------|---|
| Cannock Chase | 2 | Cannock Chase | 1 |
| East Staffordshire | 5 | East Staffordshire | 0 |
| Lichfield | 3 | Lichfield | 1 |
| South Staffordshire | 4 | South Staffordshire | 1 |
| Stafford | 5 | Stafford | 1 |
| Staffs Moorlands | 4 | Staffs Moorlands | 1 |
| Newcastle | 2 | Newcastle | 2 |
| Honorary Auditor | 1 | | 0 |
| Clerks | 2 | | 1 |

Your Role as a member of the Executive Committee

- The Executive meets quarterly and oversees the management of the Association. It agrees the annual budget and sets the subscription level.
- As a member of the Executive your role is to attend meetings and to ensure that the Committee sets the strategic direction of SPCA and provides effective oversight of the operation and administration of the Association.
- When making decisions on the strategic path of the association it is key that the whole of the membership of the Association is considered.
- Members are expected to work closely and communicate well with the Chief Executive and support team at SPCA.
- Another key aspect of the role is communicating issues from the Parish and Town Councils in your District for consideration by the Executive and to communicate the work of the Association to the Councils in your District.

SPCA OFFICE USE ONLY:

| | |
|----------------------------------|--|
| DATE RECEIVED INTO OFFICE | |
| DATE RECEIPT CONFIRMED | |



**STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION
85th Annual General Meeting – 16th December 2024 at 7pm.**

Motions for Debate

The Annual Meeting provides an opportunity for members to discuss and canvass support on issues that are important to them. If your Council would like to submit a motion for discussion, please use this form for submission by the specified date.

Once complete, please return this to the Staffordshire Parish Councils' Association, at spca.parish@staffordshire.gov.uk no later than Friday 15th November 2024.

If your **Council** wishes any motion(s) to be put forward, then please complete the details below giving the name of the person/member/clerk, who will move the motion(s).

Please note that they will be expected to 'attend' the AGM and speak.

..... Parish/Town Council wishes to propose the following motion(s) for debate at the Annual General Meeting of the Association on Monday 16th December at 7pm.

Motion:

Proposer

Date.....

Your Council should find a council willing to second the motion and may wish to seek the support of the other Parish Councils in its District.

Seconder (*Parish/Town or Area Committee*)

.....

Date.....

.....**Parish Council**

SPCA OFFICE USE ONLY:

| | |
|--|--|
| DATE RECEIVED INTO OFFICE | |
| DATE RECIEPT CONFIRMED | |
| REVIEWED - Any further work required? | |



Staffordshire Parish Councils' Association

24th September 2024

Staffordshire Parish Councils' Association: Eighty-Fifth Annual General Meeting

Dear Member,

I write to confirm arrangements for the forthcoming Annual General Meeting of the Staffordshire Parish Councils' Association, which will be held on Monday 16th December 2024 at 7pm, in the Trentham suite at Staffordshire Place, Tipping Street, Stafford, Staffordshire ST16 2LP.

Attached with this circular you will find a copy of the Nomination Form for membership of the SPCA Executive Committee, as well as a form in order to submit Motions for Debate at the meeting (which should be returned no later than Friday 15th November 2024).

The agenda, supporting papers, 2023 AGM minutes and a copy of the Annual Report will be circulated no later than Monday 2nd December.

We intend to hold a Christmas drinks gathering after the AGM has concluded, in order to assist with catering, I would be grateful if you would confirm by no later than Monday 2nd December 2024 the names and e-mail details of the representatives of your Council who will be attending the AGM.

Thank you and I look forward to welcoming you to the AGM.

Yours sincerely,

Robert Pritchard

Robert Pritchard
SPCA County Officer

Date: 15/10/2024
Time: 10:41:24

Stone Town Council - Payments

Page: 1

The table below lists payments made by the Council in the period identified, for the Committee's information.

The table includes payments by cheque, direct debit, PayPal, payment card, telephone banking and online banking. It excludes salary and related payments, payments from the Mayor's Charity, and transfers between the Council's bank accounts. All amounts exclude VAT.

Payment Date From : 01/09/2024

Payment Date To : 30/09/2024

| <u>Payment Date</u> | <u>Reference</u> | <u>Supplier</u> | <u>Description</u> | <u>Amount (£)</u> |
|---------------------|------------------|--|---|-------------------|
| 02/09/2024 | 6031 | Prism Solutions | Leased line rental Aug 24 | 60.90 |
| 02/09/2024 | 6031 | Prism Solutions | Leased line rental - Aug 24 | 49.99 |
| 02/09/2024 | 6031 | Prism Solutions | Leased line rental Aug 24 | 59.90 |
| 02/09/2024 | 166418 | Ritchie | Grant HC - Cups, mugs, plates for HC | 793.80 |
| 03/09/2024 | 1560 | Glawton Ltd TA XSEvents | Balance of Stage & Lighting Hire - Stone Music Event | 1,400.00 |
| 03/09/2024 | 17233 | Cress Security | HC - Annual Intruder Alarm Service to 31.08.25 | 105.80 |
| 03/09/2024 | 10333379279 | National Association of Local Councils | Course - K Dawson, Empowering the Young Councillors | 32.68 |
| 03/09/2024 | STC01-024 | Murphy's Marbles | Murphy's Marbles Performance at Music Event 31.08.24 | 475.00 |
| 03/09/2024 | 11512 | CAM-TEC LTD | FJC - CCTV maint contract to 19.09.25 | 385.00 |
| 03/09/2024 | INV000220 | Hearts Cross Medical | Medical Support at Music Event 31.08.24 | 425.00 |
| 05/09/2024 | 21115 | ABSOLUTE MUSEUM AND GALLERY | Heritage Ctre - Picture rail hanging system | 870.83 |
| 05/09/2024 | 8522983 | British Gas | Elec Usage - Ampitheatre 19.07 to 19.08.24 | 13.02 |
| 05/09/2024 | 7070295319 | Stafford Borough Council | SBC Road Closure - Music Event Aug 24 | 135.00 |
| 05/09/2024 | 7070295321 | Stafford Borough Council | Temp Road closure for Circus Skills | 135.00 |
| 05/09/2024 | 556 | Hazzard Promotions | Sound System hire for Music Event Aug 24 | 800.00 |
| 05/09/2024 | INV-1051 | CE & PS Ltd | Temp power supply and barriers for Music Festival Aug | 696.60 |
| 05/09/2024 | 3108-24 | J & S Security Services | 10 Security Staff for Music Event 31.08.24 | 1,087.50 |
| 09/09/2024 | 5367 | Christmas Plus | Replace Christmas lights at Walton Roundabout | 650.00 |

Date: 15/10/2024

Time: 10:41:24

Stone Town Council - Payments

Page: 2

| <u>Payment Date</u> | <u>Reference</u> | <u>Supplier</u> | <u>Description</u> | <u>Amount (£)</u> |
|---------------------|------------------|------------------------|---|-------------------|
| 09/09/2024 | V02261803665 | EE | EE Mobile 29 Aug to 28 Sept | 14.80 |
| 09/09/2024 | V02261803665 | EE | EE mobiles 29 Aug to 28 Sept | 14.80 |
| 09/09/2024 | 8560792 | British Gas | Elec Usage - Feeder Pillar 1, 21.07 to 21.08. | 29.04 |
| 09/09/2024 | 8558643 | British Gas | Elec Usage - 61 High Street 21.07 to 21.08.24 | 26.28 |
| 09/09/2024 | 35 | MJ Plant | Grounds Maint of Amp, CM, MR, Abbey St and bridge - | 1,732.00 |
| 09/09/2024 | 41 | MJ Plant | Marquee setup - June 24 | 877.50 |
| 09/09/2024 | 00980978 | VALDA ENERGY | SSTN Elec usage 01.09 to 30.09 | 403.54 |
| 09/09/2024 | 38 | MJ Plant | Hedge Cutting Mount Road Allotments | 175.00 |
| 09/09/2024 | 34 | MJ Plant | Grounds Maint of Amp, Cm, MR, Abbey St and bridge - | 1,732.00 |
| 09/09/2024 | 43 | MJ Plant | Marquee setup - Aug 24 | 1,455.00 |
| 09/09/2024 | 40 | MJ Plant | Bench painting, along the canal opposite The Star | 665.00 |
| 09/09/2024 | 39 | MJ Plant | Cleaning and Maint of CM benches | 430.00 |
| 09/09/2024 | 36 | MJ Plant | Grounds Maint of Amp, CM, MR, Abbey St and bridge - | 1,732.00 |
| 09/09/2024 | 37 | MJ Plant | Annual grass cutting - Crown Meadow | 551.00 |
| 09/09/2024 | 42 | MJ Plant | Marquee setup - July 24 | 597.50 |
| 11/09/2024 | 444008-032 | Virgin Media Business | Telephone Rental & Calls - 22 Aug - 21 Sept 24 | 88.87 |
| 12/09/2024 | 128417 | B Hygienic Ltd | FJC Annual hygiene contract to 31.08.2025 | 644.00 |
| 13/09/2024 | 171667077 | Stone Shoe Repairs Ltd | STONE SHOE REPAIRS LTD | 30.00 |
| 16/09/2024 | INV272995795 | Zoom Video Comm Inc | ZOOM Subscription Sept 14 to Oct 13 2024 | 25.98 |
| 19/09/2024 | wp-INV06784613 | Water Plus | Water Usage - SSTN 5/08 to 05/09 | 115.37 |
| 19/09/2024 | 00980978 | VALDA ENERGY | FJC Elec Usage 01.09 to 30.09.24 | 272.69 |
| 19/09/2024 | 00980978 | VALDA ENERGY | FJC Gas Usage 01.09 to 30.09.24 | 197.85 |
| 19/09/2024 | CD-243465907 | Culligan | Water Cooler Rental - Sept 24 | 23.06 |
| 19/09/2024 | 00980978 | VALDA ENERGY | SSTN Elec usage 01.09 to 30.09 | 403.54 |
| 19/09/2024 | 00980978 | VALDA ENERGY | SSTN Gas Usage 01.09 to 30.09.24 | 122.27 |

Date: 15/10/2024

Time: 10:41:24

Stone Town Council - Payments

Page: 3

| <u>Payment Date</u> | <u>Reference</u> | <u>Supplier</u> | <u>Description</u> | <u>Amount (£)</u> |
|---------------------|------------------|--------------------------------------|---|-------------------|
| 19/09/2024 | 31082024 | Samantha Lloyd Music | Compere - 31.08.24 Music Event | 400.00 |
| 20/09/2024 | wp-INV06793011 | Water Plus | Water Usage - FJC 06.08 to 06.09.24 | 96.69 |
| 23/09/2024 | INV0629012 | Furniture@Work | Grant Heritage Centre - 3 x green floor screens | 534.00 |
| 23/09/2024 | 400523750 | Alfafado Ltd TA batterystation.co.uk | 300 Christmas Tree Light Batteries | 292.04 |
| 24/09/2024 | 41083 | Paul Castrey Expenses | Heritage Centre - Vinyl Gloves | 3.11 |
| 24/09/2024 | 15896 | All Print Equipment Ltd | Photocopier usage - Aug 24 | 18.95 |
| 24/09/2024 | INV0629195 | Furniture@Work | Grant Heritage Centre - 40 Chairs | 1,210.00 |
| 24/09/2024 | 009847 | Paul Castrey Expenses | Heritage Centre - Nappy Sacks | 1.58 |
| 24/09/2024 | 10436 | Paul Castrey Expenses | Heritage Centre - Wipes | 2.82 |
| 24/09/2024 | 743014903/001/09 | Virgin Media Business | Broadband Usage - 6 Sep - 5 Oct 24 | 50.00 |
| 25/09/2024 | 204398 | Prism Solutions | Prism IT Managed Service - Oct 24 | 1,231.05 |
| 30/09/2024 | 173247936 | JB Window Cleaner | Window Cleaning Sept 24 | 25.00 |
| 30/09/2024 | 8731247 | British Gas | Elec Usage - Heritage Centre 09/08 to 09/09/24 | 118.37 |
| 30/09/2024 | SOT1137519 | Veolia ES (UK) Ltd | Waste Collection SSTN - Aug 2024 | 107.07 |
| 30/09/2024 | SOT1137518 | Veolia ES (UK) Ltd | Waste Collection FJC - Aug 2024 | 108.60 |
| 30/09/2024 | WEB2936 | Dauphin | Heritage Centre - 2 x charger display stands | 115.00 |
| 30/09/2024 | 173247936 | JB Window Cleaner | Window Cleaning Sept 24 | 65.00 |
| 30/09/2024 | 173247936 | JB Window Cleaner | Window Cleaning Sept 24 | 30.00 |
| 30/09/2024 | 7070295450 | Stafford Borough Council | Install/Remove Bollards - Jul - Sept 2024 | 471.90 |
| 30/09/2024 | 7070295448 | Stafford Borough Council | Emptying bins T&M Canal & towpath Jul - Sept | 161.68 |
| 30/09/2024 | 7070295447 | Stafford Borough Council | Emptying bins Amphitheatre- Jul - Sept 24 | 54.31 |
| | | | | <u>25,632.28</u> |